

**The following Minutes of the Meeting of the Small Business Loan Fund Corporation were accepted by the Board of Directors at the meeting held on October 28, 2004.**

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**SMALL BUSINESS LOAN FUND CORPORATION**

**MINUTES OF THE BOARD OF DIRECTORS**

**September 23, 2004**

**PUBLIC SESSION**

**A monthly meeting of the Board of Directors of the Small Business Loan Fund Corporation was held in public session at the offices of the Rhode Island Economic Development Corporation, One West Exchange Street, Providence, Rhode Island on September 23, 2004 at approximately 9:30 AM.**

**Present were Board Members: Raymond Fogarty (Chair), Ed Rendine, Richard DeMerchant, Maurice Paradis and Bill Parsons. Also present were: Earl Queenan, Anthony Scolavino, Philomena Teixeira, and Ann Fine, staff, along with Tom Moses, SBLFC Counsel from Moses Afonso Jackvony LTD.**

**Mr. Fogarty called the meeting to order at 9:35 AM.**

### **Adoption of Minutes:**

The first item to come before the Board was consideration for adoption of the minutes from the Board meetings held August 26, 2004 and the Special Meeting held on September 2, 2004. Mr. Parsons made a motion to approve the minutes and Mr. Paradis seconded, which passed unanimously.

### **Executive Minutes:**

The second item to come before the Board was the consideration of maintaining the Executive Session portion of the August 26, 2004 and the September 2, 2004 meetings as confidential. Mr. Parsons made a motion and Mr. Paradis seconded, which passed unanimously.

### **Cash Position / Portfolio Activity**

There was no discussion on the report.

Mrs. Teixeira updated the Board on SBLFC's response letter to the EDA regarding SBLFC's appeal on the overcapitalization issue as of the 6/30/02 single audit report. A copy of SBLFC's letter dated September 16, 2004 will be provided to each Board Member.

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## **Delinquency Review**

**There was no discussion on the report.**

## **EXECUTIVE SESSION**

**Mr. Parsons made a motion to move the next portion of the meeting into Executive Session pursuant to the Rhode Island Open Meetings Law 42-46-5(a)(6) of the General Laws of the State of RI 1956 (1988 Reenactment), as amended. Mr. Paradis seconded the motion, which passed unanimously.**

**Upon a motion made by Mr. DeMerchant and seconded by Mr. Parsons, the Board unanimously voted to return to Public Session at 10:00 AM.**

## **PUBLIC SESSION (Cont.)**

### **Executive Session Vote Ratification:**

**The next item to come before the Board was the ratification of voting held during the Executive Session. The following votes that were ratified were:**

**\* The Paragon Gifts, Inc. – Loan Commitment Extension Request approved.**

**\* YMCA of Greater Providence (Brownsfield) – Loan Commitment Extension Request approved.**

**\* Henry Birks & Sons USA – Loan Commitment Extension request was approved; request to close prior to the real estate transaction was tabled.**

**Mr. DeMerchant made a motion to ratify the vote and Mr. Parsons seconded the motion, which passed unanimously.**

### **Other Business**

**Mr. Paradis reported to the Board that he met with Mr. Scolavino and Freedom National Bank on September 9, 2004. He wanted to commend Mr. Scolavino on his professionalism and let the Board know what a pleasure it was to work with the staff of SBLFC.**

**Mr. DeMerchant discussed a possible outreach program to get the word out about SBLFC and the funds available to small businesses in Rhode Island. His suggestion was to contact the RI Society of Accountants and include information about SBLFC in their monthly newsletter.**

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**Mr. Fogarty questioned if SBLFC has a marketing program in place. Mrs. Teixeira said that we do have a colored brochure which is being updated (the brochure should be ready by the next board meeting in October). Mr. Scolavino and Mrs. Teixeira plan to meet with the various EDC town and city directors to educate them concerning the funds available through SBLFC.**

**Upon a motion made by Mr. Paradis and seconded by Mr. DeMerchant, the Board unanimously voted to adjourn at 10:10 AM**

**Respectfully submitted,**

**Earl F. Queenan, Jr.**

**Director of Accounting & Finance**