

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 27 May 2009

PLACE 1511 Pontiac Avenue, Building 68-2 Director's Conference Room, Cranston, RI

MEMBERS PRESENT Ms. Bradford, Mr. Carter, Mr. Pilz and Ms. Votta

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:20 PM.

Call to Order

AGENDA ITEM 2 Vice Chair Bradford made a motion, seconded by Chairman Carter, to approve Approval of Minutes the minutes of the 29 April 2009 meeting. The motion was passed unanimously.

AGENDA ITEM 3 Because of the nature of the following items, Chairman Carter made a motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed unanimously at 2:23 PM.

Chairman Carter made a motion, seconded by Ms. Votta, to seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed unanimously.

Record of Votes Taken in Executive Session

Chairman Carter made a motion, seconded by Ms. Votta, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed unanimously at 2:48 PM.

AGENDA ITEM 4 1. Letter from Governor Carcieri reappointing

Steven Pilz to the Board for a term Correspondence expiring 1 February 2014 was received.

AGENDA ITEM 5 LA applications

Applications–LA & COA

Jacalyn Gould – Ms. Gould has passed Sections A through D and is applying to take the RI State section. At the 29 April 2009 meeting, Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to request that Ms. Gould send a transcript and descriptive information regarding the Certificate she received from the Arnold Arboretum Landscape Institute at Harvard University to assist the Board in determining her educational requirements. The Board reviewed the transcript which was submitted.

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve Ms. Gould to take the RI state section exam. The motion was passed unanimously.

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David Warner is applying for reciprocity from Massachusetts.

Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to require Mr. Warner to take the June 2009 RI state section exam. The motion was passed unanimously.

COA applications

The Board reviewed the following new COA application:

Symmes Maini & McKee Associates, Inc. listing Mark Zarrillo as the LA in responsible charge.

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed COA application pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously.

The Board reviewed the following reinstatement COA application:

Boston Survey Consultants, Inc. listing Marybeth Murphy as the person in responsible charge.

The Board reviewed the following amended COA application:

Brown Sardina, Inc. adding James Heroux as a person in responsible charge along with existing person in responsible charge, Michael Sardina.

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed reinstatement and amended COA applications. The motion was passed unanimously.

AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

Director Marques has proposed two changes to the existing rules and regulations. One will change the amount of meetings from every month to every other month and the biennial registration fee from \$80.00 to \$150.00. We will target July for a Public hearing.

AGENDA ITEM 7 a. Miscellaneous

New Business

1. Vice Chair Bradford asked all Board Members to compose a question for the RI State exam.

2. Board composition – We will send a letter to Chris DiFilipo at the Governor’s office informing her that per RIGL § 5-51-2(4) One member of the board shall be from the general public; and one member shall be from the state department of environmental management. Those members shall serve for terms of five (5) years.

We will ask for assistance filling those vacancies since no one has shown interest.

b. The next Board meeting is scheduled for 17 June 2009 at 2:00 PM.

AGENDA ITEM 8 Secretary/Treasurer made a motion, seconded by Ms. Votta, to adjourn at Adjournment 4:05 PM. The motion was passed unanimously.

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