

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

Wednesday, May 11, 2005

4:00 p.m.

**in the Mary Brennan Board Room, T. F. Green Airport, Warwick,
Rhode Island**

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James Forte, at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James Forte, Robert Sangster.

COMMITTEE MEMBER ABSENT: Joseph Cianciolo.

ALSO PRESENT: Mark P. Brewer, A.A.E., President and CEO; Laurie Cullen, A.A.E., Executive Vice President; Brian Schattle, Senior Vice President of Finance and Administration/CFO; Peter Frazier, Chief Legal Counsel; and those individuals listed on the attendance sheet attached hereto.

1. Approval of the Minutes: Mr. Forte moved that the minutes of the Operations and Capital Committee Meeting of April 13, 2005 be

approved. Mr. Sangster seconded the motion. The motion was passed unanimously.

2. Report from Chair, Operations and Capital Committee:

Mr. Forte reported that he was pleased with the results of the MII and thanked the staff, specifically Laurie Cullen and Brian Schattle for all of the work done on this process.

Mr. Forte reported that the Corporation would be hosting the NEC/AAAE Conference in Newport in August 2005, and that planning is well underway.

Mr. Forte reported that Mr. Bill Steinkamp would be retiring from his position as Senior Vice President of Operations and Maintenance at the end of May, and took the opportunity to wish Bill and his family well in their future endeavors.

Mr. Forte reported that he will be part of the hiring committee for the position of Senior Vice President of Operations and Maintenance.

3. Discussion Item:

Items 3(a) and 3(b) were combined for discussion.

(a) Discussion of Capital Improvement Program.

(b) Discussion of MII and Bond Issues.

Mr. Schattle gave an overview of the approval process used for the MII, reporting that two airlines had voted no. It is anticipated that the Corporation will be receiving PFC monies and a Technical Committee will be formed to discuss the individual projects. Mr. Schattle indicated that the Corporation will pursue TSA funding for the projects. Mr. Brewer noted that the two airlines had voted no on the MII because they felt that the EDS project should be federally funded.

Mr. Schattle gave an overview of the bond process indicating that there will be a meeting in New York with the rating agencies on May 22, 2005.

Mr. Schattle reported that the focus for the next month will be on formalizing the 2006 CIP. Mr. Sangster asked when the CIP would be presented to the Board for approval and Mr. Schattle stated that it should be completed and ready for presentation at the June Board Meeting.

Items 3 (c) and 3 (d) were combined for discussion.

(c) Update on Environmental Impact Statement.

(d) Discussion of Consultant Amendment for the EIS.

Ms. Cullen reported that the Corporation is currently in negotiations with VHB for the EIS scope, and that a final contract will be presented to the Board for approval at the May Board Meeting. Ms. Cullen noted that costs are higher than anticipated because the previous EIS scope did not include applying for permitting, or changes that were made to the engineering design. Ms. Cullen gave an overview of the major changes to the project, notably the change in direction of the runway extension, changes to the terminal both landside and airside, and the inclusion of a more significant public outreach program. Mr. Sangster asked if there had been communication with the City of Warwick on these changes and Ms. Cullen indicated that the information has been made available to the City and their comments have been incorporated. Public Meetings have also been scheduled. There was brief discussion of the funding source and it was noted that all monies are reimbursable at 75% from the FAA.

(e) Presentation from the University of Rhode Island, Community Planning, on the Intermodal Project.

Ms. Cullen introduced several of the students who had prepared the presentation. All of the students were in the Master's program of study and chose the Intermodal project as their study topic. Professor Farhad Atash summarized the presentation which focused on an overview and history of the project and its prospects and

challenges. The students had also made some policy recommendations. It was noted that a full report on the study would be available shortly on the URI website. Mr. Forte thanked Professor Atash and the students for the thorough presentation.

4. Action Items:

A motion was made by Mr. Sangster to approve items 4(a), (b), and (c) at the same time. The motion was seconded by Mr. Forte. The motion was passed unanimously.

(a) Consideration of and Action Upon Consultant Contract Amendment for CM Services for the Relocation and Reconstruction of Taxiway 'W' at Quonset Airport AND Consideration of and Action Upon Construction Contract for the Relocation and Reconstruction of Taxiway 'W' at Quonset Airport.

