

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 16 July 2008

**PLACE 1511 Pontiac Avenue, Building 69-2 Conference Room,
Cranston, RI**

MEMBERS PRESENT Mr. Carter, Ms. Bradford and Ms. Votta

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:15
PM.**

Call to Order

**AGENDA ITEM 2 Ms. Votta made a motion, seconded by Chairman
Carter, to approve the minutes of Approval of Minutes the 23 April
2008 and the 14 May 2008 meetings based on the passage of Article**

**33 effective 1 July 2008 which restored the Boards' status
eliminating the**

Committees and the Unified Board. This is no longer a Committee; it is a Board and there is no more Unified Board. The motion was passed unanimously.

AGENDA ITEM 3. The Committee did not move to go into Executive Session.

Executive Session

AGENDA ITEM 4 1. RIASLA newsletter was received.

Correspondence

2. Two issues of Landscape Architecture magazine were received.

AGENDA ITEM 5 The Board reviewed the following reciprocity applications:

Applications–LA & COA

1. Kendra Taylor - Reciprocity – NH

This application was previously reviewed at the 23 April 2008 meeting. Her CA license had expired and Ms. Styron sent a verification to CA. The Board felt that she will be required to take the RI Exam.

The California Board indicated that they would register by reciprocity a RI licensed landscape architect with qualifications comparable to

those of this applicant upon passing CSE.

The Board instructed Ms. Styron to draft a letter to Ms. Taylor informing her that she will be required to take the next exam is in June 2009 to demonstrate her regional knowledge.

2. H. Keith Wagner – Reciprocity – NY

This application was previously reviewed at the 23 April 2008 meeting via Reciprocity with MA. The Board notified him that he would be required to take the RI Exam. Mr. Wagner has resubmitted the application applying for reciprocity with NY. The Board instructed Ms. Styron to send a verification form to NY.

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The Board reviewed the following Certificate of Authorization initial

applications:

3. Land Development Design Collaborative, Inc. listing Michael D. Farias as the person in responsible charge.

4. Heimarck & Foglia, LLC listing Heather D. Heimarck as the person in responsible charge.

5. Anne Penniman Associates LLC listing Anne Penniman as the person in responsible charge.

Vice Chair Bradford made a motion, seconded by Ms. Votta, to conditionally approve the above listed COA applications pending receipt of a Certificate of Good Standing from the RI Secretary of State's office. The motion was passed unanimously.

6. John P. Caito Corporation listing Richard J. Bourbannais, II as the person in responsible charge – they will need to amend their purpose to include landscape architecture and submit a Certificate of Good Standing.

7. 4 Site Design Studio, LLC – The Secretary of State registered this firm without the Board's conditional approval on 29 May 2008 and provided Mr. Murray with a Certificate of Good Standing.

8. To Design – changing from a partnership to an LLC – listing W.

Philips Barlow as the person in responsible charge.

Vice Chair Bradford made a motion, seconded by Ms. Votta, to approve the above listed COA applications. The motion was passed unanimously.

AGENDA ITEM 6 a. Board reorganization

Old Business

There is no update on this matter.

b. Review & update Rules & Regulations

There is no update on this matter.

c. Attorney Bernstein asked that we research fees of other states and possibly increase our fees to reflect today's costs in an effort to assist with the state deficit.

Chairman Carter made a motion, seconded by Vice Chair Bradford, to examine what statute and rules and regulations allows for fees for the next meeting. The motion was passed unanimously.

AGENDA ITEM 7 a. Election of Officers

New Business Vice Chair Bradford made a motion, seconded by Ms. Votta, to retain the current

slate of officers as follows: John Carter, Chairman, Sara Bradford,

Vice Chair,

Steven Pilz, Secretary/Treasurer for the 2008-2009 period. The motion was passed unanimously.

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Attorney Berstein suggested sending a letter to Ms. Chris DiFillipo at the Governor's office, explaining that this Board does not currently have full membership and recruit their assistance in getting a RIDEM liaison and a public member on the Board to fulfill statutory requirements.

b. Miscellaneous

The RI State Exam was held on June 17, 2008. Vice Chair Bradford will report the exam scores at the next meeting.

c. The next Committee meeting is scheduled for 17 September 2008

at 2:00 PM.

AGENDA ITEM 8 Chairman Carter made a motion, seconded by Ms. Votta, to adjourn at 3:19 PM. Adjournment The motion was passed unanimously.

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