

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 22 September 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Vice Chair Sara Bradford, Secretary Steven Pilz
and Board Members**

Michael Dowhan and Scott Millar

MEMBERS ABSENT Chairman John Carter

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

**AGENDA ITEM 1 Vice Chair Bradford called the meeting to order at
2:12 PM.**

Call to Order

**AGENDA ITEM 2 Mr. Dowhan made a motion, seconded by Secretary
Pilz, to approve the**

Approval of Minutes minutes of 28 July 2010 meeting with a revision on Agenda Item 8.

The motion was passed; four in favor. Voting in favor were Vice Chair Bradford,

Secretary Pilz, Mr. Dowhan and Mr. Millar.

AGENDA ITEM 3 Because of the nature of the following items, Vice Chair Bradford made a

Executive Session motion, seconded by Secretary Pilz, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:15 PM; four in favor. Voting in favor were

Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Vice Chair Bradford made a motion, seconded by Secretary Pilz, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Vice Chair Bradford,

Secretary Pilz, Mr. Dowhan and Mr. Millar.

Vice Chair Bradford made a motion, seconded by Secretary Pilz, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 3.1. – Disclosure deferred.

Adjournment - Vice Chair Bradford made a motion, seconded by Secretary Pilz, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed; four in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar at 2:40 PM.

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In Executive Session pending matters, there is one (1) pending matter, comprised of one (1) investigative matter, with zero (0) recusals and one (1) Board member absent from all matters. .

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. An e-mail request from James Penrod at CLARB was received. They are asking Correspondence for registrant's e-mail addresses in order to send out a survey of the profession to help them determine minimal competent practice for a task analysis. The Board authorized Ms. Styron to send Mr. Penrod the requested information.

AGENDA ITEM 5 a. Review & update Rules & Regulations

Old Business

Attorney DeQuattro reported that the Legal Division is unable to locate any work that may have been done on the Rules and Regulations by their former intern.

b. Legislation – There was no discussion on this agenda item.

c. New England Landscape

The Board reviewed the draft letter to New England Landscape prepared by Ms.

Styron. The Board authorized Ms. Styron to send the letter.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Secretary Pilz gave a brief report on the CLARB Annual meeting which he attended in August.

b. The next Board meeting is scheduled for 27 October 2010 at 2:00 PM.

AGENDA ITEM 7 LA applications - There were no applications for review.

Applications–LA & COA

COA applications

The Board reviewed the following amended COA applications:

Ecotope Environmental, Ltd. – changing name from Cleanscape, Inc.

Secretary Pilz made a motion, seconded by Vice Chair Bradford, to approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed; four in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

Natalie Adams – changing from exempt to a sole proprietor

Lorayne Algren Black– changing from exempt to a sole proprietor

Kaestle Boos Associates, Inc. – changing from a corporation to exempt

Deborah Howe dba Lighthall Company – changing from Deborah Howe

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John Manchester dba Manchester Landscaping – changing from Manchester Landscaping

Secretary Pilz made a motion, seconded by Vice Chair Bradford, to approve the above listed COA application amendments. The motion was passed; four in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz, Mr. Dowhan and Mr. Millar.

**AGENDA ITEM 8 Secretary Pilz made a motion, seconded by Mr. Millar, to adjourn at 3:09 PM. The Adjournment motion was passed; four in favor. Voting in favor were Vice Chair Bradford,
Secretary Pilz, Mr. Dowhan and Mr. Millar.**

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