

Kingston Fire District
Finance Committee Meeting
October 31, 2013

Minutes

Call to Order: Warden Sciabarrasi called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 9:05 a.m. Present were KFD Warden Ina Sciabarrasi, URI Asst. VP Business Services J. Vernon Wyman, and Director of URI Public Safety Stephen Baker, KFD Chief Nate Barrington, KFD Treasurer Carleen Lefebvre, KFD District Manager Jodi Hall, Wardens Elizabeth McNab and Sandy Koerner, Jeremy Walsh from The Right Click and Robert Civetti from Braver PC.

Absent: There was no one from the public.

Information/Comments/Questions from the Public: There was no one from the public present.

Server: Jeremy Walsh from The Right Click reviewed the proposals for the Server options. He explained the installation time is included and there is a 3 year warranty on the hardware. A Server lifetime is around 5 to 7 years. Lefebvre asked about the terminal service license, Walsh explained the necessity of it and that there is a minimum of how many licenses are purchased. Barrington asked if it was necessary to go out to bid for the Server since we have a Service Contract and this is what is recommended. Civetti said that it is reasonable to request quotes in order to confirm that the pricing that is being provided is reasonable. Hall will be obtaining pricing from other vendors for the November 14, 2013 Wardens Meeting. There were no further questions or comments. No motion was made. Walsh dismissed himself from the meeting at 9:15 a.m.

Audit Presentation: Civetti reviewed the draft of the Audit with the Committee. He commended the Board and the Chief for allowing proper training of the staff. The audit, compared to last year has showed vast improvement. There were no further questions or comments. No motion was made. Civetti dismissed himself at 10:04. Hall left the meeting to review a few things with him.

Approval of Minutes: The members present reviewed and approved the Minutes of the last meeting on August 22, 2013.

Treasurer's Report: Lefebvre presented the report. The members present reviewed and approved the report. There were no further comments.

New Business:

- **Firefighter Detail Rate:** Barrington explained that the Firefighter Detail Rate of pay has not changed in years and is lower compared to industry standards. He recommends a 10% increase. It was also discussed that there are not as many details necessary as in years past due to improvements on campus. Wyman said that nearly all the fire safety projects have been completed, currently there are 4 projects being added. URI is in the process of evaluating the resident and dining halls for prolonged power outages as part of the fire safety improvements. The increase seems reasonable. There were no further questions or comments. No motion was made. Wyman dismissed himself at 10:25 p.m.

Old Business: There was no old business to discuss.

Next Meeting:

- TBD

The meeting was adjourned at 10:28 a.m.

Respectfully submitted,
Jodi Hall
District Manager