

**MINUTES OF MEETING**

**RHODE ISLAND AIRPORT CORPORATION**

**OPERATIONS AND CAPITAL COMMITTEE MEETING**

**WEDNESDAY, MAY 17, 2006**

**3:00 P.M.**

**IN THE MARY BRENNAN BOARD ROOM, T. F. GREEN AIRPORT,  
WARWICK,**

**RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James Forte, at 3:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**COMMITTEE MEMBERS PRESENT: James Forte, Robert Sangster, Kathleen Hittner, MD. Don Pillsbury (ex-officio member.)**

**ALSO PRESENT: Mark P. Brewer, A.A.E., President and CEO; Marci A. Greenberger, A.A.E., Senior Vice President of Operations and Maintenance; Brian Schattle, Senior Vice President of Finance and CFO; Peter Frazier, Chief Legal Counsel; and those individuals listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes: Mr. Sangster moved that the minutes of the Operations and Capital Committee Meeting of May 4, 2006 be**

**approved. Dr. Hittner seconded the motion. The motion was passed unanimously.**

**2. Report from Chair, Operations and Capital Committee:**

**There was no report.**

**3. Report from Senior Vice President of Operations and Maintenance:**

**Ms. Greenberger reported that the EDS/SSCP Project is on schedule and going well.**

**Ms. Greenberger reported that the FOD Radar Detection Program is moving forward. T. F. Green Airport is excited to be a part of this program.**

**Ms. Greenberger congratulated RIAC's two K-9 teams who completed their recertification last week. Both teams did very well.**

**4. General Aviation Report:**

**Mr. Tibbetts gave an overview of the GA monthly Operations Report. Discussion focused on fuel sales and the construction schedule for the airports.**

**Mr. Tibbetts reported the Quonset State Airport is often referred to as the National Guard Airport and a renaming of the airport may be in order to inform the public that Quonset Airport is a public use airport and not for the sole use of the National Guard. Mr. Forte stated that the full Board should discuss this matter.**

## **5. Action Items:**

**A motion was made by Mr. Sangster and seconded by Dr. Hittner to approve items (a) through (h). (Item “b” was withdrawn by Corporation staff prior to the meeting and, accordingly, no action was taken thereon.)**

**(a) Consideration of and Action Upon Approval of a Consultant Task Order for the Voluntary Land Acquisition Program (Phase 6) Project at T. F. Green Airport.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with O R Colan Associates of FL, LLC (O R Colan) to provide on-call land acquisition and relocation services for noise mitigation and aviation easement acquisition for obstruction removal services; and**

**WHEREAS, RIAC has negotiated a scope and fee with O R Colan to perform acquisition and relocation services associated with the Voluntary Land Acquisition Program (Phase 6) at T. F. Green Airport in the amount of \$2,709,757; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 and 2008 Capital Improvement Program (CIP) budget in the amount of \$18,948,000; and**

**WHEREAS, this task order will be funded 80% (\$2,167,806) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0003-762006 with RIAC's 20% (\$541,951) matching share through 2005 Airport Revenue Bonds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a task order with O R Colan to provide acquisition and relocation services associated with Voluntary Land Acquisition Program (Phase 6) at T. F. Green Airport in the amount of \$2,709,757, subject to Board approval and receipt of a federal grant offer.**

**The motion was passed unanimously.**

**(b) Consideration of and Action Upon Award of a Construction Contract for the Installation of an Individual Sanitary Disposal System at North Central Airport.**

**This item was withdrawn prior to the meeting. No action was taken.**

**(c) Consideration of and Action Upon Approval of a Contractor Task Order for the On-Airport Obstruction Removal as Identified in the Federal Aviation Administration's Notice of Determination at T. F. Green Airport.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with Northern Tree Service (NTS) to provide on-call vegetative management services; and**

**WHEREAS, RIAC received a Notice of Determination dated December 1, 2005 (Notice) from the Federal Aviation Administration (FAA) detailing certain on airport obstructions to be removed based on the results of the completed T. F. Green Aeronautical Study; and**

**WHEREAS, RIAC has negotiated a scope and fee with NTS to perform these on-airport obstruction removals as identified in the Notice at T. F. Green Airport in the amount of \$51,000; and**

**WHEREAS, the approved Fiscal Year 2006 Operating and Maintenance (O&M) budget includes \$117,200 for the Vegetative Maintenance Program (VMP) in the Obstruction Removal line item. The proposed Fiscal Year 2007 O&M budget includes \$120,000 for VMP services.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a task order with NTS to perform on-airport obstruction removal as identified in the FAA's Notice of Determination at T. F. Green Airport in the amount of \$51,000, subject**

**to Board approval.**

**The motion was passed unanimously.**

**(d) Consideration of and Action Upon Approval of a Consultant Task Order for the Airport Road Culvert Project at T. F. Green Airport.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with Fuss & O'Neill, Inc. (F&O) to provide on-call environmental services; and**

