

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
BOARD OF COMMISSIONERS
OPERATIONS AND FACILITIES COMMITTEE MEETING**

October 26, 2004

A meeting of the Operations and Facilities Committee of the Rhode Island Convention Center Authority Board of Commissioners was held on October 26, 2004 at the rise of the Finance Committee, pursuant to notice at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Committee Chairman Jerry Massa, Commissioners Joe Judge, Paul MacDonald and David A. Duffy.

Also in attendance, Jim McCarvill, Ken Mancuso and Theodore Przybyla RICCA; Harry Jones and Jeff Hartel, Westin Providence; Tim Muldoon, Debbie Tuton and Doreen Bolster SMG/RICC and Bruce Leach, Legal Counsel.

Chairman Massa called the meeting to order at 3:25 p.m.

Chairman Massa advised the committee that the next meeting would be at the rise of the Finance Committee on Monday, November 22, the change in day due to the Thanksgiving Holiday.

Noting the distribution of the minutes, the Chairman entertained a motion to approve as distributed.

Upon a motion duly made by Mr. Judge and seconded by Mr. Duffy it was unanimously

VOTED: To approve the minutes as distributed.

Chairman Massa recognized Harry Jones, Director of Engineering who proceeded to brief the committee on hotel projects. Mr. Jones reported that the escalator project is slightly behind schedule due to a delay in the arrival of glass and doors for the vestibule. He continued that the granite curbing would be installed next week and the driveway will return to full use. Mr. Jones stated that the escalator would be installed during the second week of November. Chairman Duffy asked if the escalator will be in use for holiday season. Mr. Jones indicated he's doing everything possible to make that happen. Mr. Jones reported that renovations to City View are scheduled to commence on or about December 17, with completion by late January and the suites renovations are scheduled to begin in early December with completion by the end of December. Mr. Jones stated that the Agora is currently under design review, construction documents are being prepared and work is expected to begin on January 3rd with completion by April 10th. Chairman Massa thanked Mr. Jones and commended him for a job well done.

Mr. Muldoon, SMG General Manager, was recognized, and proceeded to brief the committee on the current status of on going projects at the Convention Center. Mr. Muldoon commented that the recent

Women & Infants event in the renovated ballroom was a great success. Mr. Muldoon noted the recently completed renovations clearly made a difference and staff fully expected additional business from several in attendance. Mr. Muldoon reported that the remaining work in the ballroom will be completed in late November. Chairman Duffy asked if the project was on budget. Mr. Muldoon indicated that it was. Chairman Massa suggested that the committee schedule a walk through of the ballroom next month. Mr. Muldoon advised the committee that an RFP for repairs to the sidewalks is being advertised and bids are expected back November 5th. Mr. Muldoon also advised the committee that the Parking Access & Revenue Control System RFP has been advertised and responses will be received by November 5. Staff will review the proposals and report back to the committee.

Noting no further items on the agenda, Chairman Massa entertained a motion to adjourn.

Upon a motion duly made by Mr. Judge and seconded by Mr. Duffy, it was unanimously

VOTED: To adjourn at 3:45 p.m.