

## *Minutes*

Kingston Fire District  
Board of Wardens' Meeting  
24 June 2010

**Present:** Wardens Donald Cobb, Robert Ferraro, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Chief Nathan Barrington, District Manager Jodi Hall and Bob Drapeau, Director of Public Safety & Emergency Management URI.

**Absent:** Warden Lorraine Horton and Treasurer Thomas Vignali

**Call to Order:** President McNab called the Board of Wardens' Meeting to order at 6:40 p.m.

**Information/Comments/Questions from the Public:** There was no information, comments or questions from the public.

**Approval of Minutes:** Wardens' Meeting, 05/27/10 and Workshop, 06/10/10

**Motion:** Ferraro made and Rose seconded a motion to accept Minutes from the Wardens' Meeting, 05/27/10

The motion passed unanimously.

**Motion:** Cobb made and Ferraro seconded a motion to accept Minutes from the Workshop, 05/27/10

The motion passed unanimously

### **Tax Collector's Report:**

**Motion:** Rose made and Ferraro seconded a motion to accept the Tax Collector's Report.

Mendillo presented the written report.

The motion passed unanimously.

### **URI Report:**

**Motion:** Rose made and Cobb seconded a motion to accept the URI Report.

Drapeau presented a written and it was reviewed.

The motion passed unanimously.

**Chiefs' Report:**

**Motion:** Rose made and Cobb seconded a motion to accept the Chief's Report.

Barrington presented the written report and it was reviewed.

The motion passed unanimously.

**Treasurer's Report:**

**Motion:** Ferraro made and Cobb seconded a motion to accept the Treasurer's Report.

Vignali was not present but he had provided a written report, which was reviewed. It was noted that Global Spectrum still had outstanding balances. Hall told the Board that she has been in contact with them and that we should be receiving payment prior to the fiscal year end.

The motion passed unanimously.

**New Business:**

**Cash Incentive Plan:** Discussion was held.

**Motion:** Cobb made and Ferraro seconded a motion to pay out \$5700 plus taxes from the encumbered LOSAP funds to the qualified firefighters.

The motion passed unanimously.

**Withholding TDI:** It was discussed that TDI did not impact the detail firefighters as much as previously thought and that TDI should be withheld. Hall will notify Vignali that TDI is to be withheld.

**Motion:** Rose made and Cobb seconded a motion to start withholding TDI.

The motion passed unanimously.

**Old Business:**

**Visa - status:** Hall presented the Board information on a Government Visa Procurement program for review. No motion was made.

**Strategic Plan (notes) –** Hall showed a worksheet that had been started of notes and will be forwarding it to the Board so they may add their notes. No motion was made.

**Policy and Procedure:**

**Vehicle Response Policy:** Discussion was held regarding the policy. Barrington would like to have this policy completed and approved by 09/01/10. No motion was made.

**Communications:** There were no communications

**Information:**

- June 26, 2010 from 1:00 p.m. – 9:00 p.m. – 1<sup>st</sup> Annual “Sour Pickles Day” KFD friends & family at Yawgoo Bakes
- June 30, 2010 at 12:15 p.m. - LePage Dedication of Ladder 2, at the KFD Station
- July 16 – 18, 2010 – Balloon Festival

**Next Meetings:**

- 15 July 2010 at 9:30 a.m. at the KFD Station – Finance Committee Meeting
- 15 July 2010 at 6:30 p.m. at the KFD Station - Workshop
- 22 July 2010 at 6:30 p.m. – Wardens’ Meeting
- 12 August 2010 at 6:30 p.m. – Workshop
- 26 August 2010 at 6:30 p.m. – Wardens’ Meeting

**Motion:** Rose made and Ferraro seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Jodi Hall  
District Manager