**WHEREAS, RIAC has negotiated a scope and fee with F&O to perform design/build services associated with Airport Road Culvert Project at T. F. Green Airport in the amount of \$61,000; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$90,000; and**

**WHEREAS, this task order will be funded through the RIAC General Purpose Fund.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a task order with F&O to provide design/build**

**services associated with Airport Road Culvert Project at T. F. Green Airport in the amount of \$61,000, subject to Board approval.**

**The motion was passed unanimously.**

**(e) Consideration of and Action Upon Approval of a Consultant Contract Amendment for Construction Phase Services Associated with the Rehabilitate Runway 5-23 Project at North Central Airport AND Consideration of and Action Upon Approval of a Construction Contract for the Rehabilitate Runway 5-23 Project at North Central Airport.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with Edwards & Kelcey (E&K) to provide design phase services associated with Rehabilitate Runway 5-23 Project at North Central; and**

**WHEREAS, RIAC has received a scope and fee from E&K to provide construction phase services in the amount of \$163,585 and is currently conducting negotiations; and**

**WHEREAS, the project has been estimated in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$3,411,201; and**

**WHEREAS, this contract amendment will be funded 95% (\$155,406)**

through the Federal Aviation Administration (FAA) under AIP No. 3-44-0004-16-2006 with RIAC's 5% (\$8,179) matching share through the RIAC General Purpose.

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

That the Committee hereby authorizes the President and CEO, or his designee, to negotiate and execute a contract amendment with E&K to provide construction phase services for the Rehabilitate Runway 5-23 Project at North Central Airport in an amount not-to-exceed \$163,585, subject to Board approval and receipt of a federal grant offer.

**WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) Procurement Rules and Regulations for the Rehabilitate Runway 5-23 Project at North Central Airport; and**

**WHEREAS, the firm of Edwards & Kelcey (E&K), serving as RIAC's design consultant for this project, determined that J H Lynch & Sons, Inc. (J H Lynch) submitted the lowest responsive bid in the amount of \$2,741,559; and**

**WHEREAS, E&K recommends that J H Lynch be awarded the construction contract for this project and RIAC staff agrees; and**

**WHEREAS, the project has been estimated in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$3,411,201; and**

**WHEREAS, this contract will be funded 95% (\$2,604,481) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0004-16-2006 with RIAC's 5% (\$137,078) matching share through the RIAC General Purpose.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a construction contract with J H Lynch for the Rehabilitate Runway 5-23 Project at North Central Airport in the amount of \$2,741,559, subject to Board approval and receipt of a federal grant offer.**

**The motion was passed unanimously.**

**(f) Consideration of and Action Upon Approval of a Construction Contract for the Airside Improvements Project at Block Island Airport AND Consideration of and Action Upon Approval of a Consultant Task Order Amendment for Construction Phase Services Associated with the Airside Improvements Project at Block Island Airport.**

**There was brief discussion of this contract. Dr. Hittner asked if any**

**arrangements are being made for the residents of Block Island during the closure of the airport. Ms. Goldstein stated a public meeting was held to discuss options with the residents and separate contacts have been regarding continuity of emergency services. Mr. Shihadeh stated that RIAC is working with the FAA to evaluate alternatives but the current plans appear to be the most efficient and time effective.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a task order with Edwards & Kelcey (E&K) to provide design phase services associated with the Airside Improvements Project at Block Island; and**

**WHEREAS, RIAC has received a scope and fee from E&K to provide construction phase services in the amount of \$147,879 and is currently conducting negotiations; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$4,000,978; and**

**WHEREAS, this task order amendment will be funded 95% (\$140,485) through the Federal Aviation Administration (FAA) as part of the Airport Improvement Program (AIP) under AIP No. 3-44-0001-11-2006 with RIAC's 5% (\$7,394) matching share funded through the General Purpose Fund.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to negotiate and execute a task order amendment with E&K to provide construction phase services for the Airside Improvements Project at Block Island Airport in an amount not-to-exceed \$147,879, subject to Board approval and receipt of a federal grant offer.**

**WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Airside Improvements Project at Block Island Airport and three bids were received; and**

**WHEREAS, the firm of Edwards & Kelcey (E&K), serving as RIAC's design consultant for this project, determined that J H Lynch & Sons, Inc. (JH Lynch) submitted the lowest responsive bid in the amount of \$3,331,011; and**

**WHEREAS, E&K recommends that JH Lynch be awarded the construction contract for this project and RIAC staff agrees; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$4,000,978; and**

**WHEREAS, this contract will be funded 95% (\$3,164,460) through the**

**Federal Aviation Administration (FAA) under AIP No. 3-44-0001-11-2006 with RIAC's 5% (\$166,551) matching share funded through the General Purpose Fund.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a construction contract with JH Lynch for the Airside Improvements Project at Block Island Airport in the amount of \$3,331,011, subject to Board approval and receipt of a federal grant offer.**

