

# **SMALL BUSINESS LOAN FUND CORPORATION**

## **MINUTES OF THE BOARD OF DIRECTORS**

**October 25, 2007**

**A monthly meeting of the Board of Directors of the Small Business Loan Fund Corporation was held in public session at the offices of the Rhode Island Economic Development Corporation, 315 Iron Horse Way, Suite 101, Providence, Rhode Island on October 25, 2007 at approximately 9:31 a.m.**

**Present were Board Members: Raymond Fogarty (Chair), Richard DeMerchant, Edward Rendine and William Parsons. No members were absent from the meeting. Also present were: Michael Saul, Earl Queenan, Anthony Scolavino, Claudine Tikoian, Alicia Pomfret, staff, along with Thomas V. Moses and Carrie Abatiello, Legal Counsel and Robert Bromley of the Senate Fiscal Office.**

**Mr. Fogarty called the meeting to order at 9:31 a.m.**

### **Adoption of Minutes**

**The first item to come before the Board was consideration for adoption of the Minutes from the Board Meeting held on September**

**27, 2007. Mr. Parsons made a motion to approve the Public and Executive Session Minutes and Mr. DeMerchant seconded the motion, which was unanimously passed.**

### **Executive Minutes**

**The second item to come before the Board was the consideration of maintaining the Executive Session Minutes of the September 27, 2007 meeting as confidential.**

**Mr. Parsons made a motion, Mr. Rendine seconded, and the motion passed unanimously.**

### **Cash Position / Portfolio Activity / Watch List / Forbearance Status Reports as of September 30, 2007**

**Mr. Scolavino presented the Reports of Cash Position, Portfolio Activity, Watch List and Forbearance Status as of September 30, 2007. Mr. Scolavino performed a verbal update of Alden Yachts and Davin, Inc. and responded to Board queries.**

### **Analysis of RLF Capital for EDA Projects for the Semi-Annual Reporting Period of September 30, 2007**

**Mrs. Tikoian presented and performed a review of her Analysis of the RLF Capital for the six months ending September 30, 2007. Mr. Saul discussed compliance issues.**

**Mr. Fogarty inquired about marketing efforts. Mr. Saul discussed marketing outreach and future models in depth. Staff provided newly designed collateral materials produced by the Rhode Island**

## **Economic Development Corporation.**

### **Corporate Resolution Authorizing Adoption of Signature Authority**

**The Board considered a Corporate Resolution for Signature Authority to execute documents. Following brief review and discussion, a motion was made by Mr. Parsons, was seconded by Mr. Rendine and was unanimously adopted to approve the Corporate Resolution, a copy of which is attached hereto and made a part hereof.**

## **EXECUTIVE SESSION**

**At 10:11 a.m. Mr. Rendine made a motion to move the next portion of the meeting into Executive Session pursuant to the Rhode Island Open Meetings Law 42-46-5(a)(6) of the General Laws of the State of RI 1956 (1988 Reenactment), as amended. Mr. DeMerchant seconded the motion, which passed unanimously. Mr. Bromley exited the meeting.**

**Upon a motion made by Mr. Rendine and seconded by Mr. Parsons, the Board unanimously voted to return to Public Session at 10:34 a.m. Mr. Bromley returned to the meeting.**

### **Executive Session Vote Ratification**

**The Board considered ratification of the Executive Session Votes on behalf of:**

**1. BioProcess Technologies, Inc. -- to approve the Company's \$250,000 loan application, subject to the conditions contained in the executive session minutes of this meeting.**

**2. Court Drive, LLC -- to approve the Company's \$130,000 loan application, subject to the conditions contained in the executive session minutes of this meeting.**

**Mr. Parsons made a motion to ratify the aforementioned votes, Mr. Rendine seconded the motion, and the motion was passed unanimously.**

**There being no further business to discuss, upon a motion made by Mr. Parsons, and seconded by Mr. Rendine, the Board unanimously voted to adjourn. The meeting concluded at 10:36 a.m.**

**Respectfully submitted,**

**Earl F. Queenan, Jr.**

**Director of Accounting & Finance**