

## *Minutes*

Kingston Fire District  
Board of Wardens' Meeting  
09 December 2010

**Present:** Wardens Donald Cobb, Robert Ferraro, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Treasurer Thomas Vignali, Chief Nathan Barrington and District Manager Jodi Hall. Also present was, Robert Civetti, CPA from Braver PC. Warden Lorraine Horton arrived at 7:30 p.m.

**Absent:** Dr. Robert Drapeau, Director of Public Safety & Emergency Management URI.

**Call to Order:** President McNab called the Board of Wardens' Meeting to order at 6:32 p.m.

**Information/Comments/Questions from the Public:** There was no information, comments or questions from the public.

**Approval of Minutes:** Wardens' Meeting: October 28, 2010.

**Motion:** Rose made and Ferraro seconded a motion to accept Minutes from the Wardens' Meetings: October 28, 2010

The motion passed unanimously.

**Approval of Minutes:** Wardens' Meeting: November 9, 2010

**Motion:** Ferraro made and Rose seconded a motion to accept Minutes from the Wardens' Meeting: November 9, 2010.

The motion passed unanimously.

### **Tax Collector's Report:**

**Motion:** Cobb made and Rose seconded a motion to accept the Tax Collector's Report.

Mendillo presented the written report. She also inquired at the Town regarding their tax collection program and was told that if we adapted to their system we would be in a similar situation as we are now as their system is antiquated as well. The auditors for the Town have highly suggested they up-date their system and they are looking into maybe switching to Opal which would be beneficial to KFD as well.

The motion passed unanimously.

**URI Report:** There was no report presented. No motion was made.

## **Chiefs' Report:**

**Motion:** Ferraro made and Cobb seconded a motion to accept the Chief's Report.

Barrington presented a written report, highlighting the past month. The funds were received from the Kingston Hill Bookstore Detail, finally. Expenses relating to the detail are being paid from these monies and a discussion is to be held on allocating the remaining balance. A list is being compiled of various repairs needed throughout the Station, which will be completed and distributed for the annual walk-through in January. Barrington gave an up-date on the Finance Committee meetings and distributed a proposed budget for 2011/2012. Brief discussion was held regarding the issues with dispatch, to be discussed later in the meeting. Barrington also up-dated the Board regarding the Fire Academy. There was brief discussion on Strategic Planning to be brought up later in the meeting.

The motion to accept the Chiefs' Report passed unanimously.

## **Treasurer's Report:**

**Motion:** Rose made and Cobb seconded a motion to accept the Treasurer's Report.

Vignali presented his written report.

The motion passed unanimously.

## **Finance Committee up-date:**

No report was presented.

No motion was made.

## **New Business:**

### **Review/schedule calendar for Open Meetings 2011**

**Motion:** Rose made and Ferraro seconded a motion to accept the calendar for Open Meetings 2011.

The calendar for Open Meetings 2011 was reviewed and it was decided to have the Annual Budget Hearing before the Workshop on Thursday, April 14, 2011

The motion, with the change, passed unanimously.

## **Awards**

Brief discussion was held and the subject was tabled for the next Wardens' Meeting in January.

## **Kingston Hill Bookstore Detail Funds**

Discussion was held to have a special meeting of the tax payers to allocate the monies from the funds received.

No motion was made.

## **Dispatch**

Brief discussion was held regarding dispatch. Barrington requested that Ferraro be appointed liaison for the Board for the up-coming meeting with police and fire regarding dispatch.

**Motion:** Rose made and Cobb seconded a motion to appoint Ferraro as a liaison for the Board for the committee meeting regarding dispatch.

The motion passed unanimously.

## **Exeter Radio Tower**

Barrington updated the Board that things are moving forward with the Radio Tower to be located in Exeter. Currently a lease is being drawn up. The tower will enhance KFD and UFD's capacity for coverage. Cost for the phone line will be split with UFD.

No motion was made.

## **Old Business:**

### **Roof repair/maintenance**

Brief discussion regarding the status of the roof repair/maintenance was held. Work is in progress and when it is completed Dennis Jones, from URI, will inspect the roof.

No motion was made.

### **Strategic Plan Review**

There was some discussion regarding the positive relationships with URI and UFD. McNab will be contacting the UFD Board of Wardens to have a joint meeting regarding the future of KFD and UFD and if a merger would be beneficial to all parties.

No motion was made.

## **Communications:**

There were no communications

## **Information:**

- December 17, 2010 at 6:00 p.m. at Spain Restaurant in Narragansett – KVFC Christmas Party

## **Next Meetings:**

- January 13, 2011 at 6:30 PM at the KFD Station – Wardens' Workshop
- January 27, 2011 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting

**Adjournment:**

**Motion:** Rose made and Cobb seconded a motion to adjourn the meeting.

The meeting was adjourned at 8:00 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall  
District Manager