

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 20 January 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John C. Carter, Vice Chair Sara
Bradford, Secretary Steven Pilz, Board**

Members Scott Millar and Susan Votta

OTHERS PRESENT Ms. Christina Styron, Administrative Assistant

Mr. Richard W. Berstein, Legal Counsel

Mr. Brian J. Riggs, DBR Department Budget Administrator

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:34
PM.**

Call to Order

**AGENDA ITEM 2 Secretary Pilz made a motion, seconded by Vice
Chair Bradford, to approve the Approval of Minutes minutes of the 25
November 2009 meeting. The motion was passed unanimously;**

five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford,

Secretary Pilz, Mr. Millar and Ms. Votta.

AGENDA ITEM 3 Because of the nature of the following items, Secretary Pilz made a

Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously at 2:38 PM; five in favor.

Voting in favor

were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms.

Votta.

Record of Votes Taken in Executive Session

Ms. Votta made a motion, seconded by Secretary Pilz, to send the party involved in this matter, the letter and that this matter will be

closed upon receipt of the signed Supplemental Statement and Representation. The motion was passed; four in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta. Chairman Carter did not vote as he was recused.

Adjournment Ms. Votta made a motion, seconded by Secretary Pilz, to come out of Executive

Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The

motion was passed unanimously at 2:45 PM, five in favor. Voting in favor were

Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta.

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. RIASLA Newsletter was received.

Correspondence

AGENDA ITEM 5 LA applications

Applications–LA & COA

Whitney Talcott's applying for reciprocity with Connecticut

The Board instructed Ms. Styron to send our verification of registration form to the

Connecticut Board.

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COA applications – There are no COA applications for review at this time.

AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

Attorney Bernstein reported that the Legal Division has two interns and that he will ask one of them to assist in preparing the proposed Rules and Regulations.

b. Ocean State Landscapers - The Board reviewed a draft letter to Ocean State

Landscapers and some revisions were suggested.. The Board instructed Ms. Styron to have Attorney Bernstein review the document before sending.

c. CLARB Spring Meeting – The Board instructed Ms. Styron to notify CLARB that this Board will not be attending the Spring Meeting.

AGENDA ITEM 7 a. Miscellaneous

New Business

Twin Farms Landscaping and Design, Inc. – The Board reviewed correspondence from Steven Ricci of Twin Farms Landscaping and Design, Inc.

Secretary Pilz made a motion, seconded by Ms. Votta, to ask Mr. Ricci to have the

Secretary of State write directly to this Board explaining what they are

requiring/asking of this Board.

b. The next Board meeting is scheduled for 17 February 2010 at 2:00 PM.

AGENDA ITEM 8 Vice Chair Bradford made a motion, seconded by Ms. Votta, to adjourn at 3:35. Adjournment PM. The motion was passed unanimously; five in favor. Voting in favor were

Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta.

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