

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 17 September 2008

**PLACE 1511 Pontiac Avenue, Building 69-2 Conference Room,
Cranston, RI**

MEMBERS PRESENT Mr. Carter, Ms. Bradford, Mr. Pilz and Ms. Votta

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Berstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:19
PM.**

Call to Order

**AGENDA ITEM 2 Chairman Carter made a motion, seconded by
Secretary/Treasurer pilz, to approve Approval of Minutes the minutes
of the 16 July 2008 meeting. The motion was passed
unanimously.**

AGENDA ITEM 3. The Committee did not move to go into Executive Session.

Executive Session

AGENDA ITEM 4 1. A letter from the Mississippi Landscape Architecture Advisory Committee Correspondence regarding their request to CLARB to form a Member Board Executives (MBE)

Committee was received.

AGENDA ITEM 5 The Board reviewed the following reciprocity applications:

Applications–LA & COA

1. Ashley Iannuccilli – Registration by Exam

Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta, to approve Ms. Iannuccilli's application for registration. The motion was passed unanimously.

The Board reviewed the following Certificate of Authorization initial applications:

2. A letter was received from Richard DeFusco listing his education and experience. He is asking the Board to determine his eligibility to take the LA Exam. The Board instructed Ms. Styron to have Mr. DeFusco have his transcript from URI sent to this office as well as verifications of employment.

3. Tupelo Gardenworks, Ltd. listing Erin J. Muir as the person in responsible charge.

This application will be held for further review. The Board instructed Ms. Styron to draft a letter to Tupelo Gardenworks, Ltd. asking them to explain Erin Muir’s employment status citing the section of regulations regarding “The Board shall not approve any application for a COA where the landscape architect in direct control and supervision is a subcontractor or independent contractor hired by the applicant.”

4. Joshua C. Wheeler – applying as exempt from COA – not offering services at this time.

Vice Chair Bradford made a motion, seconded by Ms. Votta, to approve the above listed COA applications. The motion was passed unanimously.

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AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

We will have to make a comparison of fees between what is the RI General laws and our Rules and Regulations and research other states' fees.

AGENDA ITEM 7 a. Miscellaneous

New Business 1. Secretary/Treasurer Pilz made a motion, seconded by Ms. Votta to accept the scores for the 17 June 2008 RI State Section LA Exam as presented. The motion was passed unanimously.

2. Attorney Bernstein advised the board that we will keep audio tapes from Board meetings from now on and use recusal forms.

b. The next Board meeting is scheduled for 15 October 2008 at 2:00 PM.

AGENDA ITEM 8 Chairman Carter made a motion, seconded by Ms. Votta, to adjourn at 3:47 PM. Adjournment The motion was passed unanimously.

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