

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 29 July 2009

**PLACE 1511 Pontiac Avenue, Building 69-2 Conference Room,
Cranston, RI**

MEMBERS PRESENT Mr. Carter, Mr. Millar, Mr. Pilz and Ms. Votta

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:15 PM.

Call to Order Chairman Carter introduced the new Board member, Scott Millar of RIDEM.

**AGENDA ITEM 2 Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to approve Approval of Minutes the minutes of the 27 May 2009 meeting. The motion was passed
unanimously.**

AGENDA ITEM 3. The Board did not move to go into Executive Session.

Executive Session

AGENDA ITEM 4 1. RIASLA Newsletter was received.

Correspondence

2. A letter from Site Scapes, Inc. was received in response to a letter from the Board. Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to accept the response and close this matter. The motion was passed unanimously.

AGENDA ITEM 5 LA applications

Applications–LA & COA

Mikyoung Kim – In April 2009, Ms. Kim applied for reciprocity from Massachusetts. Secretary/Treasurer Pilz made a motion, seconded by Vice Chair Bradford, to require Ms. Kim to take the June 2009 RI state section exam. The motion was passed unanimously. Ms. Kim submitted a letter dated 2 June 2009 asking to be reconsidered for reciprocity with Connecticut, the original state of her licensure.

Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to approve Ms. Kim's application pending receipt of verification of registration from Connecticut. The motion was passed unanimously.

COA applications

The Board reviewed the following new COA applications:

Beta Group, Inc. listing Randall Collins as the LA in responsible charge. They will need to amend their purpose to include landscape architecture.

Erin J. Muir, LLC listing Erin Muir as the LA in responsible charge

Ironwood Design Group listing Jeffrey Hyland as the LA in responsible charge.

Klopfert Martin Design Group listing Mark Klopfert as the LA in responsible charge.

Saratoga Associates listing William Kuhl in responsible charge.

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Sasaki Architects, Landscape Architects and PE, P.C. listing Mark

Dawson in responsible charge

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously.

The Board reviewed the following new COA applications:

Anjali Joshi Design, sole proprietorship

Karen Krider, sole proprietorship

Nia Rodgers, sole proprietorship

Glenn Ticehurst, sole proprietor

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed COA applications. The motion was passed unanimously.

The Board reviewed the following amended COA applications:

Alan Pilch, formerly approved as exempt from the COA requirement, as a sole proprietor.

BL Companies New England listing Anne Hartjen as the LA in responsible charge.

Timothy Quinn, formerly approved as exempt from the COA requirement, as a sole proprietor.

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed amended COA applications. The motion was passed unanimously.

The Board reviewed the following COA applications for exemption from the COA requirement as they have indicated that they will not be offering services in Rhode Island at this time:

Mark Kopchell Associates, PC

William Kuhl

Deborah Schwab

Margaret Storrow

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed individuals/firms as exempt from the COA requirement for the period of 1 July 2009 through 30 June 2010. The motion was passed unanimously. . The motion was passed

unanimously.

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AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

The Board members will schedule another workshop to work on the Rules and Regulations.

AGENDA ITEM 7 a. Election of Officers

New Business

Secretary Pilz made a motion, seconded by Ms. Votta to maintain the current officers; John Carter, Chairman, Sara Bradford, Vice Chair and Steven Pilz, Secretary. The Secretary position will no longer be referred to as Secretary/Treasurer. The motion was passed unanimously.

b. Budget Article 12 relating to licensing and fees

Secretary Pilz will work with Ms. Styron on the table of fees.

c. Miscellaneous

RI State exam – Secretary Pilz made a motion a motion, seconded by Ms. Votta, to accept the scores for the four candidates as presented. The motion was passed unanimously.

b. The next Board meeting is scheduled for 23 September 2009 at 2:00 PM.

AGENDA ITEM 8 Secretary Pilz made a motion, seconded by Ms. Votta, to adjourn at 3:45 Adjournment PM. The motion was passed unanimously.

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