

Kingston Fire District  
Finance Committee Meeting  
October 15, 2015

DRAFT - Minutes

**Call to Order:** Warden Sciabarrasi called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 9:10 a.m. Present were KFD Warden Ina Sciabarrasi, Director of URI Public Safety Stephen Baker, KFD Chief Nate Barrington and KFD Office Manager Jenifer Madison.

**Absent:** URI VP Business Services J. Vernon Wyman and KFD Treasurer Carleen Lefebvre

**Information/Comments/Questions from the Public:** There was no one from the public present.

**Treasurer's Report:** Barrington presented the report in Lefebvre's absence. The members reviewed and approved the report. Barrington noted that Kingston Fire recently purchased a Fit Tester for \$11,000 plus for Decon and that this expense would be incurred under the Capital Projects Fund. The District will be reimbursed for it by RI EMA. He noted that we will purchase other equipment for Decon using the Capital Projects Fund as well. He said that the District plans on submitting for reimbursement from RI EMA right away for the Fit Tester, receiving the funds, and then purchasing the other equipment in this fashion. Barrington also noted that because of the almost \$9,000 unplanned for emergency expenditure that Kingston Fire incurred this year due to the catastrophic failure of the microwave link in our radio system, Kingston Fire's Capital Fund will run a deficit.

**Approval of Minutes:** The members present reviewed and approved the Minutes of the last meeting on August 27, 2015 with minor revisions.

**New Business:** The Committee reviewed the current pay rates for Fire Details and Decon HazMat Trainings. There was a resolution to have the Board of Wardens approve any revisions to the rates by December 31<sup>st</sup> each year.

**Old Business:** There was no old business to be presented.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Jenifer Madison  
Office Manager