

**BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS
MINUTES OF THE ANNUAL MEETING OF THE BOARD**

DATE: 20 July 2005

**PLACE: 1 Capitol Hill, 3rd Floor
Providence, RI 02908**

MEMBERS PRESENT: Messrs.: Carter and Pilz Ms. Bradford

MEMBERS ABSENT: Ms. Beck and Mr. Pagliarini

**OTHERS PRESENT: Attorney Thomas Palombo
Irene Mowry, Administrative Assistant**

**CALLED TO ORDER: Vice-chair Carter called the meeting to order at
6:05 p.m.**

PREPARED BY: Irene Mowry

Minutes of the Meeting of the Board

Board members reviewed the regular and executive minutes of the 29 June 2005 meeting. Motion to approve all minutes was made by Mr. Pilz and seconded by Ms. Bradford. Motion was approved by all

members present.

Executive Session

Ms. Bradford moved to convene into executive session at 6:10 p.m. pursuant to RI General Laws, § 42-46-5(a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Motion was seconded by Mr. Pilz and approved by all members present.

Ms. Bradford moved to adjourn from executive session and to reconvene to an open meeting at 6:40 p.m. pursuant to R.I.G.L. § 42-46-4. Mr. Pilz seconded. Motion was approved unanimously.

Ms. Bradford moved to seal the executive session and record the votes taken in executive session pursuant to R.I.G.L. § 42-46-5. Mr. Pilz seconded. Motion was approved unanimously.

Ms. Bradford moved pursuant to RI General Laws § 42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Mr. Pilz seconded. Motion was approved unanimously.

Old Business

Board members were unable to have their picture taken for identification purposes on June 30, 2005 because the camera broke. Capitol Police will notify Ms. Mowry when it has been repaired to schedule another date for picture taking.

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Vice-chair Carter stated that he has completed a draft letter to send to Clarence Chaffee regarding Clarb's educational requirements and will email it to Ms. Mowry. Vice-chair Carter would like to see this item addressed at Clarb's annual meeting scheduled in September 2005.

New Business

Board members reviewed a letter from Beverly E. Najarian, Director of Department of Administration regarding legal counsel representation for the boards. The purpose of the letter is to inform the boards that the Department of Administration, Division of Legal Services will be available to provide legal services to the boards. Brian Stern, Executive Director and Marilyn Shannon McConaghy, Administrator of Legal Services will meet with the Chairs of each of the Boards at the Engineer Board meeting scheduled on August 17,

2005 to allay any concerns regarding this issue.

Elections - Motion was made by Vice-chair Carter and seconded by Ms. Bradford to keep the current slate of officers for the 2005-2006 period, with the provision that Chair Beck is in agreement with the motion. Motion was approved by all members present. Barring any objection from Chair Beck, the current slate of officers is as follows: Karen A. Beck, Chair, John C. Carter, Vice-Chair, Steven Pilz, Secretary/Treasurer.

Clarb Annual Meeting - Board members reviewed and discussed attendance at the annual meeting in Los Angeles, CA. Although Clarb funds the attendance of one delegate to the meeting, the board is in agreement that attendance at the annual and regional meetings is beneficial to keep abreast on matters of concern that effect all regional boards. If possible, arrangements to send additional members to the meetings should be made. The board does not have a travel allowance in the current budget. Motion was made by Vice-chair Carter and seconded by Mr. Pilz to request funding for board members to travel to meetings. Motion was approved by all members present.

William B. Kuhl, Rhode Island landscape architect #408, submitted a letter to the Board to express his dismay at not having received a license renewal notice. He then received a lapsed letter with a request to pay the renewal fee plus a \$25. late fee. Mr. Kuhl was

licensed on March 19, 2005. Renewal notices were mailed mid-April. Applicants licensed on the same date as Mr. Kuhl received their renewal notice and renewed prior to June 30, 2005. Mr. Kuhl requests that the late fee be waived due to confusing circumstances. The Board determined that they do not have the authority to bypass RI General Laws 5-51-14(9) which requires payment of the renewal fee plus a penalty fee of \$25. if renewed after June 30.

COA's

Motion was made by Ms. Bradford and seconded by Mr. Pilz to approve the corporate COA applications for Michael Blier\Landworks Inc., Cleanscape Inc. and Wood River Evergreens. Motion was approved by all members present.

Motion was made by Mr. Pilz, seconded by Ms. Bradford and approved by all members present to approve the COA exemption requirement for the following individuals per their request: Janet C. Cavanagh, John F. Dunnington, Joyce Jackson, Susanne G. Pelikan, H. Karl Raff and William J. Sama.

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Other Issues

Ms. Mowry informed board members that the State of Massachusetts now requires anyone applying for registration in the state to take the Massachusetts State Exam.

Adjournment

Upon a motion made by Mr. Pilz, seconded by Ms. Bradford and unanimously carried, the meeting adjourned at 7:20 p.m. The next meeting of the Board is scheduled Wednesday, 21 September 2005.