

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 25 April 2012

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara
Bradford, Secretary Steven Pilz and Board Member, Michael
Dowhan**

MEMBERS ABSENT Board Member Scott Millar

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mrs. Lois A. Marshall, Administrative Assistant**

**Mr. Brian J. Riggs, DBR Department Budget Administrator (Present
2:16 to 3:36)**

**Louis A. DeQuattro, Jr., Deputy Director & Counsel, Division of
Regulatory Standards, Compliance and Enforcement (2:18 to 2:40)**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:16
PM.**

Call to Order

AGENDA ITEM 2 Secretary Pilz made a motion, seconded by Mr. Dowhan, to approve the Open and Approval of Minutes Executive Session minutes of the 25 April 2012 meeting with revisions. The motion was passed; four in favor. Voting in favors were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

AGENDA ITEM 3 Because of the nature of the following items, Chairman Carter made a Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for sessions or

work sessions pertaining to collective bargaining or litigation under Section 42-46-

5(a)(2) and for investigative proceedings regarding allegations of civil or criminal

misconduct under Section 42-46-5(a)(4) and the motion was passed at 2:20 PM;

four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

Chairman Carter made a motion, seconded by Mr. Dowhan, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair

Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

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Chairman Carter made a motion, seconded by Mr. Dowhan, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

Record of Votes Taken in Executive Session

Executive Agenda Item #3.1. – No votes were taken.

Executive Agenda Item #3.2. – Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to close. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Board Member Mr. Dowhan. Mr. Millar was absent from this vote.

Executive Agenda Item #3.3. – Secretary Pilz made a motion, seconded by Mr. Dowhan, to close Oehme, vanSweden and

Associates, Inc. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Board Member Mr. Dowhan. Mr. Millar was absent from this vote.

Executive Agenda Item #3.4 – No votes were taken and this will not longer appear as an agenda item.

Adjournment Chairman Carter made a motion, seconded by Vice Chair Bradford, to come

out of Executive Session and reconvene to an open meeting pursuant to

RIGL §42-46-4. The motion was passed; four in favor. Voting in favor

were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan at 3:00 PM. Mr. Millar was absent from this vote.

In Executive Session open matters (4), there were 2 votes taken. In Executive Session closed matters, there were 2 votes taken.

End of record of votes taken in Executive Session

AGENDA ITEM 4

Correspondence None

AGENDA ITEM 5 a. Rules & Regulations

Old Business Vice Chair Bradford stated that progress is being made

at the workshops. The Board asked Ms. Styron to reserve a conference room at the Department of Administration for May 1 at 5:00 PM and once confirmed she is to notify the Board members.

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b. Legislation

Senate bill 2619 was passed removing the requirement that one member of this Board is from the RIDEM and those four members rather than three must be registered landscape architects.

c. Miscellaneous

1. There has been no correspondence received from CLARB'S regarding their position on foreign registration and electronic stamping

1. PLA designation – Ms. Styron sent a letter to CLARB, ASLA, registrants and will posted the letter on the Board's website.

2. Ms. Styron contacted CLARB and LAAB regarding foreign

registration and electronic stamping and is still waiting for a response. We are awaiting this information to enable the Board to evaluate Jing Jang's application to take the RI State Specific LA Exam. The Board instructed Ms. Styron to send Jing Jang the approval to take the RI State Specific LA Exam letter pending Secretary Pilz and Chairman Carter's approval.

3. The Board set 19 June 2012 as the date for the RI State Specific LA Exam. Ms Styron will reserve a conference room.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Informational Bulletin

The Board will continue to work on drafting a new Informational Bulletin to Cities and Towns.

b. The next Board meeting is scheduled for 23 May 2012.

AGENDA ITEM 7 LA applications

Applications–LA & COA

The Board reviewed the following applications for reciprocity registration:

Scott Ridder (CT)

Tara M. Vincenta (CT)

Chairman Carter made a motion, seconded by Mr. Dowhan, to approve Mr. Ridder and Ms. Vincenta to sit for the June 2012 RI State Specific LA Exam. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

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The Board reviewed the following applications to take the RI State Specific

LA Exam:

George D. Christie

Komarow, Sharon

Pereira, Kristen

Chairman Carter made a motion, seconded by Mr. Dowhan, to approve Mr. Christie, Ms. Komarow and Ms. Kristen applications to sit for the June 2012 RI State Specific LA Exam. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice

Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote.

COA applications

There were on COA applications for review.

Secretary Pilz submitted his resignation as Secretary of the Board. He will remain as a Board member.

ADJOURNMENT Chairman Carter made a motion, seconded by Mr. Dowhan, to adjourn at

3:41 PM. The motion was passed; four in favor one absent. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan. Mr. Millar was absent from this vote

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