

# **BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**

## **MINUTES OF THE MEETING OF THE BOARD**

**DATE 20 January 2010**

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,  
Cranston, RI**

**MEMBERS PRESENT Chairman John C. Carter, Vice Chair Sara  
Bradford, Secretary Steven Pilz, Board**

**Members Scott Millar and Susan Votta**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant**

**Mr. Richard W. Berstein, Legal Counsel**

**Mr. Brian J. Riggs, DBR Department Budget Administrator**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:34  
PM.**

**Call to Order**

**AGENDA ITEM 2 Secretary Pilz made a motion, seconded by Vice  
Chair Bradford, to approve the Approval of Minutes minutes of the 25  
November 2009 meeting. The motion was passed unanimously;**

five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford,

Secretary Pilz, Mr. Millar and Ms. Votta.

**AGENDA ITEM 3** Because of the nature of the following items, Secretary Pilz made a

Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously at 2:38 PM; five in favor.

Voting in favor

were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms.

Votta.

### **Record of Votes Taken in Executive Session**

Ms. Votta made a motion, seconded by Secretary Pilz, to send the party involved in this matter, the letter and that this matter will be

**closed upon receipt of the signed Supplemental Statement and Representation. The motion was passed unanimously at 2:38 PM; five in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta.**

**Adjournment Ms. Votta made a motion, seconded by Secretary Pilz, to come out of Executive**

**Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The**

**motion was passed unanimously at 2:45 PM, five in favor. Voting in favor were**

**Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta.**

**End of record of votes taken in Executive Session**

**AGENDA ITEM 4 1. RIASLA Newsletter was received.**

**Correspondence**

**AGENDA ITEM 5 LA applications**

**Applications–LA & COA**

**Whitney Talcott's applying for reciprocity with Connecticut**

**The Board instructed Ms. Styron to send our verification of registration form to the**

**Connecticut Board.**

**1-20-10**

**Page 1 of 2**

**BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**

**MINUTES OF THE MEETING OF THE BOARD**

**COA applications – There are no COA applications for review at this time.**

**AGENDA ITEM 6 a. Review & update Rules & Regulations**

**Old Business**

**Attorney Bernstein reported that the Legal Division has two interns and that he will ask one of them to assist in preparing the proposed Rules and Regulations.**

**b. Ocean State Landscapers - The Board reviewed a draft letter to Ocean State**

**Landscapers and some revisions were suggested.. The Board instructed Ms. Styron to have Attorney Bernstein review the document before sending.**

**c. CLARB Spring Meeting – The Board instructed Ms. Styron to notify CLARB that this Board will not be attending the Spring Meeting.**

**AGENDA ITEM 7 a. Miscellaneous**

**New Business**

**Twin Farms Landscaping and Design, Inc. – The Board reviewed correspondence from Steven Ricci of Twin Farms Landscaping and Design, Inc.**

**Secretary Pilz made a motion, seconded by Ms. Votta, to ask Mr. Ricci to have the**

**Secretary of State write directly to this Board explaining what they are**

**requiring/asking of this Board.**

**b. The next Board meeting is scheduled for 17 February 2010 at 2:00 PM.**

**AGENDA ITEM 8 Vice Chair Bradford made a motion, seconded by Ms. Votta, to adjourn at 3:35. Adjournment PM. The motion was passed unanimously; five in favor. Voting in favor were**

**Chairman Carter, Vice Chair Bradford, Secretary Pilz, Mr. Millar and Ms. Votta.**

**1-20-10**

**Page 2 of 2**