

**LANDSCAPE ARCHITECTS COMMITTEE OF THE UNIFIED BOARD OF
THE DIVISION OF DESIGN PROFESSIONALS WITHIN THE
DEPARTMENT OF BUSINESS REGULATION (DBR)**

MINUTES OF THE COMMITTEE MEETING

DATE 23 April 2008

**PLACE 1 Capitol Hill, 2nd Floor Conference Room C, Providence,
RI**

MEMBERS PRESENT Mr. Carter, Ms. Bradford, Mr. Pilz and Ms. Votta

OTHERS PRESENT Ms. Christina Styron, Administrative Assistant

Mr. Richard W. Berstein, Legal Counsel

Mr. Peter W. Dennehy, Legal Counsel

**AGENDA ITEM 1 Chairman Carter called the meeting to order at
2:05PM.**

Call to Order

**AGENDA ITEM 2 The Unified Board of Design Professionals accepted
this Committee's recommended Approval of Minutes minutes of the
19 March 2008 meeting at their 26 March 2008 meeting.**

AGENDA ITEM 3. The Committee did not move to go into Executive Session.

Executive Session

AGENDA ITEM 4 1. CLARB Member Board E-news was received.

Correspondence

AGENDA ITEM 5 The Board reviewed the following reciprocity applications:

Applications–LA & COA

- 1. Steven G. Cecil - Reciprocity – MA – will be required to take the RI Exam**
- 2. Denise E. Sidwell – Reciprocity – OK – send a verification form to OK - will be required to take the RI Exam.**
- 3. Kendra C. Taylor – Reciprocity – CA – CA license expired – send a verification to CA - will be required to take the RI Exam.**
- 4. Harry K. Wagner – Reciprocity – MA - will be required to take the RI Exam.**
- 5. Mark J. Zarillo – Reciprocity – MA - will be required to take the RI Exam.**

The Board reviewed the following examination applications:

- 1. Kristin L. Kaczmarek**

- 2. Joseph R. Langlois**

- 3. Joseph M. Skorupa**

Vice Chair Bradford made a motion, seconded by Secretary/Treasurer Pilz, to approve the three above listed examination applications. The motion was passed unanimously.

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The Board reviewed the following registration applications:

1. Catherine R. Martin

2. Joshua C. Wheeler

Vice Chair Bradford made a motion, seconded by Chairman Carter, to approve the two above listed registration applications. The motion was passed unanimously.

The Board reviewed the following retake RI exam application:

1. Matthew O. Mattison – automatic approval.

The Board reviewed the following Certificate of Authorization applications:

Alison Peters – sole proprietor – exempt from fee

Mooney Landscape Architects – changing name from Wilson Design – exempt from fee

Ms. Votta made a motion, seconded by Secretary/Treasurer Pilz, to approve the above listed COA's. The motion was passed unanimously.

AGENDA ITEM 6 a. Board reorganization

Old Business

There is no update on this matter.

b. Review & update Rules & Regulations

There is no update on this matter.

AGENDA ITEM 7 a. Miscellaneous

New Business Vice Chair Bradford asked Ms. Styron to locate a copy of a letter requiring that a registered LA stamp all RIDOT plans.

b. The next Committee meeting is scheduled for 14 May 2008 at 2:00 PM.

AGENDA ITEM I. Chairman Carter made a motion, seconded by Secretary/Treasurer Pilz, to Adjournment adjourn at 3:45 PM. The motion was passed unanimously.

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