

DRAFT MINUTES

(Subject to approval by the electors of the Kingston Fire District at the Annual Meeting of May 7, 2012)

KINGSTON FIRE DISTRICT ANNUAL MEETING, KINGSTON FIRE STATION, KINGSTON, R.I. MAY 2, 2011

Call to Order: Moderator Higgins was not present therefore Treasurer Vignali called the Kingston Fire District Annual Meeting of May 2, 2011 to order at 7:14 p.m. at Kingston Fire Station, 35 Bills, Road, Kingston, RI he noted that seventeen (17) qualified electors were in attendance, as confirmed in the 2010 Tax Roll for the District that was located by the attached sign in sheet. Treasurer Vignali declared that a quorum was present. He asked that, along with accepting the Agenda, the taxpayers move to nominate a person to serve as Moderator pro tem.

AGENDA (SEE HANDOUT)

MOTION: Donald Cobb moved to accept the Agenda as presented and nominate Angelo Mendillo to serve as Moderator pro tem. Ted Jakubowski seconded the motion. There was no discussion on the motion. The motion carried unanimously.

APPROVAL OF THE ANNUAL MEETING MINUTES OF 2010 (SEE HANDOUT)

MOTION: David McNab moved to accept the Minutes as presented. Thomas Vignali seconded the motion. There was no discussion on the motion. Moderator Mendillo asked if there were any questions. There were none. The motion carried unanimously.

CHIEFS' REPORT (SEE HANDOUT)

Chief Nathan Barrington gave a summary of his report.

Moderator Mendillo asked if there were any questions. There were none.

MOTION: Thomas Vignali moved to accept the Chiefs' Report as presented. Robert Ferraro seconded the motion. The motion carried unanimously.

TREASURER'S REPORT (SEE HANDOUT)

Treasurer Thomas Vignali gave a summary of the Treasurer's report. Year-To-Date Revenue totals came to Eight Hundred Forty-Three Thousand Four Hundred Fifty-Eight 61/100 Dollars (\$843,458.61). Year-To-Date Expenditures came to Seven Hundred Seventeen Thousand Seven Hundred Seventy Four 89/100 Dollars (\$717,774.89). Year-To-Date Excess of Revenues over Expenditures came to One Hundred Twenty-Five Thousand Six Hundred Eighty Three 72/100 Dollars (\$125,683.72).

There was no further discussion. Moderator Mendillo asked if there were any further questions. There were none.

MOTION: Donald Cobb moved to accept the Treasurer's Report as presented. Lori Horton seconded the motion. The motion carried unanimously.

TAX COLLECTOR'S REPORT (SEE HANDOUT)

Tax Collector Linda Mendillo reviewed the Tax Collector's Report. The Kingston Fire District tax roll, after abatements and additions for 2010, was One Hundred Ninety Six Thousand Six Hundred Sixty Eight 90/100 Dollars (\$196,668.90). The balance for 2010 is Nine Thousand Three Hundred Ninety Six 21/100 Dollars (\$9,396.21). To date, the District has collected 95.2% of the total amount for 2010. To date, the District has collected 98.3% of the total amount for 2009. The balance for 2009 is Three Thousand One Hundred Eighty Four 55/100 Dollars (\$3,184.55). Tax Collector Mendillo went on to mention that there are a few properties that may go to tax sale. Beasley questioned the process of a tax sale and is concerned about the elderly. Tax Collector Mendillo said she is pretty sure that the State protects the elderly when it comes to tax sale and that she is still in the process of researching the entire process but knows that the owners of the property are responsible for any fees incurred such as advertisement and legal fees.

Moderator Mendillo asked if there were any questions. There were none.

MOTION: Thomas Vignali moved to accept the Tax Collector's Report as presented. Robert Ferraro seconded the motion. The motion carried unanimously.

PRESIDENT'S REPORT

President Elizabeth McNab gave an oral presentation. She spoke of how KFD continues to have a well-trained and dedicated group of firefighters who are very often first on the scene. President McNab then presented gifts from the District to Treasurer Thomas Vignali and Warden Lori Horton both of who are stepping down this year. She and everyone thanked them for their many years of dedicated service.

