

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

FINANCE AND AUDIT COMMITTEE

WEDNESDAY, FEBRUARY 17, 2010

AT 3:00 P.M.

IN THE MARY BRENNAN BOARD ROOM,

T. F. GREEN AIRPORT, 2000 POST ROAD

WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Finance and Audit Committee was called to order by Chairman, Joseph Cianciolo, at 3:00 p.m., in the Mary Brennan Board Room at T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: Joseph Cianciolo; Russell Hahn; James Forte.

COMMITTEE MEMBER ABSENT: Joseph Larisa.

BOARD MEMBERS PRESENT: Kathleen C. Hittner, M.D; Robert D. Sangster (arrived at 3:20 p.m.)

ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; and those individuals listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

A motion was made by Mr. Hahn, and seconded by Mr. Forte to approve the Minutes of the Finance and Audit Committee Meeting of November 30, 2009, and the Amended Minutes of the Finance and Audit Committee Meeting of September 10, 2009. The motion was passed unanimously.

2. Discussion Item:

(a) Discussion of Year-to-Date Financial Results Through December 31, 2009.

Mr. Dillon gave a brief overview of passenger traffic year-to-date noting that traffic was down more than 7%. Mr. Dillon reported that several revenue streams, including parking revenue, were also down and asked Mr. Schattle to give a more detailed overview.

Mr. Schattle gave a presentation which provided an overview of the year-to-date budget results. The presentation focused on revenues and expenses, with a focus on variances versus budget in the various line items, particularly in the area of concessions and parking. Mr. Schattle noted that the focus continues to be on looking for opportunities to maximize revenues. He stated that several initiatives have been implemented in this area. There was also a brief

discussion of personnel costs and several efficiency initiatives the Corporation has implemented to trim costs. There was detailed discussion on enplanements including an overview of the cost per enplaned passenger. Mr. Dillon provided some comparison data regarding other airports.

3. Action Item:

(a) Consideration of and Action Upon Appointment of RIAC Purchasing Agents.

Mr. Dillon noted that RIAC's former Purchasing Agent had left the organization, and pursuant to the RIAC Procurement Rules a new Purchasing Agent needs to be appointed. Mr. Dillon reported that the recommendation is that the Committee approve the appointment of Billy E. Cox, Manager of Business Administration, as the RIAC Purchasing Agent, with Brian C. Schattle, Chief Financial Officer, serving in this capacity in the event that Mr. Cox is unavailable.

A motion was made by Mr. Hahn and seconded by Mr. Forte to approve the following resolution:

WHEREAS, Section 3.1.2 of the Rhode Island Airport Corporation (RIAC) Procurement Rules states that "within RIAC there shall be a Purchasing Agent appointed by the RIAC Executive Director (now the President and CEO) with the approval of the RIAC Board of

Directors”; and

WHEREAS, RIAC’s former Purchasing Agent, Jason F. Doyle, has left the organization; and

WHEREAS, pursuant to Section 3.1.2 of the RIAC Procurement rules, Kevin A. Dillon, A.A.E. has appointed Billy E. Cox, Manager of Business Administration, as the RIAC Purchasing Agent; and

WHEREAS, Brian C. Schattle, Chief Financial Officer, will serve in this capacity in the event that Mr. Cox is unavailable;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee approve the appointment of Billy E. Cox, Manager of Business Administration, as the RIAC Purchasing Agent, with Brian C. Schattle, Chief Financial Officer serving in this capacity in the event that Mr. Cox is unavailable, subject to Board approval.

The motion was passed unanimously.

4. Executive Session:

At approximately 3:19 p.m., a motion was made by Mr. Hahn and seconded by Mr. Forte to go into Executive Session for the purposes of discussing the following item:

(a) Motion to approve the Minutes of the Executive Session held on June 2, 2009 - R.I.G.L. § 42-46-5(a)(2), and (7); and

(b) Motion to Return to Open Session.

By the following roll call vote the motion was passed unanimously.

YEAS: Joseph Cianciolo

Russell Hahn

James C. Forte

NAYS: None

ABSTAIN: None

At approximately 3:25 p.m. a motion was made by Mr. Hahn and seconded by Mr. Forte to reconvene to the Open Session. The motion was passed unanimously.

5. Post Executive Session Actions and Announcements:

(a) Report of Action Taken In Executive Session:

During the Executive Session the Committee approved the sealed minutes of the Executive Session held on June 2, 2009. The vote was

unanimous.

6. Future Meeting:

The next meeting date will be announced.

7. Adjournment:

Mr. Hahn moved to adjourn at approximately 3:27 p.m. Mr. Forte seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

**Joseph Cianciolo, Chairman
Finance and Audit Committee of
the Rhode Island Airport Corporation**

**ATTENDANCE SHEET
RHODE ISLAND AIRPORT CORPORATION
FINANCE AND AUDIT COMMITTEE
FEBRUARY 17, 2010**

Peter Frazier RIAC

Brian Schattle RIAC

Doug Dansereau RIAC

Patti Goldstein RIAC

Robert Goff NEP

Chris MacFadyen RI General Assembly - House Policy

Bob Furey Hoyle Tanner and Associates

**MINUTES OF THE EXECUTIVE SESSION
OF THE RHODE ISLAND AIRPORT CORPORATION
FINANCE AND AUDIT COMMITTEE
WEDNESDAY, FEBRUARY 17, 2010**

1. At approximately 3:19 p.m., a motion was made by Mr. Hahn and seconded by Mr. Forte to go into Executive Session. By roll call vote the motion was passed unanimously.

2. A motion was made by Mr. Hahn and seconded by Mr. Forte to approve the Minutes of the Executive Session held on June 2, 2009.

The motion was passed unanimously.

At approximately 3:25 p.m. a motion was made by Mr. Hahn and seconded by Mr. Forte to reconvene to the Open Session. The motion was passed unanimously.