

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE

WEDNESDAY, OCTOBER 21 , 2009, AT 3:30 P.M.

IN THE MARY BRENNAN BOARD ROOM,

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James C. Forte, at 3:30 p.m., in the Mary Brennan Board Room at T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James C. Forte; Michael Traficante; Joseph Cianciolo; Donald Pillsbury (Ex-Officio member).

COMMITTEE MEMBER ABSENT: Robert Sangster.

BOARD MEMBERS PRESENT: Kathleen C. Hittner, M.D; Russell Hahn.

ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; and those listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

Mr. Forte moved that the minutes of the Operations and Capital Committee Meeting of August 19, 2009 be approved. Mr. Traficante seconded the motion. The motion was passed unanimously.

2. Report from Chair, Operations and Capital Committee:

Mr. Forte reported he had one Change Order to report:

Company Project	Description	Cost
James J. PVD – Intermodal	Public Address System	\$60,406.00

O'Rourke

3. General Aviation Report:

Mr. Dillon gave an overview of the operations noting there was a system wide 6.9% increase versus September of 2008 and fuel sales were up 16%. Mr. Dillon noted that continued leisure traffic is driving the increased fuel activity at the general aviation airports. Mr. Dillon went over the individual numbers for each airport, noting that the Committee had been presented with a copy of the report.

Mr. Dillon reported that the Environmental Assessment at Newport Airport was approved by the Federal Aviation Administration and there were no significant impacts noted. Mr. Dillon also noted that the skydiving operations at Newport Airport have concluded for the

season.

Mr. Dillon reported that the Airport Master Plan for North Central Airport is expected to be completed at the end of this year.

Mr. Dillon reported that the Air National Guard will begin operating 24 hours a day 7 days a week at the Quonset Airport. Mr. Dillon also noted that RIAC staff will have quarterly meetings with the Air National Guard to discuss their operations. Mr. Dillon reported that RIAC staff is working with the Quonset Development Corporation on installing security camera equipment. and will assist in security responsibility.

Mr. Dillon reported that the RIAC is continuing to focus on easements at Westerly Airport and that good headway has been made in this area.

4. Action Items:

(a) Consideration of and Action Upon Approval to Exercise Final Option Year for the Supply of Runway Deicing Fluid for the Rhode Island Airport Corporation at T. F. Green Airport.

Mr. Dillon gave an overview of the final option year. There was discussion on the specifics of the services provided and the research RIAC staff performed of other suppliers and airports to compare the

pricing for this product. The recommendation is that the Committee authorize the President and CEO, or his designee, to exercise the final option year with Cryotech Deicing Technology for the supply of runway deicing fluid at a price not to exceed \$6.37 per gallon, subject to Board approval.

A motion was made by Mr. Traficante and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) is responsible for the maintenance and operation of airport facilities at the six Rhode Island airports; and

WHEREAS, it has been determined that there is a need for runway deicing fluid at T. F. Green Airport; and

WHEREAS, RIAC issued an Invitation for Bids for the purchase of runway deicing fluid in September 2007 pursuant to RIAC Procurement Rules; and

WHEREAS, on October 31, 2007, the Board of Directors authorized RIAC to purchase runway deicing fluid from Cryotech for an initial period of one year with two additional one year options; and

WHEREAS, the contract award was based on a usage assumption of 20,000 to 40,000 gallons of deicing fluid per year and an estimated

total contract value of \$206,400 for a three year period; and

WHEREAS, the pricing for runway deicing fluid increased last winter due to a shortage of component materials and has remained at elevated levels; and

WHEREAS, RIAC staff has negotiated a ceiling price of \$6.37 per gallon for year three, however if market prices are less during the season, RIAC will receive the benefit of the lower price; and

WHEREAS, RIAC surveyed other medium hub airports and other vendors for winter season pricing on deicing fluid and determined that continuing with Cryotech for the last option year based on the proposed pricing represents the best value; and

WHEREAS, the approved Fiscal Year 2010 Operating and Maintenance (O&M) budget includes \$297,500 for the purchase of runway deicing fluid.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee to exercise the final option year with Cryotech Deicing Technology for the supply of runway deicing fluid at a price not to exceed \$6.37 per gallon, subject to Board approval.

The motion was passed unanimously.

(b) Consideration of and Action Upon Approval of a Contract Award for a Four-Wheel Drive Tractor with a Front End Loader and Mower Deck, at T. F. Green and the General Aviation Airports.

Mr. Dillon gave an overview of the Contract. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute a Contract with Pat's Power Equipment, Inc. for the purchase of a four-wheel drive tractor with a front end loader and a mower deck in the amount of \$56,700, subject to Board approval.

