

EXETER-WEST GREENWICH REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE

Tuesday, May 14, 2013, 6:00 p.m.

Business Meeting

Wawaloam School Cafeteria, 100 Victory Highway, Exeter, RI

MEETING MINUTES

Convene Meeting

Call to Order Chair Cicero, 6:00 PM

Board members present: Teri Cicero, Chairperson; Mark Rafanelli, Vice Chairperson; Valerie Zuercher, Clerk, (arrived 6:50 PM); Theresa Donovan, Lee Kissinger, Claudine Pande

Board member(s) absent: Paul McFadden

Others present: James Erinakes, II, Superintendent; Robert Ross, Director of Administration, (arrived 6:06 PM)

Others absent: Student Member Hannah Morgan

- I. **Pledge of Allegiance**
- II. **District Mission Statement**
- III. **Open Forum (15-minute limit)**

On behalf of Executive Director Kenneth Glantz of the National Domestic Preparedness Coalition, Exeter Emergency Management Director Stefan Coutoulakis read a prepared statement acknowledging Superintendent Erinakes, the Administrative Team, staff and School Committee members for participating in the recent unprecedented safety-training course.

Robert Ross arrived (6:06 PM)

- IV. **Presentations**
 - A. **Student Member Report**
None
 - B. **Wawaloam School Presentation**

Clerk Zuercher arrived (6:50 PM)

- V. **Routine Items**
 - Consent Agenda**
 - A. **Approval of Minutes – Regular Meeting Minutes of April 23, 2013; Executive Session Minutes of April 23, 2013; Executive Session Minutes of April 30, 2013**
 - B. **Personnel Items**

MSV = Motion, Seconded, Vote

1. **Appointments**
 2. **Leaves of Absence - (ENCLOSED) - (As Recommended by the Superintendent)**
 - a. Letter from Anne Arvidson requesting an Unpaid Medical Leave of Absence for the remainder of the 2012 - 2013 school year, effective May 13, 2013
 3. **Resignations - (ENCLOSED) - (As Recommended by the Superintendent, with Regret)**
 - a. Letter from Pamela Watts resigning her position as .5 FTE Librarian at Wawaloam School, for the purpose of retirement, effective on or about June 26, 2013
 - b. Letter from Claude Watsky resigning his position as 1.0 FTE English teacher at EWG Jr. High School, for the purpose of retirement, effective on or about June 26, 2013
 4. **Grievances**
 5. **Non-Renewals**
 6. **Recalls - (ENCLOSED) - (As Recommended by the Superintendent)**
 - a. Please see attached - *Additional Recalls May 14, 2013*
 7. **Sabbaticals**
- C. Bills - (ENCLOSED) - Bills in the amount of \$351,554.00**
- D. Home School Approvals**
- End Consent Agenda**
- MSV - To accept the consent agenda - Zuercher/Kissinger - (6-0) - MOTION APPROVED UNANIMOUSLY
- E. Correspondence - (1) May NECAP Science Schedule; (2) 8/28/12 - 4/30/13 Discipline Report(s) and 8/28/11 - 4/30/2012 Discipline Reports(s); (3) E-mail communication from Joan Bishop regarding the Italian/American Student Exchange; (4) RI-CAN Top 10 Schools; (5) May 17, 2013 Professional Development/Senior Project Scoring Day Schedule; (6) Grant Writer Kenneth Proudfoot Report; (7) May 7, 2013 Communication from the Superintendent to Faculty regarding Teacher Appreciation Week**
- F. 2012 - 2013 Budget Projection**
- G. 2013 - 2014 Budget**
- H. Monthly Subcommittee Report(s)**
1. **Policy Subcommittee**
 2. **IT Subcommittee**
 3. **Public Relations Subcommittee**

4. Charter Review Subcommittee

I. Monthly Status Reports

1. Superintendent
2. Business
3. Special Education
4. Maintenance
5. Technology

VI. New Business

A. Discuss Complaint filed with the Attorney General's Office against the School Committee at a cost of \$8,212.00 in Legal Fees thus far

Chair Cicero said the Attorney General's Office had not yet rendered a decision concerning the complaint. In response to a question asked at the last meeting, this bill yielding \$8,212.00 so far to date is for legal fees associated with a complaint that Paul McFadden filed with the Attorney General's Office against the School Committee. This item will remain on the agenda until further notice.

