

**COMMITTEE OF THE RI BOARD OF EXAMINERS OF LANDSCAPE  
ARCHITECTS**

**OF THE UNIFIED BOARD OF DESIGN PROFESSIONALS DIVISION  
WITHIN THE DEPARTMENT OF BUSINESS REGULATION (DBR)**

**MINUTES OF THE COMMITTEE MEETING**

**DATE 29 January 2008**

**PLACE 1 Capitol Hill, 2nd Floor Conference Room C, Providence,  
RI**

**MEMBERS PRESENT Mr. Carter, Ms. Bradford, Mr. Pilz and Ms. Votta**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant  
Mr. Richard W. Berstein, Legal Counsel**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:26  
PM.**

**Call to Order**

**AGENDA ITEM 2 Ms. Votta made a motion, seconded  
Secretary/Treasurer Pilz, to approve the Open Approval of Minutes  
Session Minutes of the 28 November 2007 minutes. The motion was**

**passed**

**unanimously.**

**AGENDA ITEM 3. The Committee did not move to go into Executive Session.**

**Executive Session**

**AGENDA ITEM 4 1. A letter was received from Director A. Michael Marques, DBR, regarding the Correspondence 2007 Budget Article regarding the Committees' reorganization.**

**AGENDA ITEM 5 1. A reciprocity application for Michael Radner was reviewed. Secretary/Treasurer**

**Applications–LA & COA Pilz made a motion, seconded by Ms. Votta, to approve Mr. Radner's application.**

**Mr. Radner will not be required to take the RI State Exam. The motion was passed**

**unanimously.**

**2. A Certificate of Authorization application for Bartsch & Radner Design, Inc. was reviewed. Secretary/Treasurer Pilz made a motion seconded by Ms. Votta, to conditionally approve Bartsch & Radner Design, Inc. COA application listing Michael Radner as the person in responsible charge pending receipt of a Certificate of Good Standing from the RI Secretary of State's office and completion of Mr. Radner's individual registration process. The motion was passed unanimously**

**3. At the 17 October 2007 meeting, the Committee asked Ms. Mowry to research whether or not Thomas S. Benjamin has a current COA. Ms. Styron reported that Mr. Benjamin works for Vanasse, Hangen, Brustlin, Inc. but is not listed on their COA, he does not have a COA in his own name and he was not granted an exemption. At the 29 November 2007 meeting, the Committee instructed Ms. Styron to send a letter to Mr. Benjamin clarifying to him that he is not listed on Vanasse, Hangen & Brustlin, Inc.'s COA.**

**Ms. Styron contacted Mr. Benjamin who indicated that Vanasse, Hangen and Brustlin will most likely submit an amended application listing himself and possibly others in addition to the existing person in responsible charge.**

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### **AGENDA ITEM 6 a. Board reorganization**

**Attorney Richard W. Bernstein, Executive Counsel, DBR, is now the legal counsel to this committee, the three other committees (State Board of Registration for Professional Engineers, State Board of Registration for Professional Land Surveyors and the Board of Examination and Registration of Architects) of the Unified Board of Design Professionals. Attorney Peter Dennehy will assist in this transition.**

**This Board was informed that it is now to be referred to as a "committee", per DBR. During discussion as to the appropriateness of this name change relative to our current statute, Attorney Bernstein stated this change by DBR has no adverse bearing on current RI statute**

**Attorney Bernstein explained that each Committee of the Unified Board of Design Professionals will meet as usual and make recommendations to the Unified Board which will, in turn, adopt, reject or modify each committee's recommendations. The Unified Board will then pass along its recommendations to the DBR Director**

**who, in turn, can adopt, reject or modify each recommendation of the Unified Board.**

**This committee will await a procedural outline from Attorney Berstein, regarding the fulfillment of all statutory duties relative to disciplinary issues.**

**The Committee expressed disagreement with the interpretation of the new law by the DBR Director and his Attorney, Richard Berstein.**

#### **AGENDA ITEM 7 a. New Examination Process**

##### **New Business**

**This committee will no longer offer Sections C & E of the Landscape Architect exam as it has in the past. This is a result of instructions from Director A. Michael Marques to use examination services, if available.**

**Therefore, Sections A, B, C, D & E, will now be offered through CLARB. Only the RI State Exam will be offered through this committee. Ms. Styron mailed a letter to all pending applicants on 16 January 2008 informing them of this change.**

**The exam advertisement which is required by this Committee's regulations appeared in the January 13, 2008, Providence Journal. Ms. Styron submitted this notice as a website update to the Department of Administration's IT department and was told that the**

**person who does the updates has left for another position and they don't know when or if that position will be filled. Therefore, no one knows when the notice will appear on our website.**

**Vice Chair Bradford and Ms. Votta will ask RIASLA if they can put a notice on their website and/or their Newsletter and Ms. Styron will see if CLARB can do the same on their website.**

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**b. Exam Purchase Agreement**

**Ms. Styron contacted CLARB a few weeks ago and was sent an**

**Examination Service Agreement which will enable CLARB to take over the applications and administrations of the exams as mentioned in Agenda Item 7. a.**

**Per the instructions of Director Marques and Attorney Berstein, Ms. Styron will have Attorney Dennehy review the agreement and then have the agreement signed by the appropriate person as directed by Attorney Dennehy; be it Director Marques or Chairman Carter.**

**c. The next Committee meeting is scheduled for 20 February 2008 at 2:00 PM.**

**d. Miscellaneous**

**Secretary/Treasurer Pilz reported that he will be attending the upcoming CLARB 2008 Spring Meeting to be held February 29 through March 1, 2008.. He mentioned that there may be reimbursement for the Administrative Assistant to attend. Ms. Styron was asked if she would be interested in attending. She indicated she would be depending on personal cost. Secretary/Treasurer Pilz said he that he would look into what the reimbursements are from CLARB for Administrative Assistants to attend.**

**AGENDA ITEM I. Secretary/Treasurer Pilz made a motion, seconded by Vice Chair Bradford, to Adjournment adjourn at 4:00 PM. The motion was passed unanimously.**

**1-29-08**

