

# **BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**

## **MINUTES OF THE MEETING OF THE BOARD**

**DATE 1 August 2012**

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,  
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara  
Bradford, Messer. Pilz and  
Dowhan**

**OTHERS PRESENT Mrs. Lois A. Marshall, Administrative Assistant**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:21  
PM.**

**Call to Order**

**AGENDA ITEM 2 Vice Chair Bradford made a motion, seconded by  
Mr. Pilz, to approve the  
Approval of Minutes Regular and Executive Session minutes of the 6  
June 2012 meeting. The**

**motion was passed; four in favor. Voting in favor were Chairman**

**Carter, Vice**

**Chair Bradford, Messer Pilz and Dowhan.**

**AGENDA ITEM 3**

**Executive Session The Board did not move to go into Executive Session.**

**AGENDA ITEM 4**

**Correspondence The Board received a Ballot for the 2013-2014 CLARB Nominating Committee Election. Chairman Carter stated that due to his interaction with CLARB at Annual meeting Mr. Pilz would be casting a ballot on behalf of the Board due to his interaction with CLARB.**

**AGENDA ITEM 5 a. Rules & Regulations**

**Old Business**

**Mr. Pilz will contact all Board members with available dates for the next workshop. Mrs. Marshall will post the workshop once it is scheduled.**

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## **b. Legislation**

**Ms. Marshall explained that legislation Chapter 445, 2012--H 8024 Substitute A Enacted 6/26/2012 Section 42-35.1-3 Economic Impact Statements list Landscape architects, architects and building designers as excluded.**

## **c. Miscellaneous**

**1. The Board is still waiting for a response from CLARB and LAAB regarding foreign registration and electronic stamping. This information will enable the Board to evaluate applications with foreign degrees and experience. The information requested is necessary for the Board to comply with Rhode Island General Laws regarding electronic stamping.**

## **AGENDA ITEM 6 a. Miscellaneous**

### **New Business**

#### **1. Rhode Island Exam Scores**

**Vice Chair Bradford informed the Board that a total of eleven (11) candidates took the Rhode Island State Exam. Of these candidates nine (9) passed, two (2) candidates failed. Mr. Pilz made a motion, seconded by Chairman Carter, to accept the scores as presented. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Pilz and Mr. Dowhan. Mr. Pilz asked Vice Chair Bradford to send a copy of the Landscape Architect State**

**examination to Ms. Marshall the Board Executor for security.**

## **2. Election of Officers**

**Chairman Carter made a motion to nominate Mr. Pilz as Chairman. Mr. Dowhan seconded the motion. Chairman Carter made a motion to have Ms. Bradford remain as Vice Chair. Mr. Pilz seconded the motion. Chairman Carter made a motion to nominate Mr. Dowhan as Secretary. Mr. Pilz seconded the motion. The motions was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Pilz and Mr. Dowhan. The current slate of officers is as follows: Steven Pilz, Chairman, Sara Bradford, Vice-Chair, Michael J. Dowhan, Jr., Secretary.**

**3. The Board reviewed new language presented by Mr. Pilz to be added to the Board's home page on its website.**

**b. Next meeting – 26 September 2012**

## **AGENDA ITEM 7 LA applications**

**Applications–LA & COA The Board reviewed possible changes to the renewal letter that is presently issued upon completion of a renewal for a Certificate of Authorization (COA).**

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**COA application:**

**The Board reviewed the following renewal COA application:**

**Hali Beckman, Ltd. listing Kurt R. van Dexter and Michael J. Weremay in responsible charge.**

**A motion was made by Mr. Pilz to send an approval letter to Hali Beckman, Ltd. as well as Kurt R. van Dexter and Michael J. Weremay. Chairman Carter seconded the motion. The motion was passed unanimously; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.**

**ADJOURNMENT Mr. Pilz made a motion, seconded by Vice Chair Bradford, to adjourn at**

**4:05 PM. The motion was passed in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, and Mr. Pilz and Mr. Dowhan.**

**8-1-12**

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