WHEREAS, RIAC contracted with the firm of Edwards & Kelcey (E&K) to provide design services associated with the Relocation and Reconstruction of Taxiway 'W' at Quonset Airport; and

WHEREAS, RIAC is currently negotiating a scope and fee with E&K to provide construction phase services for this project in the amount not-to-exceed \$90,857; and

WHEREAS, this amendment will be funded 95% (\$86,314) through the

FAA under FAA FFY05 AIP Grant No. 3-44-0006-12-2005, with RIAC's 5% (\$4,543) matching share from the General Purpose Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO to negotiate and execute a contract amendment with Edwards & Kelcey to provide construction phase services for the Relocation and Reconstruction of Taxiway 'W' at Quonset Airport in an amount not-to-exceed \$90,857, subject to Board approval and receipt of a federal grant offer.

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's procurement rules for the Relocation and Reconstruction of Taxiway 'W' at Quonset Airport and three bids were received; and

WHEREAS, the firm of Edwards & Kelcey (E&K), serving as RIAC's design consultant for this project, determined that Cardi Corporation submitted the lowest responsive bid in the amount of \$891,970; and

WHEREAS, E&K recommended that Cardi Corporation be awarded the construction contract for this project and RIAC staff agrees; and

WHEREAS, this contract will be funded 95% (\$847,372) through the FAA under AIP No. 3-44-0006-12 with RIAC's 5% (\$44,598) matching

share from its General Purpose Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO to execute a construction contract with Cardi Corporation for the Relocation and Reconstruction of Taxiway 'W' Project at Quonset Airport in the amount of \$891,970, subject to Board approval and receipt of a federal grant offer.

(b) Consideration of and Action Upon Consultant Contract Amendment for CM Services for Reconstruct Runway 7-25, Taxiway A, B, and C and Apron at Westerly Airport AND Consideration of and Action Upon Construction Contract for Reconstruct Runway 7-25, Taxiway A, B, and C and Apron at Westerly Airport.

WHEREAS, RIAC contracted with the firm of Hoyle Tanner and Associates (HTA) to provide design services associated with the Reconstruct, Mark and Light Runway 7-25, Taxiways A, B, & C and the Apron Projects at Westerly Airport; and

WHEREAS, RIAC is currently negotiating a scope and fee with HTA to provide construction phase services for this project in an amount not-to-exceed \$202,090; and

WHEREAS, work associated with the Runway 7-25 and Taxiway A of this amendment will be funded 95% (\$98,601) through the FAA under FAA FFY05 AIP Grant No. 3-44-0005-13-2005, with RIAC's 5% (\$5,190) matching share from the General Purpose Fund; and

WHEREAS, work associated with Taxiways B, C and the Apron will be funded with Passenger Facility Charges in the amount of \$98,300.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO to negotiate and execute a contract amendment with Hoyle Tanner & Associates to provide construction phase services for the Reconstruct, Mark and Light Runway 7-25, Taxiways A, B and C and the Apron Projects at Westerly Airport in an amount not-to-exceed \$202,090, subject to Board approval and receipt of a federal grant offer.

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's procurement rules for the Reconstruct, Mark and Light Runway 7-25, Taxiways A, B & C and the Apron at Westerly Airport and four bids were received; and

WHEREAS, the firm of Hoyle Tanner & Associates (HTA), serving as RIAC's design consultant for this project, determined that Fleet Construction submitted the lowest responsive bid in the amount of

\$3,121,070; and

WHEREAS, HTA recommended that Fleet Construction be awarded the construction contract for this project and RIAC staff agrees; and

WHEREAS, work associated with the Runway 7-25 and Taxiway A of this amendment will be funded 95% (\$1,768,506) through the FAA under FAA FFY05 AIP Grant No. 3-44-0005-13-2005, with RIAC's 5% (\$93,079) matching share from the General Purpose Fund; and

WHEREAS, work associated with Taxiways B, C and the Apron area will be funded with Passenger Facility Charges in the amount of \$1,259,485.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO to execute a construction contract with Fleet Construction to Reconstruct, Mark and Light Runway 7-25, Taxiways A, B and C and the Apron at Westerly Airport in the amount of \$3,121,070, subject to Board approval and receipt of a federal grant offer.