A motion was made by Mr. Traficante and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) is responsible for the maintenance and operation of airport facilities at the six Rhode Island airports; and

WHEREAS, it has been determined that there is a need for a four-wheel drive tractor with a front end loader and a mower deck; and

WHEREAS, the approved Fiscal Year 2010 Operating Capital budget includes \$76,000 for this purchase; and

WHEREAS, RIAC issued an Invitation for Bids (IFB) in August 2009 for this acquisition pursuant to RIAC's Procurement Rules and received four bids on August 31, 2009; and

WHEREAS, the submissions were evaluated to determine both responsiveness and responsibility; and

WHEREAS, RIAC staff determined that Pat's Power Equipment, Inc. submitted the lowest responsive and responsible bid in the amount of \$56,700.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute a Contract with Pat's Power Equipment, Inc. for the purchase of a four-wheel drive tractor with a front end loader and a mower deck in the amount of \$56,700, subject to Board approval.

The motion was passed unanimously.

(c) Consideration of and Action Upon Approval of the Updated Fiscal Year 2010 Budget for the Draft Environmental Impact Statement (DEIS) at T. F. Green Airport AND Consideration of and Approval of an Amendment to the Professional Services Agreement with VHB for the Draft Environmental Impact Statement (DEIS) at T. F. Green Airport.

Mr. Dillon gave an overview of the amendment and the anticipated cost. Mr. Dillon stated that there had been discussions with the Federal Aviation Administration regarding the revisions the city of Warwick requested regarding updated forecasts. Mr. Dillon stated that the forecast revision will take approximately six months. Mr. Dillon noted that the Federal Aviation Administration sent a letter affirming that there would be no adjustment to the EIS Purpose and Need. Mr. Dillon reported that the new forecast could impact mitigation for the residents and businesses in the city of Warwick. Mr. Dillon responded to a variety of Board member questions. Mr. Dillon stated that RIAC expects to have a Record of Decision by the end of 2010. The recommendation is that the Committee approves the attached resolution to (1) update the Fiscal Year 2010 budget for the Draft Environmental Impact Statement and (2) authorize the President and CEO, or his designee, to execute and Amend to the Professional Services Agreement with Vanasse Hangen Brustlin, Inc. in an amount not to exceed \$689, 975 to incorporate updated noise models and revised forecast projections in the Draft Environmental Impact Statement at T. F. Green Airport, subject to Board approval.

A motion was made by Mr. Traficante and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) has entered into a Professional Services Agreement (PSA) with Vanasse Hangen Brustlin, Inc. (VHB) for the preparation of the Draft Environmental

Impact Statement (DEIS) at T. F. Green Airport; and

WHEREAS, the initial noise analysis utilized in the DEIS was based on Version 6.1 of the Integrated Noise Model from 2004 which has since been updated; and

WHEREAS, a newer version of the noise model has been released by the Federal Aviation Administration (FAA); and

WHEREAS, the FAA has determined that the DEIS should be updated to utilize this newer model version; and

WHEREAS, the FAA has determined that the aviation forecasts utilized in the DEIS must be revised to be consistent with the current Terminal Area Forecast (TAF) produced in 2008; and

WHEREAS, the Amendment also includes updates to the Environmental Consequences Analyses associated with the following elements of the DEIS; air quality, surface transportation, land use, socio-economic, environmental justice, water quality cultural resources and wetlands; and

WHEREAS, RIAC staff and the FAA have negotiated a Scope and Fee with VHB in an amount not to exceed \$689,975; and

WHEREAS, the FAA has authorized RIAC to use Final Environmental Impact Statement (FEIS) grant funds for this Amendment as a grant

offer has already been executed; and

WHEREAS, a future grant application will be processed to fund any additional needs of the FEIS; and

WHEREAS, this Amendment will be funded 75% (\$517,481) through the Federal Aviation Administration's Airport Improvement Program with RIAC's 25% (\$172,494) matching share through General Airport Revenue Bonds; and

WHEREAS, the approved Fiscal Year 2010 Capital Improvement Program (CIP) budget for this project was \$10,118,391; and

WHEREAS, RIAC staff recommends updating the approved Fiscal Year 2010 budget for the DEIS to incorporate the \$689,975 of work associated with this Amendment and an additional \$280,000 attributable to legal efforts and other planning studies related to the Environmental Impact Statement.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes (1) an update to the Fiscal Year 2010 budget for the Draft Environmental Impact Statement and (2) the President and CEO, or his designee, to execute an Amendment to the Professional Services Agreement with Vanasse Hangen Brustlin, Inc. in an amount not to exceed \$689,975, to incorporate updated noise

models and revised forecast projections in the Draft Environmental Impact Statement at T. F. Green Airport, subject to Board approval

The motion was passed unanimously.

5. Future Meetings:

The next meeting is scheduled for Wednesday, November 18, 2009 at 3:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island.

6. Adjournment:

Mr. Traficante moved to adjourn at approximately 3:50 p.m. Mr. Cianciolo seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James C. Forte, Chair

Rhode Island Airport Corporation

Operations and Capital Committee

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

OCTOBER 21, 2009

NAME AFFILIATION

Brian Schattle RIAC

Peter Frazier RIAC

Ann Clarke RIAC

Patti Goldstein RIAC

Alan Andrade RIAC

Bruce Wilde RIAC

Robert Goff New England Parking

Mike Hogan House Policy

Meredith Pickering Senate Fiscal Office