

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
BOARD OF COMMISSIONERS
OPERATIONS AND FACILITIES COMMITTEE MEETING**

November 22, 2004

A meeting of the Operations and Facilities Committee of the Rhode Island Convention Center Authority Board of Commissioners was held on November 22, 2004 at the rise of the Finance Committee, pursuant to notice at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Committee Chairman Jerry Massa, Commissioners Joe Judge, Dale Venturini and David A. Duffy.

Also in attendance, Jim McCarvill, Ken Mancuso and Theodore Przybyla RICCA; Harry Jones and Jeff Hartel, Westin Providence; Tim Muldoon, Debbie Tuton and Doreen Bolster SMG/RICC and Bruce Leach, Legal Counsel.

Chairman Massa called the meeting to order at 3:25 p.m.

Chairman Massa advised the committee that the next meeting would be at the rise of the Finance Committee on Monday, December 20th.

Noting the distribution of the minutes, the Chairman entertained a motion to approve as distributed.

Upon a motion duly made by Mr. Duffy and seconded by Mr. Judge it was unanimously

VOTED: To approve the minutes as distributed.

Harry Jones, Director of Engineering Westin Hotel, was recognized and asked to brief the committee on the status of hotel projects. Mr. Jones advised the committee that the escalator project is drifting behind schedule because of delays in the delivery of the glass panels, meeting activity in the hotel and some inclement weather. Mr. Jones advised the committee that the curbing would be restored within a week alleviating some of the inconvenience being experienced by the valet operations.

Mr. Jones advised the committee that the former IYAC space renovations would commence on or about 12/13 with completion by 1/25. The suites renovations would commence on 12/8 with completion by 12/31 and Agora construction documents would be in progress with renovations to commence mid January, pending the hotel sales process.

Mr. Massa noting no questions, thanked Mr. Jones, and recognized Mr. Muldoon, General Manager of the Convention Center, who proceeded to brief the committee on the status of projects.

Mr. Muldoon noted the recent Women & Infants event in the Ballroom was well received. The recent renovations were well received by the meeting planner and attendees. Mr. Muldoon commented that he is confident that the renovations will enhance the sales staff's ability to book future business. Mr. Muldoon continued that the only remaining item to be completed was the acoustical panels which were being done offsite. Installation of the completed panels would be coordinated to avoid any inconvenience to scheduled events. Chairman Massa asked that Mr. Muldoon schedule a walkthrough after the next committee meeting. Chairman Duffy asked if the project was on budget. Mr. Muldoon assured the Chairman that the project was on budget.

Mr. Muldoon advised the committee that bids had been received for pavement repair and re-caulking, but because of inclement weather he was recommending that the work be delayed until spring. The contractors have agreed to hold their prices. The committee concurred with Mr. Muldoon and the matter will be revisited in the spring.

Mr. Muldoon asked the committee for additional time to review the Parking Access Revenue Control System (PARCS) being considered for the parking garage operations. He noted the proposals are being reviewed by staff and consultants and he would present his recommendation to the committee when completed.

Hearing no further business, Chairman Massa sought a motion to adjourn.

Upon a motion duly made by Mr. Duffy and seconded by Mr. Judge, it was unanimously

VOTED: To adjourn at 3:45 p.m.