

**BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 19 October 2005**

**PLACE: 1 Capitol Hill, 3rd Floor  
Providence, RI 02908**

**MEMBERS PRESENT: Messrs.:Carter,Pagliarini and Pilz Ms.  
Bradford**

**ABSENT: Attorney Thomas Palombo**

**OTHERS PRESENT: Peter Dennehy, Deputy Chief Legal Counsel  
Irene Mowry, Administrative Assistant**

**CALLED TO ORDER: Vice-chair Carter called the meeting to order at  
6:00 p.m.**

**PREPARED BY: Irene Mowry**

**Minutes of the Meeting of the Board**

**Board members reviewed the regular and executive minutes of the 21**

**September 2005 meeting. Motion to approve the minutes was made by Ms. Bradford and seconded by Mr. Pilz. Motion was approved by all members present.**

## **Executive Session**

**Mr. Pilz moved to convene into executive session at 6:05 p.m. pursuant to RI General Laws, § 42-46-5(a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Motion was seconded by Ms. Bradford and approved by all members present.**

**Mr. Pilz moved to adjourn from executive session and to reconvene to an open meeting at 7:05 p.m. pursuant to R.I.G.L. § 42-46-4. Ms. Bradford seconded. Motion was approved unanimously.**

**Vice-chair Carter moved to seal the executive session and record the votes taken in executive session pursuant to R.I.G.L. § 42-46-5. Mr. Pilz seconded. Motion was approved unanimously.**

**Vice-chair Carter moved pursuant to RI General Laws § 42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Mr. Pilz seconded and motion was approved**

**unanimously.**

**Mr. Pilz moved to record the votes taken in executive session in accordance with RI General Laws, § 42-46-4 as follows. Vice-Chair Carter seconded. Motion was approved unanimously to close the matter of Christian Huntress, Huntress Associates, Inc. - Wakefield Meadows, So. Kingstown, RI and Rhode Island licensed landscape architect Robert C. Hoover. The Board is satisfied with their responses and has closed this matter.**

## **Old Business**

**Ms. Mowry informed Board members that Chief Tocco gave permission for our Board to hold the LARE Review session in the Department of Administration building on a weekend. This meeting is scheduled for Saturday, 3 December 2005 from 8:30 a.m. till 11:00 a.m. As requested by Chief Tocco, a memo will be sent to Capitol Police with the names of Board members and exam candidates expected to attend.**

**Board members again discussed the need for additional members. The Board is currently seeking to fill three positions. Vice-Chair Carter will contact the Governor's office to request that these positions be filled and to request reappointment for himself and**

**Steven Pilz.**

**Ms. Mowry contacted CLARB to request that they correct some information on their website regarding special requirements for examination in Rhode Island. There appeared to be some inconsistencies in different areas of their website. These items have been addressed and corrections to the website have been made.**

### **New Business**

**(1) Board members were informed that they must notify the office before they plan to travel so that travel request forms can be completed. These forms are required by the State Budget Office.**

**(2) Mr. Pilz informed Board members that the next regional meeting for CLARB is scheduled for February 24-25, 2005 in St. Louis, Missouri.**

**(3) Deputy Chief Legal Counsel Peter Dennehy informed Board members that if they wished to submit any legislation for the upcoming session, he should have the final copy in hand no later than the end of December. Board members will review the law for any required changes and will report at the next meeting of the Board.**

**COA's**

**Motion was made by Ms. Bradford, seconded by Mr. Pilz and approved by all members present to approve the corporate COA applications for Martha Lyon Landscape Architecture, LLC; Hellmuth, Obata & Kassabaum, P.C. and Huntress Associates, Inc.**

**Motion was made by Mr. Pilz, seconded by Vice-chair Carter and approved by all members present to deny the corporate COA application for Stoss, Inc. for failure to submit a Certificate of Good Standing.**

### **Other Issues**

**Board members asked that Ms. Mowry look for copies of letters that were previously mailed to city and town building officials, and also copies of letters dealing specifically with the Title and Practice Act. They wish to review and discuss these at the November meeting of the Board.**

### **Adjournment**

**Upon a motion made by Mr. Pilz, seconded by Ms. Bradford and unanimously carried, the meeting adjourned at 7:50 p.m. The next meeting of the Board is scheduled Wednesday, 16 November 2005.**