

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 22 October 2008

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

MEMBERS PRESENT Mr. Carter, Ms. Bradford and Mr. Pilz

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:14
PM.**

Call to Order

**AGENDA ITEM 2 Secretary/Treasurer Pilz made a motion, seconded
by Vice Chair Bradford, to Approval of Minutes approve the minutes
of the 16 July 2008 meeting. The motion was passed
unanimously.**

AGENDA ITEM 3. The Committee did not move to go into Executive Session.

Executive Session

AGENDA ITEM 4 1. CLARB Annual Dues Invoice was received. Ms. Styron will send them a letter Correspondence asking them to clarify whether the Region I Mandatory Dues can be used for the

Annual Meeting. If not, are there provisions to telecast the meeting so that the

Board can participate? A photocopy will be sent to Jim Ratham, Regional 1

Director. Secretary/Treasurer Pilz will also give Mr. Ratham a call.

AGENDA ITEM 5 The Board reviewed the experience forms and transcript of Richard DeFusco. The Applications–LA & COA Board instructed Ms. Styron to send Mr. DeFusco a letter instructing him after a

preliminary review, he appears to meet the qualifications, however, no decision will

be made without submission and review of a complete application.

The Board reviewed the following reciprocity application:

Robert W. Smith The Board will ask Mr. Smith to submit samples to document his knowledge of the region to determine if he will be

required to sit for the RI Exam.

The Board reviewed the following Certificate of Authorization initial applications:

Ashley Iannucilli – applying as exempt from the COA requirement as she states she will not be offering landscape architecture services at this time.

Secretary/Treasurer Pilz made a motion, seconded by Vice Chair Bradford, to approve the above listed COA application as exempt from the COA requirement. The motion was passed unanimously.

The Benham Companies, LLC listing Denise Sidwell as the person in responsible charge.

Bartsch & Radner Design, Inc. listing Michael Radner as the person in responsible charge.

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Secretary/Treasurer Pilz made a motion, seconded by Vice Chair Bradford, to approve the above listed COA applications pending receipt of a Certificate of Good Standing issued by the RI Secretary of State's office. The motion was passed unanimously.

Tupelo Gardenworks, Ltd. listing Erin J. Muir as the person in responsible charge.

The Board will require Erin Muir and Catherine Weaver appear at the November, January or February meeting to further discuss this COA application and Ms. Muir's employment status.

The Board will draft a policy regarding direct control and supervision of landscape architects, testimony to Boards, etc. to post on our website and send to registrants, cities and towns.

AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

There is no update on this agenda item.

AGENDA ITEM 7 a. Miscellaneous

New Business

There were no miscellaneous items for discussion at this time.

b. The next Board meeting is scheduled for 19 November 2008 at 2:00 PM.

AGENDA ITEM 8 Chairman Carter made a motion, seconded by Vice Chair Bradford, to adjourn at 3:40 PM. Adjournment The motion was passed unanimously.

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