

**BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS
MINUTES OF THE MEETING OF THE BOARD**

DATE: 20 June 2007

**PLACE: 1 Capitol Hill, 2nd Floor
Providence, RI 02908**

**MEMBERS PRESENT: Messrs.: Carter and Pilz
Ms. Bradford, Ms. Sparks and Ms. Votta**

**OTHERS PRESENT: Irene Mowry, Administrative Assistant
Attorney Thomas Palombo and
Peter Dennehy, Deputy Chief Legal Counsel**

CALLED TO ORDER: The meeting was called to order at 5:55 p.m.

PREPARED BY: Irene Mowry

Minutes of the Meeting of the Board

Board members reviewed the regular and executive minutes of the 21 May 2007 meeting. Motion to approve the minutes was made by Mr. Pilz and seconded by Ms. Votta. All members present approved

motion.

Executive Session

Ms. Votta moved to convene into executive session at 6:11 p.m. pursuant to RI General Laws, § 42-46-5(a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Motion was seconded by Mr. Pilz and approved.

Motion was made by Chair Carter to write to Attorney Gelfuso informing him that Michael Weremay has notified the Board that he does not wish to renew his license as a landscape architect in the State of Rhode Island. He is the only landscape architect listed in direct control on the Certificate of Authorization (COA) for Beckman/Weremay, Ltd. Unless amended, effective July 1, 2007, the corporate COA application for Beckman/Weremay, Ltd. will be marked as “Inactive” and this company will no longer be certified to offer landscape architectural services in Rhode Island. Motion was seconded by Mr. Pilz and approved by all members present.

Ms. Votta moved to adjourn from executive session and to reconvene to an open meeting at 6:35 p.m. pursuant to R.I.G.L. § 42-46-4. Mr. Pilz seconded. Motion was approved unanimously.

Ms. Votta moved to record the votes taken in executive session pursuant to R.I.G.L. § 42-46-4. Mr. Pilz seconded. Motion was approved unanimously.

Old Business

Rules and Regulations - This item is tabled for discussion at a later date.

Renewals - Board members reviewed the landscape architect renewal applications for the following individuals: Gregory Paul Drake, Karst R. Hoogeboom, William B. Kuhl, Marc Alan Messier, Leonard S. Newcomb, Alison E. Peters and Philip A. Thibaudeau. Motion was made by Ms. Bradford and seconded by Ms. Sparks to approve the request for exemption to the COA requirement for all of the above. Motion was approved by all members present.

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Mandatory Tax Block -

Attorney Palombo stated that the mandatory addendum for the tax block law 5-76-1, et seq. should be added to our renewal applications, as other state agencies involved in licensing are doing the same. Ms. Mowry inquired whether the addendum had to be added to the renewal applications for Certificates of Authorization (COA's) as these were for the entity rather than the individual. Attorney Palombo replied that it should be added to these renewal applications as well. Any questions office staff may have regarding proper language to use on the addendum should be addressed to the Division of Taxation.

Attorney Palombo stated that the office staff should not be going to the tax division and inquiring whether or not an individual or firm have paid their taxes, but rather work with the IT Department to develop an internal system to transfer social security numbers to the tax division for cross reference. Office personnel will have to meet with the IT Department and the Division of Taxation to set up the procedure. Board members were in agreement that all of the Boards should be consistent in the forms and in the way this information is requested. The Board of Examination and Registration of Architects will be renewing in December. Board members agreed that we should wait to see how the other Board's renewals are handled.

New Business

The Board of Examination and Registration of Architects sent Chairman Carter a letter regarding Ms. Rosanne Ramos of Inclusion

by Design, LLC. She is doing work with a joint venture team on a project at Southside Community Land Trust. A landscape designer by the name of Andrew Arbaugh is involved. After review and discussion, the Board has taken this matter under advisement.

Board members, Attorney Dennehy and Attorney Palombo discussed the approval of House Bill 5300, Article 3 Sub-A-as amended. This article created within the department of business regulation, no later than January 1, 2008, a division to be known as the division of the board of design professionals. (1) The division shall consist of the membership of the board of registration for professional engineers, board of professional land surveyors, board of examination and registration of architects, and the board of examiners of landscape architects. (2) The purpose of the division is to combine the four (4) boards into a single division to provide for more efficient operation. (3) The boards shall retain their respective statutory authority pursuant to sections 5-1-5, 5-8-8, 5-8.1-4 and 5-51-2 of the general laws and any other applicable legal authority notwithstanding their inclusion in the division created by this article. (4) The department of business regulation shall provide suitable and adequate space for the division. (5) The division shall consist of members of each board as presently constituted; provided, however, that each board shall be entitled to cast two (2) votes regardless of the number of members of each board. The governor shall appoint a chairman of the division from a member of one of the boards for a period of five (5) years. The governor's choice of chairman for each five (5) year successive

period shall rotate among the members of the remaining boards so that a member of each board shall serve as chairman once every fourth successive period. There shall be no compensation for the members and the chairman of the division. (6) There shall be no new appointments to any of the boards until such time as it is necessary to maintain the membership of each board at two (2) members.

Board members from all of the four (4) boards will meet at a later date to discuss how this change will affect the individual board's operations and staffing.

Applications

Board members reviewed the reciprocity applications for Edward Arthur Fuller, Katherine Isabel Mathews and Pamela F. Shadley. Motion to approve the applications was made by Chair Carter, seconded by Ms. Bradford and approved by all members present.

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COA's

Board members reviewed the COA application for E. A. Fuller Associates as a Sole Proprietorship. Motion to approve was made by Chair Carter and seconded by Ms. Votta. Motion was approved by all members present.

Brian Kuchar notified the Board that he will no longer be employed by this company and will no longer be the landscape architect in responsible charge for landscape architectural work performed by this company. Board members reviewed the amended corporate application for Northeast Engineers & Consultants, Inc. They are requesting to change the landscape architect in responsible charge from Brian Kuchar to Alexandra Avery. Motion was made by Ms. Bradford to approve the change in responsible charge. Motion was seconded by Ms. Votta and approved by all members present.

ADJOURNMENT

Chair Carter adjourned the meeting at 8:00 p.m. The next meeting of the Board is scheduled Wednesday, July 18,2007.