

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 27 October 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter , Vice Chair Sara
Bradford and Board Member Michael
Dowhan**

**MEMBERS ABSENT Secretary Steven Pilz and Board Member Scott
Millar**

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

Mr. Brian J. Riggs, DBR Department Budget Administrator

Mrs. Lois A. Marshall, Administrative Assistant

Mr. Patrick Sweeney, LA COA Applicant

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:07
PM.**

Call to Order

AGENDA ITEM 2 Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve the Approval of Minutes minutes of 22 September 2010 meeting with a spelling revision on Agenda Item 7.

The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice

Chair Bradford and Mr. Dowhan.

AGENDA ITEM 3 Because of the nature of the following items, Chairman Carter made a Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:48 PM; three in favor. Voting in favor were Chairman

Carter, Vice Chair Bradford and Mr. Dowhan.

Chairman Carter made a motion, seconded by Vice Chair Bradford, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

Chairman Carter made a motion, seconded by Vice Chair Bradford, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 3.1. – Disclosure deferred.

Adjournment - Chairman Carter made a motion, seconded by Vice Chair Bradford, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan at 3:11 PM.

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In Executive Session pending matters, there is one (1) pending matter, comprised of one (1) investigative matter, with zero (0) recusals and two (2) Board member absent from all matters. .

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. RIASLA Newsletter was received.

Correspondence

2. An e-mail from CLARB regarding September 2010 scores being available was received. Ms. Styron reported that there were no RI exam candidates.

3. An e-mail from CLARB regarding their 2010 Task Analysis Survey was received.

AGENDA ITEM 5 a. Review & update Rules & Regulations

Old Business

b. Legislation – There was no discussion on this agenda item.

c. New England Landscape

A response was due by 18 October 2010. We have not received one. Ms. Styron

made a phone call to the firm and was told that a response would be forthcoming.

d. Clark Farms – a review of their website on 30 July 2010 revealed that they may

have been practicing/offering to practice landscape architecture commercially prior

to registration/authorization.

Chairman Carter made a motion, seconded by Vice Chair Bradford, to have Attorney DeQuattro send them a letter. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

AGENDA ITEM 6 a. Miscellaneous

New Business

Mr. Dowhan had asked the Board and legal counsel for their opinion on being a reference for a LA applicant. They advised him that as long as he is comfortable with it, they don't see a problem.

b. The next Board meeting is scheduled for 24 November 2010 at 2:00 PM. However, the Board asked that this date be changed to 8 December 2010 at 2:00 PM.

AGENDA ITEM 7 LA applications

Applications–LA & COA

The Board reviewed the reinstatement renewal application and outline of

professional activities during the lapsed period of Patrick Beck, LA #288. Mr.

Beck's license will be reinstated.

COA applications

The Board reviewed the following initial COA applications:

Infinity Design Group, Inc.

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Stephanie Fuss Associates, LLC

Vice Chair Bradford made a motion, seconded by Mr. Dowhan, to approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

The Board reviewed the following amended COA applications:

**Karen A. Shopis – changing from sole proprietor to exempt from COA
Carolyn R. Johnson Associates, Inc. – removing John Tingley as a person in responsible charge**

Mr. Dowhan made a motion, seconded by Vice Chair Bradford, to approve the above listed COA amendment applications. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

The Board reviewed the following COA renewal applications:

Kattman Corporation

Land Development Design Collaborative, Inc.

Mr. Dowhan made a motion, seconded by Vice Chair Bradford, to deny the above listed COA renewal applications due to the fact that a review of the Secretary of State's database indicates that both of these firms have been revoked by the Secretary of State's office. The motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

AGENDA ITEM 8 Vice Chair made a motion, seconded by Mr. Millar, to adjourn at 3:16 PM. The Adjournment motion was passed; three in favor. Voting in favor were Chairman Carter, Vice Chair Bradford and Mr. Dowhan.

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