

**BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 15 November 2006**

**PLACE: 1 Capitol Hill, 3rd Floor, Providence, RI 02908**

**MEMBERS PRESENT: Messrs.: Carter and Pilz  
Ms. Bradford and Ms. Votta**

**MEMBERS ABSENT: Mr. Pagliarini and Ms. Sparks**

**OTHERS PRESENT: Irene Mowry, Administrative Assistant  
Attorney Thomas Palombo  
Peter Dennehy, Deputy Chief Legal Counsel  
Sue Kennedy, URI Coastal Resources Center and  
Rhode Island Sea Grant**

**CALLED TO ORDER: The meeting was called to order at 6:20 p.m.**

**PREPARED BY: Irene Mowry**

**The Board did not follow the order of the posted agenda items but continued in open session to allow Ms. Kennedy to address the Board. Ms. Kennedy is part of the URI team that has been working on**

**the Metro Bay/Northern Narragansett Bay Special Area Management Plan (SAMP). They are planning a September 2007 conference to share lessons learned from the SAMP and would like to gain information from people who have been working with it and get input from a landscape architecture perspective so the summit is a productive and interesting forum for people involved in such work.**

**Board members raised several issues and made suggestions that perhaps would help in making it interesting and getting people to sign up for the conference. One suggestion made was to try to condense similar topics into one day vs. two days as being out of the office for two days is difficult in many businesses. Another suggestion made was to check with AIA for continuing education units and get that set up. Suggestions for topics of discussion to be addressed at the conference ranged from expansion of acceptable plant lists to soil analysis to herbicides. A suggestion was also made to get the people from the RI Department of Transportation involved. Ms. Kennedy was pleased with the Board's recommendations and suggestions and promised to keep them abreast on information regarding the conference.**

### **Minutes of the Meeting of the Board**

**Board members reviewed the regular and executive minutes of the 11 October 2006 meeting. Motion to approve the minutes was made by Mr. Pilz and seconded by Ms. Bradford. All members present**

**approved motion.**

## **Executive Session**

**Ms. Votta moved to convene into executive session at 6:25 p.m. pursuant to RI General Laws, § 42-46-5(a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Motion was seconded by Mr. Pilz and approved.**

**Ms. Votta moved to adjourn from executive session and to reconvene to an open meeting at 7:00 p.m. pursuant to R.I.G.L. § 42-46-4. Mr. Pilz seconded. Motion was approved unanimously.**

**Ms. Votta moved to seal the executive session and record the votes taken in executive session pursuant to R.I.G.L. § 42-46-5. Motion was seconded by Mr. Pilz and approved.**

**Ms. Votta moved pursuant to RI General Laws § 42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Mr. Pilz seconded and motion was approved unanimously.**

**Mr. Pilz moved to record the votes taken in executive session in**

**accordance with RI General Laws, §42-46-4. Motion was seconded by Ms. Votta and approved to close the matter of Michael Veracka with a closure letter from the Board to Ned and Connie McGreavy, and a letter from Attorney Dennehy to Michael Veracka and Attorney Justin Holden.**

**Chair Carter moved to convene into executive session at 8:20 p.m. pursuant to RI General Laws, § 42-46-5(a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Motion was seconded by Mr. Pilz and approved.**

**Mr. Pilz moved to adjourn from executive session and to reconvene to an open meeting at 9:15 p.m. pursuant to R.I.G.L. § 42-46-4. Ms. Bradford seconded. Motion was approved unanimously.**

**Mr. Pilz moved to seal the executive session and record the votes taken in executive session pursuant to R.I.G.L. § 42-46-5. Motion was seconded by Ms. Bradford and approved.**

**Mr. Pilz moved pursuant to RI General Laws § 42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Ms. Bradford seconded and motion was approved unanimously.**

## **Old Business**

**Ms. Mowry stated that she was informed that it will probably be another three weeks before an electronic copy of DEM's Freshwater Wetlands Draft Rules and Regulations are available.**

## **New Business**

**George Gifford of the Gifford Design Group, Inc. submitted a letter to the Board in regards to the Coastal Landscapes Program. He stated that he has spoken to Ms. Caitlin Chaffee of the URI Cooperative Extension Center and voiced his concern over the conflicts that are likely to arise from a program that involves certification and that such "certification" could be interpreted, by those completing the program, as a license to prepare planting plans for buffer zones.**

**The Board appreciates Mr. Gifford's continued interest in Board business and will send him a copy of the Board's October 11, 2006 minutes. The minutes address the discussion held between board members and Ms. Caitlin regarding various issues of concern with the program.**

## **Applications**

**Board members reviewed the application package for Massachusetts**

**reciprocity candidate Gregory Paul Drake. During review of Mr. Drake's application, board members were made aware that Massachusetts now requires all candidates for licensure to take the state portion of the exam. This includes reciprocity candidates. A Rhode Island Reciprocity Verification Form included in Mr. Drake's application is signed by the Massachusetts Administrative Assistant, Colleen Cavanaugh, stating that Massachusetts would register by reciprocity a Rhode Island licensed landscape architect with qualifications comparable to those of the applicant. The Board will write to the Massachusetts Board for further information regarding this matter.**

**Motion was made by Ms. Bradford, seconded by Chair Carter and approved by all members present to table the reciprocity application for Gregory Drake until the January meeting of the Board and clarification is received from Massachusetts regarding its policy for reciprocal licensure.**

### **COA's**

**Motion was made by Ms. Bradford and seconded by Mr. Pilz to approve the limited liability company COA application for Gravelly Hill Design Group, LLC. Motion was approved by all members present.**

**Motion was made by Mr. Pilz, seconded by Ms. Bradford and moved by all members present to approve the addition of Susan Votta as a**

**responsible charge on the corporate COA application for Garofalo & Associates, Inc.**

**The corporate COA application for Hali Beckman LTD is under advisement by the Board.**

## **ADJOURNMENT**

**Upon a motion made by Chair Carter, seconded by Ms. Bradford and unanimously carried, the meeting adjourned at 9:20 p.m. The next meeting of the Board is scheduled Wednesday, January 17, 2007.**