B. Select School Committee Representatives at Moving Up Ceremony

Member Pande and Vice Chair Rafanelli agreed to serve as presenters at the 2013 Jr. High School Moving Up Ceremony.

Clerk Zuercher said she heard from several parents that they were unhappy the Moving Up Ceremony would take place during the day this year. She proposed reviewing the new timeslot for next year's ceremony.

C. Policy Review/Adoption – 6312: Filling Administration Vacancies – Amendment

MSV – To accept policy 6312, as amended – Pande/Rafanelli – (6-0) – MOTION APPROVED UNANIMOUSLY

D. Approve Director of Instructional and Information Technologies Job Description

Rafanelli, Kissinger, Donovan and Pande offered recommendations for revising the above named job description.

- Bachelor's Degree *Required*
- *Industry Experience Preferred*
- *Educational Background*
- Minimum of 5-years of Relevant Experience *Required*

- Require a broader range of Operating Systems and Software Applications experience/exposure – add Mac and Apple
- Two minor edits – under Position Summary – Line 4 - change *cost effectively* to cost effective; Line 12 - change *functioning* to functionality

MSV – To accept the Director of Instructional and Information Technologies Job Description with amendments – Kissinger/Zuercher – (6-0) – MOTION APPROVED UNANIMOUSLY

E. Approve Director of Curriculum Job Description

MSV – To accept the Director of Curriculum Job Description – Pande/Donovan – (6-0) – MOTION APPROVED UNANIMOUSLY

F. Approve School Lunch Price Increase

MSV – To approve [School Lunch Price Increase] Option 3 for our fifth year of the contract with Sodexo – Pande/Donovan – (6-0) – MOTION APPROVED UNANIMOUSLY

G. Approve Property and Casualty Bid Recommendation

H. Approve Life Insurance Bid Recommendation

The committee reached consensus to have Mr. Ross explore alternative options in advance of considering a vote to approve the Property and Casualty and Life Insurance bid recommendations.

MSV – To table this issue for both the Property and Casualty and Life Insurance bid recommendations for exploratory purposes – Kissinger/Donovan – (6-0) – MOTION APPROVED UNANIMOUSLY

VII. Unfinished Business

A. GPA Update

This item will remain on the agenda pending further development.

B. School Resource Officer

This item will remain on the agenda pending notification of which officer will be assigned to the District.

VIII. Reports/Comments

- IX. Important Dates and Meetings -Tuesday, May 28, 2013-School Committee Meeting-*Special Education Presentation*; Thursday, May 30, 2013-Honor's Night, (6:30PM); Friday, May 31, 2013-Prom: **Wednesday, June 12, 2013**-School Committee Meeting; Friday, June 21, 2013-Moving Up Ceremony @9:AM; Saturday, June 22, 2013-Graduation; Tuesday, June 25, 2013-last Day of School; Tuesday, June 25, 2013-School Committee Meeting**

MSV – To move to Executive Session in accordance with 42-46-5 (a) (1) – Personnel at 8:26 PM – Rafanelli/Zuercher and voted as follows:

Roll Call Vote:

| | |
|------------------|-----|
| Teri Cicero | AYE |
| Mark Rafanelli | AYE |
| Valerie Zuercher | AYE |
| Lee Kissinger | AYE |
| Theresa Donovan | AYE |
| Claudine Pande | AYE |

- X. Executive Session – RIGL 42-46-4 and RIGL 42-46-5 –**
A. 42-46-5 (a)(9) – CBA – Grievance(s)
B. 42-46-5 (2) – CBA – (C-94/Teachers' Association)-Negotiation Discussion and/or Pending Litigation
C. 42-46-5 (a)(1) – Personnel

MSV – To reconvene to Open Session Kissinger/Zuercher – (6-0) MOTION APPROVED

Reconvened to Open Session at 9:20 PM
Report on Executive Session Vote: *No votes taken*

- XI. Adjournment**
MSV – To adjourn – Kissinger/Zuercher – (6-0) – MOTION APPROVED

The meeting adjourned at 9:20 PM.

**ROBIN CERIO
CLERK**