

Minutes

Kingston Fire District
Board of Wardens Meeting
28 July 2016

Present: Wardens Donald Cobb, Ina Sciabarrasi (arrived at 6:34 p.m.), Sandra Koerner, Elizabeth McNab, and Vincent Rose. Also present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre (arrived at 6:35 p.m.), Asst. Director of Public Safety & Emergency Management URI Sam Adams (departed at 6:48 p.m.), Chief Nathan Barrington and Office Manager Jenifer Madison.

Absent: DC Thomas Reed and DC Christopher DeGrave.

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:32 p.m.

Information/Comments/Questions from the Public: There was no one present from the public. There were no questions or comments from the public.

Approval of Minutes:

Motion: Koerner made and McNab seconded a motion to accept the Minutes from the Wardens Meeting on 6/23/16. The minutes were reviewed. There were no further questions.

Cobb, Koerner and McNab voted to pass the motion. Sciabarrasi was not present at this time. Rose abstained since he was absent during the 6/23/16 meeting.

Tax Collector's Report:

Motion: Rose made and McNab seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. Mendillo let the Board know that the 2015 Tax Collection Rate is at 97.7% eight months post billing. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the URI Report.

Adams presented the URI Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Chief's Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Chief's Report.

Barrington's presented a report on behalf of the Chiefs. He noted that the 2016 Balloon Festival was uneventful. The Finance Committee will begin to work on the next cooperative agreement with URI; this agreement will take KFD through the last debt service payment on the building and include replacing Engine 9 at close to its 19th year of service. At this time, the future of the Decon grant funding is a great unknown due to federal funding decreases. KFD has a very active team; however team reductions may be inevitable. There was no further discussion or questions.

The motion passed unanimously.

Treasurer's Report:

Motion: McNab made and Rose seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. Lefebvre noted that KFD has expended 13% of its budget at this time and is on target. There were some questions about KFD's FY2015-16 financials. Madison noted she and Robert Civetti, CPA were still working on closing out the last fiscal year and that she would provide the Board with an update once this was complete. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: There were no updates.

Next meetings:

- August 18, 2016 at 9:00 a.m.
- October 20, 2016 at 9:00 a.m.

Old Business:

- **Flagg Road Repeater Site** – DC Reed has conducted extensive testing and from all indications show that a fixed channel 3 fire ground repeater site will be of value. Both Adams and Vern Wyman, Assistant VP of URI Business Services were instrumental in helping KFD secure a spot on the URI Water Tower. KFD was awarded \$11,000 in a matching grant from the USDA for the Flagg Road Repeater Site and we should find out over the next few months if our grant request to RI EMA for the rest of Radio Project was awarded.

Communications:

- KFD's auditors, Nadeau Wadovick, LLP will be coming in to perform fieldwork for the FY2015-16 Audit on September 7, 2016.

Information:

- Firefighter Parade/Service – September 25th, 2016

Next Meetings:

- August 25, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 22, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 27, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 10, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 15, 2016 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Sciabarrasi seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Jenifer Madison
Office Manager