

**CENTRAL FALLS HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
Special Meeting**

**Minutes**

**December 7, 2009**

**Submitted by: Sue Levasseur**

**Call to Order**

**Chairperson, Cornelius Flynn called the meeting to order at 6:00 p.m.**

**Present:**

**Cornelius Flynn, Chairperson**

**Gladys Burns, Vice Chairperson**

**Alice Bociek, Commissioner**

**Milad Shabo, Commissioner**

**Julio Castillo, Commissioner**

**Raymond Marcaccio, Attorney**

**Tina Sullivan, Interim Executive Director**

**Susan Levasseur, Administrative Assistant**

**Discussion**

**At this time the discussion is reopened regarding the budget and**

reorganization of the Central Falls Housing Authority. Tina Sullivan, Interim Executive Director briefs the board regarding some of the concerns she has moving forward within the agency. As Dan Robillard, fee account explained to the board at the November 30, 2009 meeting, the agency at this time is in some financial difficulty. If we continue to run as we have been we are risking some overwhelming problems if any emergencies arise. Therefore it is the recommendation to go forward with the budget dated 9/24/2009. Unfortunately, this particular budget does included reduction of staff.

Commissioner Milad Shabo asks for a brief explanation on how the pager worked regarding the maintenance staff. Bill Aunchman, explains how this compensation works for each maintenance personnel. Commissioner Milad Shabo would like some information regarding the Executive Director position that is on each budget, however, is not filed at this time due to the Executive Director being out of work at this time. Attorney Raymond Marcaccio explains that he can provide information but would recommend moving to Executive Session at this time.

#### **Amendment of Agenda**

To move to Executive Session at this time rather than at the conclusion of the meeting.

#### **Executive Session**

Motion by Commissioner Milad Shabo to move to Executive Session at 6:15 pm to discuss potential litigation as well as personnel issues,

**seconded by Commissioner Julio Castillo, so it was voted 5-0.**

### **Motion to Reconvene to Public Session**

**Motion made by Commissioner Julio Castillo to reconvene to public session at 7:05 pm, seconded by Commissioner Milad Shabo, and so it was voted 5-0.**

### **Motion to Seal Executive Session Minutes**

**Motion made by Commissioner Julio Castillo to seal Executive Session minutes, seconded by Commissioner Milad Shabo, and so it was voted 5-0.**

### **Discussion Continuation**

**At this time the discussion continues regarding the reorganization of staff within the Central Falls Housing Authority.**

**The following changes will take place pending board approval:**

- Elimination of two (2) part-time maintenance aides**
- Elimination of Project Coordinator Position**
- Elimination of one (1) Administrative Clerk**
- Public Housing Coordinator positions from full-time status to part-time status**

**After further discussion it is determined that these changes need to**

**take place to make the Central Falls Housing Authority run more efficiently and effectively.**

**Motion made by Commissioner Milad Shabo to accept the FY Budget dated 9/24/2009 as well as the new organization chart that will coincide with this budget, seconded by Julio Castillo, so it was voted 5-0.**

**Adjourn**

**Motion by Commissioner Julio Castillo, seconded by Commissioner Alice Bociek that the meeting be adjourned at 7:25 p.m, so it was voted 5-0.**