

Draft - Minutes

Kingston Fire District
Board of Wardens Meeting
24 July 2014

Present: Wardens Sandra Koerner, Vincent Rose and Ina Sciabarrasi. Also, present were, Tax Collector Linda Mendillo, Chief Nathan Barrington and District Manager Jodi Hall.

Absent: Wardens Donald Cobb and Elizabeth McNab, Treasurer Carleen Lefebvre, Stephen Baker - Director of Public Safety & Emergency Management URI, DC Thomas Reed, DC Christopher DeGrave.

Call to Order: Vice President Sciabarrasi called the Board of Wardens Meeting to order at 6:42 p.m.

Information/Comments/Questions from the Public: There was no one present from the public. There were no questions or comments.

Approval of Minutes:

Motion: Rose made and Koerner seconded a motion to accept Minutes from the Wardens Meeting on 07/24/14.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Koerner made and Rose seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. She reviewed the tax sale proceedings with the Board noting that the Tax Sale date is scheduled for Thursday, November 13, 2014. She also said that she will be attending the training for the new tax software program on September 10th, along with Hall and the KFD Tax Assessor, Dorald Beasley. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

- **Set tax rate for 2014**

Motion: Rose made and Koerner seconded a motion to set the tax rate for 2014 at 98 cents per thousand.

The Tax Assessor's report was reviewed. Barrington presented the Board with the breakdown of tax rates based on the amounts in the report and the District's Budget requirement. A tax rate of 98 cents per thousand would bring expected tax collection for 2014 to \$226,578.50. Brief discussion was held. There were no further questions.

The motion passed unanimously.

URI Report:

Baker was not present. There was no URI Report. No motions were made.

Chiefs' Report:

Motion: Koerner made and Rose seconded a motion to accept the Chiefs' Reports.

Barrington presented his report and DC DeGrave's report, as DeGrave was not present but did provide a written report. Reed did not provide a report. The Board reviewed the reports. Barrington requested the Board consider making a donation to the Union Fire District in the amount of \$4000 to be contributed to supplies and upkeep of the training grounds. This will bring the training budget over budget however; we should make the contribution as it is a valuable asset to be able to use the training grounds.

The motion passed unanimously.

Motion: Koerner made and Rose seconded a motion to make a donation of \$4000.00 to the Union Fire District for supplies and upkeep of the training grounds.

The motion passed unanimously.

Treasurer's Report:

Motion: Koerner made and Rose seconded a motion to accept the Treasurer's Report.

Lefebvre was not present but did provide the Treasurer's Report. The Board reviewed the report. Hall did let the Board know that since the date of the report we checks have come in and currently we have no outstanding accounts receivables. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: There was no update.

Next meetings:

- September 18, 2014 at 10:00 a.m. (rescheduled from 8/28/14)
- October 23, 2014 at 9:00 a.m.

New Business:

- **Use of Fire Station by external groups:** This was brought up in the Chiefs' report. The current policy will be reviewed and modified and then presented to the Board. No motions were made.
- **Policies to review for Posting:** There were no policies to review for posting. No motions were made.
- **SOGs to review:** There were no SOGs to review.

Old Business: There was no old business. No motions were made.

Communications: There were no communications. No motions were made.

Information: Sciabarrasi advised that she and Hall attended the conference on the new legislation regarding the financial reporting to the State. We do currently meet the requirements and will be reporting to the State. There may be some changes to the legislation in the future. Hall advised the Board that the annual Audit has been rescheduled to begin on September 22, 2014. She will be getting information over to them prior to that date as well. No motions were made.

Next Meetings:

- September 25, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 23, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 13, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 11, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:46 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager

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