

**September 15, 2010**

**The Directors of Directors held its regular meeting on Wednesday, September 15, 2010, in the Forand Manor Conference Room – at 2:30 PM for the following reasons:**

**I. Roll Call**

**II. Approval of Minutes of the meeting of May 19, 2010**

**III. Director's Report**

**A. Monthly Update**

**B. Financial Report**

**IV. Goals and Objectives**

**V. By-Laws**

**VI. Old Business**

**VII. New Business**

**VIII. Adjourn**

**The meeting was called to order at 2:33 PM by Director Burns.**

**Upon a Roll Call, those “Present” and “Absent” were as follows:**

**Present**

**Absent**

**Kristin Rojas, Vice President**

**Gladys Burns, Director**

**Alice Bociek, Director**

**Gidgett Grivers, Director of Director**

**Leslie Estrada, Director**

**Tina Sullivan, Executive Director of Central Falls Housing Authority**

**Paula Delgado, Administrative Assistant**

**Minutes to Prior Meeting of May 19, 2010**

**The Executive Director asked for comments or concerns pertaining to the previous meeting minutes. Being no questions Director Grivers made a motion to accept the minutes as written. A second to the motion was made by Director Burns and passed by all present.**

**Expenditures**

**The Executive Director explained that the Authority’s Fee Accountant has been overseeing the finances of the Foundation however no updated reports were provided on the expenditures due to the shortage in staff at the Authority. The Bookkeeper did provide**

**updated expenditure report for the Directors review.**

**Director Bociek made a motion to accept the minutes as written. A second to the motion was made by Director Burns and passed by all present**

### **Director's Report to the Directors**

**The FSS Director provided the Directors with a summary of activities happening with the Family Self Sufficiency Program.**

**He explained that the FSS Program is currently working with the Resident Service Coordinator and BVCAP regarding a mentoring program beginning October 1st 2010. Executive Director Sullivan explained that this program would be at no cost to the housing due to a grant that Pawtucket Housing was awarded, the only obligation for the housing would to make available space for the students and BVCAP. The FSS Director is currently working on receiving donations from local organizations, and landlords of the city for donations. These donations are to supply food for the Thanksgiving baskets. Director Burns asked how the escrow account is built up for the FSS Participants. The Executive Director Sullivan explained to the board on the process. Director Bociek made a motion to accept the minutes as written. A second to the motion was made by Director Burns and passed by all present**

## **Goals and Objectives**

**The Executive Director explained a couple of goals, one of them being for the FSS Department are to have Julie Solan who currently works in the Section 8 department full time, to devote part time hours to the FSS Department the upcoming year. Another goal is to contact Head Start regarding the Reading Buddies Program. Director Estrada spoke about other programs available in the city. The Executive Director stated to the board that there are no grants available to write at this time.**

## **By-Laws**

**Changes were made to the By-Laws that the board had requested. A motion to accept the By-Laws was made by Director Bociek. The motion was seconded by Director Grivers.**

**There being no further business to come before the Directors, a motion was made by Director Burns and seconded by Director Grivers, to adjourn the meeting at 3:17 pm. The motion was carried by all.**