

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 25 May 2011

**PLACE 1511 Pontiac Avenue, Building 68-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara
Bradford and Board Member Michael
Dowhan**

**MEMBERS ABSENT Board Members Scott Millar and Secretary
Steven Pilz**

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant
Mrs. Lois A. Marshall, Administrative Assistant**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:06
PM.**

Call to Order

AGENDA ITEM 2 Chairman Carter made a motion, seconded by Board member Dowhan, to approve Approval of Minutes the Regular and Executive Session minutes of the 27 April 2011 meeting with a date revision on Agenda Item 5a. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Members Millar and Secretary Pilz were absent from this vote.

AGENDA ITEM 3 Because of the nature of the following items, Chairman Carter made a Executive Session motion, seconded by Mr. Dowhan, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:13 PM; three in favor.

Voting in favor were Chairman Carter, Vice Chair Bradford and Mr.

Dowhan. Board Members Millar and Secretary Pilz were absent from this

vote.

Chairman Carter made a motion, seconded by Mr. Dowhan, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Members Millar and Secretary Pilz were absent from this vote.

Chairman Carter made a motion, seconded by Mr. Dowhan, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Members Millar and Secretary Pilz were absent from this vote.

Record of Votes Taken in Executive Session

Executive Agenda Item #3.1. – Vice Chair Bradford made a motion, seconded by Chairman Carter to close this matter involving an article in the Providence Business News about Hali Beckman. The motion was passed; three in favor

5-25-11

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Members Millar and Secretary Pilz were absent from this vote.

Executive Agenda Item #3.2 - Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to continue this matter. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Member sMillar and Secretary Pilz were absent from this vote.

Adjournment - Chairman Carter made a motion, seconded by Mr. Dowhan, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan at 2:44 PM. Board Members Millar and Secretary Pilz were absent from this vote.

In Executive Session open matters (2), there were 2 votes taken; one (1) of which closed an Executive Session matter.

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. CLARB May 2011 Member Board E-News was received.

Correspondence

AGENDA ITEM 5 a. Rules & Regulations

Old Business

The Board held a productive workshop today prior to this meeting. We will schedule another workshop prior to the regular meeting in June.

Chairman Carter made a motion, seconded by Vice Chair Bradford, to change the June meeting date from the 22nd to the 15th. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Members Millar and Secretary Pilz were absent from this vote.

b. Legislation

1. S007 – Landscape Gardeners – Ms. Styron reported that this bill has been withdrawn at the sponsor's request.

c. Miscellaneous

1. New England Landscape

We have still not received a response from this firm. We will send a final letter to them advising them to be more cautious regarding the use of the terms “design and commercial” in their advertising.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Informational Bulletin

The Board will continue to work on drafting a new Informational Bulletin to Cities and Towns.

b. The next Board meeting will be scheduled for 15 June 2011.

5-25-11

Page 2 of 3

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

AGENDA ITEM 7 LA applications

Applications–LA & COA

Jerry vanEyck - applying for reciprocity with PA – A letter will be sent

asking for

verification of a written exam taken in the Netherlands.

Jessica M. Leete – applying for reciprocity with MA – Vice Chair
Bradford made a

motion, seconded by Mr. Dowhan, to require Ms. Leete to sit for
the RI State

examination. The motion was passed; three in favor. Voting in
favor were

Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board
Members Millar

and Secretary Pilz were absent from this vote.

Henry M. White, II, LA #393. Mr. White's LA registration has been
lapsed since 1 July 2007. Mr. White submitted payment of all back
fees and penalties and a brief outline listing his professional activities
during the lapsed period.

Vice Chair Bradford made a motion, seconded by Chairman Carter, to
approve reinstatement of Mr. White's LA Registration 393. The
motion was passed; three in favor. Voting in favor were Chairman
Carter, Vice Chair Bradford and Mr. Dowhan. Board Member Millar
and Secretary Pilz were absent from this vote.

We will draft a letter to Attorney DeQuattro regarding our outstanding
inquiry for a

legal opinion on a reciprocity candidate's application

COA applications

The Board reviewed the following initial Corporation/LLC COA application:

Birchwood Design Group, LLC listing Kris Bradner and Arthur Eddy in responsible charge

Chairman Carter made a motion, seconded by Mr. Dowhan, to approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Member Millar and Secretary Pilz were absent from this vote.

The Board reviewed the following reinstatement COA application:

HM White, RLA, PC listing Henry White as the person in responsible charge.

Chairman Carter made a motion, seconded by Mr. Dowhan, to approve the above listed COA reinstatement application pending receipt of a Certificate of Good Standing from the RI Secretary of State. The motion was passed; three in favor. Voting in favor were

Chairman Carter, Vice Chair Bradford and Mr. Dowhan. Board Member Millar and Secretary Pilz were absent from this vote.

AGENDA ITEM 8 Chairman Carter made a motion, seconded by Mr. Dowhan, to adjourn at 3:05 Adjournment PM. The motion was passed; three in favor. Voting in favor were Chairman Carter,

Vice Chair Bradford and Mr. Dowhan. Board Member Millar and Secretary Pilz

were absent from this vote.

5-25-11

Page 3 of 3