Moderator Mendillo asked if there were any questions. There were none.

MOTION: David McNab moved to accept the President's Report as presented. Thomas Vignali seconded the motion. The motion carried unanimously.

OLD BUSINESS

Moderator Mendillo stated that according to last year's minutes that there were no motions tabled or carried forward to attend to at this year's meeting.

Moderator Mendillo asked if there was any other official business under the category "Old Business". There was none.

2010-2011 BUDGET MOTION (SEE HANDOUT)

MOTION: Elizabeth McNab, President of the Board of Wardens moved the following Budget Motion: "I move that the budget be approved as presented and that the Board of Wardens be directed to calculate the tax rate, based on the valuation of assessed property, according to the

South Kingstown Tax Assessor's rolls as of December 31, 2010 plus or minus Five Percent (5%) to account for differences in the tax base due to authorized abatements and additions to the tax roll throughout the tax year, so as to raise the amount of money specified in the budget to be raised by taxation." The motion was seconded by Lori Horton and opened for discussion.

Moderator Mendillo asked if anyone would like to move to have a paper ballot to approve the budget, as they may do so. No one requested a paper ballot.

Moderator Mendillo asked if there was any further discussion or questions on the floor regarding the Budget. There was brief discussion to clarify some line items. Jakubowski asked for clarification on the tax rate increase of 4%. Barrington confirmed. Barrington mentioned that the Fire District and URI signed a two (2) year contract on April 28, 2011. Beasley questioned if the length of time for the contract should be longer. Barrington explained that it is difficult to do a long term contract and that two (2) years allows enough time to look more closely at the agreement and therefore make a better projection. He mentioned that the meetings with URI have been going smoothly and are very civil. Moderator Mendillo introduced J. Vern Wyman, Asst. VP, URI Business Services. Wyman was granted a voice but not a vote. Wyman reiterated Barrington's statement that the meetings have been going well and the Finance Committee has met more frequently. He also spoke of "house cleaning" to be done, specifically regarding the insurance as URI insures the building and the District holds the note on the building. The coverage is being reviewed. The University has also included a payment to the District to offset the cost of the roof maintenance/repair that is in the process of being completed. There was no further discussion. The motion carried unanimously.

NOMINATING COMMITTEE REPORT (SEE HANDOUT)

MOTION: Donald Cobb moved to accept the Nomination Committee Report as presented. Robert Ferraro seconded the motion. There was no discussion. The motion carried unanimously.

NOMINATIONS FROM FLOOR

Moderator Mendillo asked if there were any further nominations from the floor. There were none.

ELECTION

MOTION: There being no further nominations or discussion, Moderator Mendillo asked for a vote to elect those individuals nominated in the Nominating Committee Report. Leon Thiem moved and Robert Ferraro seconded the motion. The motion carried unanimously.

OTHER NEW BUSINESS (SEE HANDOUT):

MOTION : Moderator Mendillo asked the electors to refer to the "Other New Business" agenda item and recognized Elizabeth McNab who made a motion on behalf of the Board of Wardens "to authorize the Board of Wardens to transfer any remaining surplus funds from the 2010 – 2011 year to the Capital Reserve Account." Thomas Vignali seconded the motion.

Moderator Mendillo asked for discussion as well as asking if anyone would like to move to have a paper ballot for the nominations, as they may do so. There was no further discussion nor did anyone request a paper ballot. The motion carried unanimously.

MOTION : Again, Moderator Mendillo asked the electors to refer to the “Other New Business” agenda item and recognized Elizabeth McNab who made a motion on behalf of the Board of Wardens “to make the recommended changes as outlined on the attached documt to the Bylaws of the Kingston Fire District.” Donald Cobb seconded the motion.

Moderator Mendillo asked for discussion. There was brief discussion and it was pointed out that the Bylaws should be consistent with the URI Agreement with regard to who serves on the Finance Committee. It was agreed that changes should also be made. There being no further questions or discussion. The motion, with changes, carried unanimously.

MOTION: Leon Thiem moved to adjourn. Ted Jakubowski seconded the motion.

The motion carried unanimously.

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

Jodi Hall
District Manager
Kingston Fire District
for Larry Fortin
District Secretary