

Kingston Fire District  
Finance Committee Meeting  
October 21, 2010

Call to Order: Lori Horton called the KFD Finance Committee Meeting to order at 3:40 p.m. Present were Lori Horton, Bob Drapeau, Nate Barrington, and Tom Vignali.

### Minutes Approved

The members present reviewed and approved the minutes of the last meeting, 8/26/10, with changes from Tom Vignali.

### Treasurer's Report

No Treasurer's report was given.

### Roof Repair

The roof repair was put out to bid and publicly advertised. The bids were opened this morning at 10:00 a.m. at the KFD office. Present were Jodi Hall, Elizabeth McNab, Dennis Jones, and several of the bidders. Bids were received from Apollo Roofing & Sheet Metal, Inc., Furey Roofing and Construction, Eagle Cornice Co., Inc., and JPM Construction Co., Inc. Each bid was read aloud. Jim Martufi of JPM Construction was asked to provide some further information and he did so.

The lowest bid was from JPM Construction. Based on a review of the prices and bids, Nate recommends that KFD accept JPM's bid of \$71,980 for the base bid plus three alternatives.

The '10-'11 KFD budget includes only \$30,000 for roof repair. There is \$15,000 in the budget that was intended for Air Pac replacement in this fiscal year but will not be needed because that cost will now be funded by a grant. KFD will agree to pay \$45,000 of the roof repair and URI has agreed to pay the remaining \$26,980. Vern Wyman, who reviewed the bids after their opening this morning, has written a formal letter to Elizabeth McNab committing URI to their payment of \$26,980. Any overage or additional costs will have to be paid by KFD.

JPM has agreed to begin work on the main roof, so that if any problems or cost overruns are encountered we can skip the middle roof and/or patio work. Dennis Jones will oversee and sign off on the work.

There were questions about the payment schedule, and a phone call was placed to Jim Martufi. On speaker phone, Martufi clarified that he will front all costs of the project. KFD will pay for the job after it is completed and URI's representative (Dennis Jones) has signed off. Martufi agrees to stop work immediately and contact Nate if any problems are found as the work progresses. Martufi expects the work to start in about two weeks and to take about two weeks to complete.

A question arose about whether we need any permit from the Town of S. Kingstown for the work. Jodi will call Dennis Jones to find out.

The committee voted to award the roof repair bid to JPM Construction in the amount of \$71,980 for the base work and three alternatives.

### Contract Discussion

Tom Vignali noted that KFD submitted a proposed budget to URI on August 23 which included a 3 percent increase in funding from both URI and the taxpayers. We have had no comment from URI about that proposal.

Bob Drapeau was asked if he expects URI to request any wording changes in the contract when it is renewed; he indicated that he is not aware of any proposed wording changes.

### Next Meeting

The next meeting will be Thursday, November 18, 2010, at 9:00 a.m.

The meeting was adjourned at 4:45 p.m.