(c) Consideration of and Action Upon Consultant Task Order for Obstruction Analysis at T. F. Green Airport.

WHEREAS, RIAC has contracted with the firm of Edwards & Kelcey

(E&K) to perform on-call Planning services; and

WHEREAS, RIAC staff has received a scope and fee from E&K to provide technical services associated with the Obstruction Removal/Environmental Assessment Project at T. F. Green Airport in a not-to-exceed amount of \$62,000; and

WHEREAS, this Task Order will be funded 75% (\$46,500) through the FAA under AIP No. 3-44-0003-72-2005 with RIAC's 25% (\$15,500) matching share from the 2000 Airport Revenue Bond Fund Account.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby recommends that the President and CEO negotiate and execute a Task Order with Edwards & Kelcey to provide technical services associated with the Obstruction Removal/Environmental Assessment Project at T. F. Green Airport in a not-to-exceed amount of \$62,000, subject to Board approval and receipt of a federal grant offer.

5. Executive Session:

(a) Discussion Related to Safety and Security - R. I.G. L. § 42-46-5(a)(3).

(b) Discussion Related to Potential Litigation - R. I.G. L. § 42-46-5(a)(2).

(c) Discussion Related to Investment of Public Funds - R. I.G. L. § 42-46-5(a)(7).

At approximately 4:59 p.m., a motion was made by Mr. Sangster and seconded by Mr. Forte to go into Executive Session pursuant to R. I.G. L. § 42-46-5(a)(3), § 42-46-5(a)(2) and .§ 42-46-5(a)(7). By the following roll call vote the motion was passed unanimously.

**YEAS: James Forte
Robert Sangster**

NAYS: None

At approximately 5:12 p.m., a motion was made by Mr. Sangster to reconvene to the Open Session. The motion was seconded by Mr. Forte. The motion was passed unanimously.

6 Future Meetings:

The next Operations and Capital Committee Meeting is scheduled for Wednesday, June 8, 2005 at 4:00 p.m., in the Mary Brennan Board Room, at T. F. Green Airport.

7. Adjournment:

Mr. Sangster moved to adjourn at approximately 5:13 p.m. Mr. Forte

seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James Forte, Chairman

Rhode Island Airport Corporation

Operations and Capital Committee

**ATTENDANCE SHEET
RHODE ISLAND AIRPORT CORPORATION
OPERATIONS AND CAPITAL COMMITTEE MEETING
MAY 11, 2005**

NAME AFFILIATION

Doug Dansereau RIAC

Patti Goldstein RIAC

Dave Edwards RIAC

Joe DaSilva RIAC

Steve Tibbetts Hawthorne

Jim Capaldi RIDOT

Farhad Atash URI

Linsey Cameron URI

Bonnie Dixon URI

Joshua Tootoo URI

Raymond Watson URI

Robert Goff New England Parking

**MINUTES OF THE EXECUTIVE SESSION
OF THE OPERATIONS AND CAPITAL COMMITTEE MEETING
ON WEDNESDAY, MAY 11, 2005**

1. At approximately 4:59 p.m., a motion was made by Mr. Sangster and seconded by Mr. Forte to go into Executive Session pursuant to R. I.G. L. § 42-46-5(a)(3), § 42-46-5(a)(2) and .§ 42-46-5(a)(7). The

motion was passed unanimously.

2. Committee Members and Corporation Personnel discussed safety and security at T. F. Green Airport, and specifically issues concerning overflow parking near the boundary of the airport. There was discussion of the newspaper article regarding the foregoing. Mr. Brewer explained that safety is of paramount importance to the staff and that there was an agreement with the TSA that authorized the parking overflow plan.

3. Mr. Frazier gave an update on litigation focusing on a case in Newport.

At approximately 5:12 p.m., a motion was made by Mr. Sangster to reconvene to the Open Session. The motion was seconded by Mr. Forte. By the following roll call vote the motion was passed unanimously.

YEAS: James Forte

Robert Sangster

NAYS: None

Respectfully submitted,

James Forte, Chairman

Rhode Island Airport Corporation

Operations and Capital Committee