**The motion was passed unanimously.**

**(g) Consideration of and Action Upon Approval of a Consultant Task Order Amendment for Construction Phase Services Associated with the Rehabilitate Taxiway T Project at T. F. Green Airport AND Consideration of and Action Upon Approval of a Construction Contract for the Rehabilitate Taxiway T Project at T. F. Green Airport.**

**WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Rehabilitate Taxiway T Project at T. F. Green Airport and three bids were received; and**

**WHEREAS, the firm of HNTB Corporation (HNTB), serving as RIAC's**

**design consultant for this project, determined that Cardi Corporation (Cardi) submitted the lowest responsive bid in the amount of \$1,795,627.50; and**

**WHEREAS, HNTB recommends that Cardi be awarded the construction contract for this project and RIAC staff agrees; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$2,400,000; and**

**WHEREAS, this contract will be funded 75% (\$1,346,721) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0003-75-2006 with the 25% (\$448,907) matching share initially funded through the General Purpose Fund with reimbursement from future Passenger Facility Charges (PFC).**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a construction contract with Cardi Corporation for the Rehabilitate Taxiway T Project at T. F. Green Airport in the amount of \$1,795,627.50, subject to Board approval and receipt of a federal grant offer.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into**

**a task order with HNTB Corporation (HNTB) to provide design phase services associated with the Rehabilitate Taxiway T Project at T. F. Green Airport; and**

**WHEREAS, RIAC has received a scope and fee from HNTB to provide construction phase services in the amount of \$159,209 and is currently conducting negotiations; and**

**WHEREAS, the project has been proposed in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$2,400,000; and**

**WHEREAS, this task order amendment will be funded 75% (\$119,407) through the Federal Aviation Administration (FAA) as part of the Airport Improvement Program (AIP) under AIP No. 3-44-0003-75-2006 with the 25% (\$39,802) matching share initially funded through the General Purpose Fund with reimbursement from future Passenger Facility Charges (PFC).**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to negotiate and execute a task order amendment with HNTB Corporation to provide construction phase services for the Rehabilitate Taxiway T Project at T. F. Green Airport in an amount not-to-exceed \$159,209, subject to Board approval and receipt of a**

**federal grant offer.**

**The motion was passed unanimously.**

**(h) Consideration of and Action Upon Approval of Relocation of Telephone Communication Cable for the In-Line, EDS Baggage System, Security Screening Checkpoint Expansion, and Associated Terminal Improvement Projects at T. F. Green Airport.**

**WHEREAS, the Rhode Island Airport Corporation (RIAC) is currently undertaking the Terminal Security Project at T. F. Green Airport; and**

**WHEREAS, the relocation of electrical cabling and conduit is necessary to install the new escalators and elevator; and**

**WHEREAS, the communications cable must be relocated in order for the work to continue and ensure continuity of telephone and data services to RIAC and its terminal tenants; and**

**WHEREAS, Verizon has provided a cost estimate in an amount not-to-exceed \$68,272 to relocate the conduit and cabling; and**

**WHEREAS, RIAC will fund this task through the 2000 and 2005 Airport Revenue Bond Construction Accounts and the Passenger Facility Charge (PFC) Account.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Committee hereby authorizes the President and CEO, or his designee, to execute a contract with Verizon to perform construction services associated with the relocation of telephone communications cable as part of the Terminal Security Project at T. F. Green Airport in an amount not-to-exceed \$68,272, subject to Board approval.**

**The motion was passed unanimously.**

**6. Future Meetings:**

**The next Operations and Capital Committee Meeting is scheduled for Wednesday, June 21, 2006 at 3:30 p.m., in the Conference Room, 2220 South County Trail, East Greenwich, Rhode Island.**

**7. Adjournment:**

**Dr. Hittner moved to adjourn at approximately 3:27 p.m. Mr. Sangster seconded the motion. The motion was carried by acclamation.**

**Respectfully submitted,**

**James Forte, Chairman**

**Rhode Island Airport Corporation**

# **Operations and Capital Committee**

## **ATTENDANCE SHEET**

**RHODE ISLAND AIRPORT CORPORATION**

**OPERATIONS AND CAPITAL COMMITTEE MEETING**

**MAY 17, 2006**

**NAME      AFFILIATION**

**Patti Goldstein    RIAC**

**Doug Dansereau    RIAC**

**Mel Einhorn      RIAC**

**Ahmed Shihadeh    RIAC**

**David Cloutier    RIAC**

**Ann Bookataub    RIAC**

**Brenda Pope RIAC**

**Steve Tibbetts Landmark Aviation**

**Robert Goff New England Parking**

**Meredith Holderbaum RI Senate Fiscal Office**