

Minutes

Kingston Fire District
Board of Wardens' Meeting
25 February 2010

Present: Wardens Donald Cobb, Lori Horton, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Chief Nathan Barrington, Office Manager Jodi Hall and Bob Drapeau, Director of Public Safety & Emergency Management URI. Treasurer Thomas Vignali arrived at 7:45 p.m.

Absent: Warden Robert Ferraro

Others Present: Firefighters Tom Bernache, Kohl Brinkman, William Crupe, Peter Lutterbach, Dan Oakley and Alex Smith of the KVFC.

Introduction of new KFD firefighters (finished probation) The firefighters were introduced by the Chief to the Wardens and presented their badges. The firefighters left the meeting once the introductions were over.

Call to Order: Following the introduction of the firefighters President McNab called the Board of Wardens' Meeting to order at 6:48 p.m.

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Secretary's Report: Minutes from Policy/Business Session 02/11/10, Monthly 01/28/10

Motion: Rose made and Cobb seconded a motion to accept Secretary's Report/Minutes from the Policy/Business Session 02/11/10, Monthly 01/28/10

The motion passed unanimously.

Tax Collector's Report:

Motion: Horton made and Cobb seconded a motion to accept the Tax Collector's Report.

Mendillo's written a report was reviewed. Mendillo will be sending notices for tax payments that have not been received yet.

The motion passed unanimously.

URI Report:

Motion: Rose made and Horton seconded a motion to accept the URI Report.

The motion passed unanimously.

Chiefs' Report:

Motion: Cobb made and Rose seconded a motion to accept the Chiefs' Report.

Barrington's written report was reviewed. Barrington also mentioned that it is a requirement that the Wardens take the NIMS classes.

The motion passed unanimously.

Treasurer's Report:

Motion: Horton made and Cobb seconded a motion to accept the Treasurer's Report

Vignali presented the written report and it was reviewed.

The motion passed unanimously.

New Business:

Future formal recognition of new firefighters. It was discussed that along with the presentation of badges that a group picture of the new firefighters will be taken in the future for posting on the website and for recognition in the Station.

New Policies/SOG's presented: There were no new Policies or SOG's presented.

Nomination Committee: Rose will be contacting Them with regard to the Nominating Committee.

Old Business:

Employee Benefit Package, including retirement: The Employee Benefit Package is to be added to the Agenda for the March 11, 2010 Workshop Policy/Working Meeting.

Policies that have been reviewed and posted for a month:

Policy/Job Description 10-007-10-15 KFD Auditors' Job Description:

Motion: Rose made and Horton seconded a motion to accept the policy/job description 10-007-10-15 KFD Auditors' Job Description.

The policy was reviewed and a minor change was made.

The motion, with the change, passed unanimously.

Policy/Job Description 10-004-10-15 Tax Assessors' Job Description:

Motion: Horton made and Rose seconded a motion to accept the policy/job description 10-004-10-15 Tax Assessor' Job Description.

After discussion Cobb made and Horton seconded a motion to table the description for further revisions, which passed unanimously.

Review of SOG for EMS Details

SOG for EMS Details:

MOTION: Cobb made and Rose seconded a motion to approve and post the SOG for EMS Details

After discussion Rose made and Cobb seconded a motion to table the SOG for revisions, which passed unanimously.

Communications: There were no communications

Information: There was no information presented

Next Meetings:

- 25 March 2010 at 6:30 p.m. – Wardens' Meeting
- 08 April 2010 at 6:30 p.m. – Wardens' Workshop
- 22 April 2010 at 3:30 p.m. – Finance Committee Meeting
- 22 April 2010 at 6:30 p.m. – Budget Hearing
- 22 April 2010 following Budget Hearing - Wardens' Meeting

Motion: Cobb made and Rose seconded a motion to adjourn the meeting.

The motion passed unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Jodi Hall
Office Manager