

Minutes

Kingston Fire District
Board of Wardens Workshop
15 November 2012

Present: Wardens Donald Cobb, Sandra Koerner, Elizabeth McNab, Vincent Rose and Ina Sciabarrasi. Also, present were Treasurer Carleen Lefebvre, Chief Nathan Barrington, District Manager Jodi Hall and Major Stephen Baker - Interim Director of Public Safety

Absent: There was no one from the public present.

Call to Order: President Cobb called the Board of Wardens Workshop to order at 6:34 pm.

Motion: McNab made and Rose seconded a motion to put the URI Report up for review

URI Report: Major Baker presented the URI Report. The Board reviewed the report. Baker added that with Joe Mulcahey's promotion there are now 2 positions posted for Fire Safety Inspectors. Sciabarrasi asked about the work being done on Flagg and Plains Roads. Baker explained that is a continuation of parking lots and there will also be a new parking lot and retaining ponds for drainage. There will also be more parking put in near the Coastal Institute

There was no further discussion or questions.

The motion passed unanimously.

New Business:

- Up- dates:
 - Contract discussions with URI – Cobb updated the Board and advised that he, Sciabarrasi and Barrington met with Wyman yesterday to continue contract discussions.
 - Budget – Barrington mentioned in the meeting with Wyman they discussed rolling some of the Funds into the Capital Reserve and capping it at \$125,000. The District will have Civetti review the funds and Reserve Policy to ensure we are in compliance. They also discussed adjusting the reporting of finances at the monthly meetings and finance committee meetings. Barrington also told the Board that the radio service contract is going to go up as WPCS no longer services RI and CyberComm is a bit more. At this time we are not including service for the microwave link, WPCS used to charge approximately \$35 on the service contract where CyberComm is approximately \$390. The issues with this is that the ownership of the microwave link is with the Town and UFD and our District do not feel we should pay that much for service etc for something we do not own, the cost of the site was around \$60,000. It was asked that this be put on the Agenda for the December 6th Wardens Meeting.
 - Ladder 2 – Barrington updated the Board.
 - Barrington is being deposed on November 16th with regard to the law suit LePage v. E-One and Greenwood.

- With regard to the Fly repair E-One is going to have their metallurgist look at the catastrophic failure to determine if it is a manufacture flaw or was a result of the stress put on it in the June 2009 accident. Barrington says this will determine if the District will be reimbursed by E-One or by VFIS.
- Barrington informed the Board Ladder 2 has been out of service lately due to having motor issues.
- Equipment replacement schedules – Barrington updated the Board. Looking to replace the Ladder in the 2nd year of the URI Contract 2014/2015 which means we need to start now putting together an RFP and getting quotes in to see where the numbers will be. Also, spoke about having the ratio with URI operational support as the same as what the current contract is which is URI 65% KFD 35%, currently the operation support is 80/20. The Building Debt ends in 2018 which would be a good to look at replacing Engine 9.

Next Meeting:

- December 6, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting

Adjournment:

Motion: Rose made and Sciabarrasi seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:38 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager