

Minutes

Kingston Fire District
Board of Wardens Meeting
27 March 2014

Present: Wardens Donald Cobb, Sandra Koerner, Elizabeth McNab, Vincent Rose, Ina Sciabarrasi. Also, present were, Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Stephen Baker - Director of Public Safety & Emergency Management URI, Chief Nathan Barrington, DC Christopher DeGrave, District Manager Jodi Hall and Kyla Murray, Student Intern from URI Police. Public in attendance was Angelo Mendillo. Angelo Mendillo and Linda Mendillo left at 6:47

Absent: DC Thomas Reed

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:38 p.m.

Information/Comments/Questions from the Public: There were no questions or comments from the public.

Promotions to Firefighter: DC DeGrave introduced the two newest members who have completed the probationary period and have been promoted to firefighter. After going over what is accomplished through training to become a firefighter, there was a brief pinning ceremony for FF Piazza and FF Charello. The Board congratulated them.

Motion: Rose made and Sciabarrasi seconded a motion to accept Minutes from the Wardens Meeting on 02/27/14.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Rose made and McNab seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. Mendillo informed the Board that some payments are still coming in and that tax sale proceedings on a few properties is still moving forward. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the URI Report.

Baker presented the URI Report. The Board reviewed the report. Baker also informed the Board he will be unable to attend the upcoming meeting in April. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Chiefs' Reports.

Barrington presented his report and DC Reed's report as Reed was unable to make the meeting this month. DeGrave presented his report. The Board reviewed all the reports. Barrington informed the Board that DeGrave is currently in a 1041 Class, fire instructor program. There were no further questions with regard to Chiefs reports.

The motion passed unanimously.

Treasurer's Report:

Motion: McNab made and Rose seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: Sciabarrasi gave a brief summary of the Finance Committee Meeting that was held that morning. There was not too much discussion just general review of the budget for 2014/2015. The Draft of the Minutes from the meeting was provided.

Next meetings:

- August 28, 2014 at 9:00 a.m.
- October 23, 2014 at 9:00 a.m.

New Business:

Review Proposed Budget 2014/2015: Barrington presented the budget proposal. The Board reviewed the budget proposal. There were some cuts in salaries in order to continue to meet operational needs of the District. There was brief discussion held there were no further questions. No motion was made.

Policies to review for Posting:

- 10-030 Volunteer Incentive Program.

Motion: Rose made and McNab seconded a motion to post the 10-030 Volunteer Incentive Program Policy.

The Board reviewed the policy. There was no further discussion or questions.

The motion passed unanimously.

SOGs to review:

- 40G-014 Radio Usage Guideline

The Radio Usage Guideline was presented the Board. The Board reviewed the guideline. There were no further questions. No motions were made.

Policies to approve/adopt: There were no policies to approve/adopt. No motions made.

Old Business:

- Review Proposed Budget 2014/2015

Barrington reviewed the changes that were made in the Capital Projects budget. Barrington also reviewed the 3 resolutions that were listed in his report. There were no further questions. No motions were made.

Communications: There were no communications. No motions were made.

Information: There was discussion regarding the need for a nominating committee as the Annual Meeting is approaching. There are still a few empty District Officer spaces and two of the Wardens 3 year terms are up this year.

Next Meetings:

- April 17, 2014 at 6:30 PM at the KFD Station – Budget Hearing
- April 17, 2014 at 6:30 PM (following Budget Hrg) at the KFD Station – Monthly Wardens Meeting
- May 5, 2014 at 7:00 PM at the KFD Station – Annual Meeting
- May 22, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- June 26, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- July 24, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- August 28, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 25, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 23, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 13, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 11, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:33 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager

Discussion on Decision Dianne LePage v. E-One, Inc., f/k/a Emergency One, Inc. and Greenwood Emergency Vehicles, Inc.

Motion: Rose made and Sciabarrasi seconded a motion pursuant to Rhode Island General Laws 42-46-5 (a) (2) that the Board convene into Executive Session to personnel issues.

DeGrave, Baker & Lefebvre excused themselves from the meeting.

The motion passed unanimously.

Motion: Rose made and McNab seconded a motion pursuant to Rhode Island General Laws 42-46-5 (a) (2) that the Board come out of Executive Session.

The motion passed unanimously.

Motion: Sciabarrasi made and McNab seconded a motion that the minutes of the Executive Session be sealed.

Cobb voted in favor.

Koerner voted in favor.

McNab voted in favor.

Rose voted in favor.

Sciabarrasi voted in favor.

The motion passed unanimously.

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the Meeting

The Meeting was adjourned at 7:45 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager