

MINUTES

The form and content of these minutes conform to commonly accepted standards and shall become the official record of the meeting after review and approval by the School Committee. By definition, minutes are not a verbatim record for the proceedings.

The Exeter-West Greenwich Regional School District School Committee held a meeting on this date at 6:00 p.m. in the Jr. – Sr. High School Library. Members present were Mark Rafanelli, Vice-Chairperson; Theresa Donovan, Paul McFadden (left the meeting at 6:22 p.m.), and Lee Kissinger. Others present: Superintendent James Erinakes, II

ORDER – Vice Chair Rafanelli called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited and Member Donovan read the District Mission Statement.

Open Forum – None

ROUTINE ITEMS – CONSENT AGENDA- Superintendent Erinakes gave an overview of the Consent Agenda.

Member McFadden made a motion to accept the consent agenda; seconded by Member Kissinger; and voted 4-0 in favor.

The following items were approved:

- A. Approval of Minutes – Regular Meeting Minutes of July 17, 2012;
Executive Session Minutes of July 17, 2012**
 - B. Personnel Items**
 - 1. Appointments**
 - 2. Leaves of Absence**
 - 3. Resignations**
 - 4. Grievances**
 - 5. Non-Renewals**
 - 6. Recalls**
 - 7. Sabbaticals**
 - C. Bills – In the amount of \$212,877.27; Accruals in the amount of
\$116,404.22**
 - D. Home School Approval**
 - 1. Seven (7) Students**
 - 2. Seven (7) additional Students**
- End Consent Agenda**

Member Kissinger made a motion to move to item V. New Business; seconded by Member Donovan; and voted 4-0 in favor.

NEW BUSINESS – Textbook Adoption – Superintendent Erinakes referenced History Department Chair Louis Oliveira’s book approval request letter and explained that this book is for an elective course that has been running at the high school without textbooks. This purchase of twenty-five books would be included in Ms. Oliveira’s budget so there would be no additional costs.

Member Kissinger moved to accept the textbook adoption; seconded by Member Donovan; and voted 4-0 in favor. The motion passed.

Approve Google E-Mail Archiving Costs – Superintendent Erinakes reported that a decision has been made to move to Google email. The purchase cost includes archiving of staff email and documents for ten years and student email and documents for one year. As noted in the Superintendent’s Monthly Status Report, this item would be fully funded with cost savings realized through the elimination of the CRP consultant, a .5 FTE Guidance Department Chair reduction, and a new cost savings plans for the PALS assessment process. Technology Administrator David Wright answered members’ questions regarding the protection of archiving, room for growth, annual cost, term of contract, technology committee review, attachment capabilities, and whether Google Apps is the best solution for the district. Superintendent Erinakes said that rollout would be scheduled for the end of October to allow adequate time for set up. Training sessions for staff on using Google e-mail and Google docs will be necessary. In response to Member Kissinger’s inquiry, Mr. Wright explained that should the district decide to terminate and migrate to a different provider, Google’s format is universally transformable. Every year buys ten years of archiving. Google maintains archives as long as one subscriber. Member McFadden speculated that upon exiting, the district would probably receive a compressed file from Google. Mr. Kissinger asked Mr. Wright to provide clarification regarding maintenance of records should the district decide to discontinue its service. Vice Chair Rafanelli requested Mr. Wright to bring back information detailing staff training implementation and cost. This item will continue to the next regular meeting agenda.

Approve Seascope Grounds Keeping Through September 2012 – Superintendent Erinakes said that Seascope, Inc. provided grounds keeping services last year. The cost of \$7,600 is comparable to last year for similar service. The price includes upkeep of the football and soccer fields. The discussion of outsourcing part of the groundskeeper’s duties has been discussed with Council-94 and it was agreed that the plan would move forward without issue.

Member McFadden moved to approve [Seascope Grounds Keeping Through September 2012]; seconded by Member Donovan; and voted 4-0 in favor. The motion passed.

Member McFadden left the meeting at this time, (6:22 p.m.).

Policies Review/Adoption – 6405: Background Screening Potential Employees and School Volunteers - Amendment – Vice Chair Rafanelli advised that policies 6405, 8701, and 8301 would be brought back at the next regular meeting.

8701: Administering Student Medication – Amendment –

8301: Student School Attendance – Amendment –

Member Donovan moved and members reached consensus to revert back to agenda item IV. E. Correspondence.

Superintendent Erinakes gave an overview of the correspondence.

Correspondence – (1) **June 21, 2012 Letter from RI Department of Education Regarding Regina Kilday – RI State Level Finalist in the 2012 Presidential Awards for Excellence in Mathematics and Science Teacher (PAEMST) Program;** (2) **July 2102 NSBA National Affiliate Fees Invoice with Cover Letter;** (3) **Elementary Staggered Start/End Times 2012-2013**

Vice Chair Rafanelli recommended and members agreed to bring correspondence (2) back to the August 28 meeting agenda for discussion.

Superintendent Erinakes explained that there has been an ongoing issue with students not arriving to school on time. The district was recently cited in the RI Department of Education (RIDE) Support System Review for special education students who are missing time due to bus issues. Principals, bus company representative(s), Bob Ross, and the Special Ed Director met and came up with a plan that shifts the time schedule by 7 minutes. This new plan should address that *all* students will arrive to school on time.

Members briefly discussed identification confidentiality of students recommended for homeschooling. The committee requested that all home school recommendations include information regarding each student's grade level and whether a student is a new or renewed homeschool student.

2011 – 2012 Monthly Budget Projection – Members did not raise questions or concerns regarding the monthly budget projection.

2012 – 2013 Budget – This item was not discussed.

MONTHLY SUBCOMMITTEE REPORT(S) – Policy Subcommittee – There were no Monthly Subcommittee Reports.

IT Subcommittee
Public Relations Subcommittee

MONTHLY STATUS REPORTS – Superintendent – Superintendent Erinakes reviewed the cost-saving plans for the CRP Coordinator position and the PALS assessment process that will be applied to the cost of rolling out the Google e-mail system.

Vice Chair Rafanelli expressed concern with cutting a 1.0 FTE Guidance Counselor retirement position in half and questioned how the Guidance Department will look. Superintendent Erinakes advised that the Guidance Department consists of less than four members. The position that is not being replaced is the Department Chair because it is not necessary. The caseload remains the same. The retiree did not have a full caseload. A change in that department is not anticipated. The Collective Bargaining Agreement states that four or more members in a department require a Department Chair. Next year there will be a total of 3.5 members in the Guidance Department. It was recommended to the Superintendent to not replace that position at all. However, after a conversation with the senior and junior high principals, it was decided that this would be the best route to take. Vice Chair Rafanelli voiced acceptance with the Superintendent's explanation.

In response to Member Donovan's inquiry, Superintendent Erinakes said that the half-day administrator's retreat would take place in the administration building conference room and there would be no cost to the district.

Member Donovan respectfully requested that acronyms be excluded from reports and to spell out phrases for all to understand.

Business
Special Education
Maintenance
Technology

UNFINISHED BUSINESS – Capital Asset Project Housing Aid – This item was not discussed.

Out of District Transportation – This item was not discussed.

Technology Update – This item was not discussed.

Capital Project Update – This item was not discussed.

Reports/Comments – None

**Important Dates and Meetings – Tuesday, August 28, 2012 – Regular School
Committee Meeting**

EXECUTIVE SESSION – RIGL 42-46-4 and RIGL 42-46-5 – None

Adjournment – Member Kissinger moved to adjourn; Member Donovan seconded the motion; and members agreed. Meeting adjourned at 6:42 p.m.

ROBIN CERIO
CLERK