

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 8 December 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara
Bradford and Board Members Michael
Dowhan and Scott Millar**

MEMBERS ABSENT Secretary Steven Pilz

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

**Mr. Brian J. Riggs, DBR Department Budget Administrator (Present
2:11 to 2:45)**

Mrs. Lois A. Marshall, Administrative Assistant

**Ms. Denise Webb, Allied Court Reporters (Present 2:11 to 2:12 and
2:40 to 3:21)**

AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:11

PM.

Call to Order

AGENDA ITEM 2 Mr. Dowhan made a motion, seconded by Vice Chair Bradford, to approve the Approval of Minutes minutes of 27 October 2010 meeting with a spelling revision on Agenda Item 7.

The motion was passed; four in favor. Voting in favor were Chairman

Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

AGENDA ITEM 3 Because of the nature of the following items, Chairman Carter made a Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:12 PM; four in favor. Voting in favor were Chairman

Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

Chairman Carter made a motion, seconded by Mr. Millar, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

Chairman Carter made a motion, seconded by Mr. Millar, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 3.1. - Mr. Dowhan made a motion, seconded by Mr. Millar, to close the matter of The Landworks Collaborative, Inc.. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

12-8-10

Page 1 of 4

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

Adjournment - Chairman Carter made a motion, seconded by Mr. Millar, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.at 2:40 PM.

In Executive Session closed matters, the vote was four in favor; 1 absent to close one (1) matter.

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. CLARB November 2010 Member Board E-News was received.

Correspondence

AGENDA ITEM 5 a. Rules & Regulations– There was no discussion on this agenda item.

Old Business

b. Legislation – There was no discussion on this agenda item.

c. New England Landscape

A response was due by 18 October 2010. We have not received one.

Ms. Styron

made a phone call to the firm on 26 October 2010 and was told that a response

would be forthcoming. Ms. Styron left a message on 26 November 2010. We will

wait till the next meeting for a response.

d. Clark Farms

A review of their website on 30 July 2010 revealed that they may

have been practicing/offering to practice landscape architecture commercially prior

to registration/authorization. We will ask Attorney DeQuattro how to proceed.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. The Board will draft a new Informational Bulletin to Cities and Towns.

2. There was a brief discussion regarding RIDEM's proposed

stormwater regulations.

b. The next Board meeting is scheduled for 26 January 2011.

AGENDA ITEM 7 LA applications

Applications–LA & COA

James W. Fielding – applying for reciprocity with Connecticut.

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve Mr. Fielding’s application for reciprocity with CT without further examination. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

12-8-10

Page 2 of 4

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

Zachary D. Christeson – applying for reciprocity with Connecticut.

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to require Mr. Christeson to take the RI State examination because all of his professional experience has been in the southern states. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

COA applications

The Board reviewed the following initial Corporation/LLC COA applications:

CHA, Inc. listing Peter Conway and Richard Webb in responsible charge

Anjali Joshi Design, LLC listing Anjali Joshi in responsible charge

Chairman Carter made a motion, seconded by Mr. Dowhan, to approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

The Board reviewed the following sole proprietorship COA

applications:

Radner Design Associates listing Michael Radner in responsible charge

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve the above listed COA application. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

The Board reviewed the following Name Change COA applications:

Dennis Dale dba Dale Design, Landscape Architecture listing Dennis Dale in responsible charge – changing from Dennis J. Dale

4 Site, LLC listing Lucas Murray in responsible charge – changing from Site Design Studio, LLC

SAIC Energy, Environment & Infrastructure, Inc. listing Denise Sidwell in responsible charge – changing from The Benham Companies, LLC

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve the above listed COA applications. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

The Board reviewed the following amended COA applications:

Socorro Alatorre changing from sole to exempt from COA

Kris Bradner changing from exempt from COA to sole listing Kris Bradner in responsible charge

Janet Cavanaugh changing from sole to exempt from COA

12-8-10

Page 3 of 4

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

CUH2A, Inc. changing from corporation to exempt from COA

Charlotte Frieze changing from exempt from COA to sole listing Charlotte Frieze

Shawn McBurney changing from exempt from COA to sole listing Shawn McBurney in responsible charge

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve the above listed COA applications. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Mr. Dowhan and Mr. Millar.

AGENDA ITEM 8 Vice Chair made a motion, seconded by Mr. Millar, to adjourn at 3:16 PM. The Adjournment motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

12-8-10

Page 4 of 4