

Minutes

Kingston Fire District
Board of Wardens' Meeting
22 March 2012

Present: Wardens Donald Cobb, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Chief Nathan Barrington and District Manager Jodi Hall. Firefighter Charles Hall arrived at 6:40 pm and Warden Ina Sciabarrasi arrived at 6:53 pm.

Absent: Warden Robert Ferraro and Robert Drapeau, Director of Public Safety & Emergency Management URI

Call to Order: President McNab called the Board of Wardens' Meeting to order at 6:35 pm

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Motion: Rose made and Cobb seconded a motion to accept Minutes from the Wardens' Meeting: February 23, 2012.

The Board reviewed the Minutes and it was noted that Drapeau was listed as present and absent at the meeting. Drapeau was not present therefore it was that the Minutes be corrected to reflect the same. There was no further discussion or questions.

The motion, with correction, passed unanimously.

Tax Collector's Report:

Motion: Rose made and Cobb seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. She pointed out that currently there are 5 people who have delinquent taxes back to 2009. 2 of them have been making periodic payments to catch up, 1 is close to foreclosure, another has made one partial payment last year and has bought more properties, and the other she has not heard from at all. She did go to the Town to see if they are behind on Town taxes and for the most part they are not. There was no further discussion or questions.

The motion passed unanimously.

URI Report: Drapeau was not presented there was no URI Report. No motion was made.

Chiefs' Report:

Motion: Cobb made and Rose seconded a motion to accept the Chiefs' Reports.

Barrington presented the Chiefs' Report. The Maintenance Report was not submitted this month. The Board reviewed the reports. There was brief discussion held regarding the ISO report and there will be a press release regarding it. Cobb asked why KFD trucks have been going to quite a few calls in Exeter. Barrington explained that through mutual aide we are First Due Responders to parts of Exeter and that in other areas we are second alarm and therefore are called to some situations. Also, Exeter has had a busy month. There was no further discussion or questions

The motion passed unanimously.

Treasurer's Report:

Motion: Rose made and Cobb seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: The Board reviewed the draft of the Minutes from the March 15th meeting. The next Finance Meeting is on May 24, 2012. No motion was made.

New Business:

Bid for Audit: Hall presented and explained the RFP (Request For Proposal) the Board reviewed it. There was no further discussion. No motion was made.

Policies posted for 30 days to be adopted:

- 40-002 Use of Reflective Vests

Motion: Rose made and Sciabarrasi seconded a motion to adopt the Use of Reflective Vests Policy.

The motion passed unanimously.

- 10-022 Meals Program

Motion: Cobb made and Rose seconded a motion to adopt the Meals Program Policy.

The motion passed unanimously. Sciabarrasi abstained from the motion to prevent conflict of interest as owner of an approved vendor.

Old Business:

Proposed Budget 2012/2013: Barrington requested that the Board accept a change to the proposed budget which adds \$5000 to Capital Outlays. Lefebvre asked for what purpose and Barrington replied to ensure we do not go over budget. There was no further discussion.

Motion: Sciabarrasi made and Cobb seconded a motion to accept the change to add \$5000 to Capital Outlays.

The motion passed unanimously.

Communications: There were no communications. No motions were made.

Information: FF Hall told the Board that the Annual Kingston Volunteer Fire Company Chicken Barbecue will be held on May 5, 2012 and tickets are \$15 for adults and \$10 for students and children over 10 years old. Rose mentioned that nominating committee is being set up with Leon Thiem and that currently we are looking to fill the following positions; 1 Warden, 2 Tax Assessors, 2 Auditors and a Moderator. He asked if anyone knows of anyone who would have interest in becoming involved with the District to please contact him or Thiem. Barrington will be doing a presentation at the KIA's Annual Meeting telling them the history of the Fire District.

He also mentioned that there is a legal matter pending and requested that following the Budget Hearing it be discussed, possibly in Executive Session. It will be added the Budget Hearing Notice. No motion was made.

Next Meetings and Events:

- April 19, 2012 at 7:00 PM at the KFD Station – Budget Hearing
- April 26, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- May 7, 2012 at 7:00 PM at the KFD Station – Annual Meeting
- May 24, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting

Adjournment:

Motion: Rose made and Cobb seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:45 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager