

February 18, 2016

**The Directors of Directors held its regular meeting on Thursday
February 18, 2016**

**In the Forand Manor Conference Room – at 2:30 PM for the
following reasons:**

I. Roll Call

II. Approval of Meeting Minutes of September 17, 2014

III. Director's Report

A. FSS Participant/YEP/Activity Update

I. Program Outreach – Discussion

II. Financial Report

III. Adjourn

**The meeting was called to order at 2:45 pm by Executive Director,
Tina Sullivan**

Upon a Roll Call, those “Present” and “Absent” were as follows:

Present

Gidgett Grivers, Director

Vice President

Leslie Estrada, Director

Sandra Cano, Director

Gladys Burns, President

Tina Sullivan, Executive Director

Absent

Kristin Rojas,

Others in Attendance

Paula Llera-Delgado, Executive Administrative Assistant

Alberto De burgo, FSS Director

Minutes to Prior Meeting of September 17, 2014:

Executive Director Tina Sullivan asked if there were any comments or concerns pertaining to the previous meeting minutes. There being no questions Director, Grivers made a motion to accept the minutes as written. A second to the motion was made by Director Cano and passed by all present.

Director's Report: FSS Participant/YEP/Activity Update

FSS Director Alberto De burgo provided the Directors with a summary of functions/activities that have been going on throughout the year. Currently the FSS program has 34 participants in the program, actively looking to increase the number of new participants on a monthly basis, as well as cleaning up old files. Throughout the year there has been 3 graduates, 3 terminated, and 5 port-outs to other cities/states, and 1 voluntary left the program.

The Youth Employment Program (YEP) will be accepting applications April 2016. This program has been a great experience throughout the city. Director De burgo gave much thanks to Naivagant for being a big supporter in the program, always looking for financial growth moving forward in the city.

Director De burgo would like to introduce some upcoming support groups/trainings that he would like to see become available for the participants and there families of the FSS program. Executive Director Sullivan explained that throughout the upcoming year 2016 & 2017 she would like to introduce this to the families outside of the FSS program as well:

Some of the few groups the FSS Director is looking at: Literacy

Group, A Women's Group, Stress Management, Domestic Violence, Depression, Therapy Group, Homeownership

Upcoming activities: Zombie Walk, No World Tobacco Day

Director DeBurgo provided a summary of the grants received and also the ones in process. The most recent one is LISC-Community Partnership- Pawtucket and Central Falls Health Equity Zone. Food on the Move has been at both Housing supporting the elderly and disabled as well as the local community.

Executive Sullivan explained that Mayor James Diossa handed out (3) citations to Central Falls local teenagers for assisting a Forand Manor resident while he was feeling ill at the local store and was not able to walk back to the housing. The three teens assisted the resident and made sure that he made it home to the high rise. The three teens are known as Ginari Rivera and Euincy Rivera of CF High, and Justina Gonzalez of Calcutt. Executive Director Sullivan recognized each one with a gift bag which consisted of a new kindle which was donated by a vendor of the housing authority.

Executive Director Sullivan stated a Facebook page is now available for the FSS Program, all news and activities will be on the page for the public to view.

Financial/Expenditures:

Executive Director Sullivan meets with the accountant on a monthly basis, the department up to date and the finance department is operating accordingly. Funding is available for the FSS Program to utilize throughout 2016 the Accountant and the Executive Director will be working on a breakdown of the monies for the Directors.

There being no further business to come before the Board of Directors, a motion was made by Director, Cano and seconded by Director, Estrada as to adjourn the meeting at 3:05 pm. The motion was carried by all.