

Kingston Fire District
Finance Committee Meeting
April 28, 2011

DRAFT Minutes

Call to Order: Lori Horton called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 9:25 a.m. Present were Lori Horton, Vern Wyman, Bob Drapeau, and Nate Barrington.

Approval of Minutes: The members present reviewed and approved the minutes of the last meeting, February 10, 2011, with changes on pg. 2.

Contract Discussion: Vern has discussed the draft of the URI contract as it relates to the fire station building lease with Lou Saccoccia. He feels the old lease, which expired over a year ago and has never been renewed, needs to be rewritten and signed by URI and KFD because it addresses the obligation to insure the building. Also the funding for improvements and reference to financing are addressed in the (old) lease but not the contract. Vern needs to check that the recent valuation (performed by URI) is greater than the remaining balance on the building's debt, and then he will have a new lease drafted. The lease reference in the contract will remain intact.

Treasurer's Report: The treasurer's report was distributed and discussed, although the treasurer was not present.

Roof Update: The original subcontractor has been fired by JPM and all work has been completed except for some minor punchlist items. We are waiting for CertainTeed to certify the roof's compliance with the warranty specs. The boiler damage caused by faulty installation cost \$5,100 to repair; JPM will repay KFD for that cost.

New business:

- There was discussion about dispatch problems and errors that have occurred with the current dispatch out of SKPD and the 911 process for fire. Bob Drapeau reported that URI has recently upgraded its dispatch position.

- Nate noted that there is another minor (\$1,000) change to next year's budget which he would like to see made. It was noted that the budget has already been posted for the annual meeting so cannot be changed at this point. When the budget is brought before the annual meeting the change can be proposed and voted on by the taxpayers at that time.
- Lori Horton has recommended changing the KFD bylaws to make the treasurer and tax collector appointed rather than elected positions. There was discussion, and she agreed to bring the matter to the Wardens for a vote.

Next Meeting

The next Finance Committee meeting is scheduled for Thursday, July 28, 2011 at 9:00 a.m.

The meeting was adjourned at 10:30 a.m.