

**CENTRAL FALLS HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Minutes

November, 2007

Call to Order

Chairperson, Mr. Robert Salisbury called the meeting to order at 4:00 p.m.

Present were: Robert Salisbury, Chairperson

Sister Mary Gibson, Commissioner

Albert Laroche, Commissioner

Gladys Burns, Commissioner

Charles Coelho, Commissioner

Also present: Robert Girouard, Executive Director

Domenic Butler, Director of Operations

Susan Levasseur, Administrative Assistant

Approval of Minutes

Sister Mary Gibson motioned to accept the minutes of the October 2007 meeting collectively, Gladys Burns seconded and so it was voted 5-0.

Approval of Expenditures

Gladys Burns motioned to accept the Expenditures for October 2007, Albert Laroche seconded, and so it was voted 5-0.

Administrative Report

Robert Girouard, Executive Director, briefs the board on some of the items being worked on as of this meeting. Robert Girouard, Domenic Butler and Robert Salisbury have met with executives at Navigant Credit Union regarding financing for properties that the CFHA may be interested in. Mr. Gary Furtado, President of Navigant Credit Union has stated that we have the full support of the bank. We are currently looking at some properties located within the city. We will keep the board posted on the progress of this matter in the upcoming months. The position that was vacant in the Section 8 department has been filled. Her name is Daisy Machuca. Daisy is a Central Falls resident

with years of experience in the field, so we feel that she will be a nice addition to our staff.

We are still waiting to hear on the FSS Grant as well as the ROSS Grant; we will notify the board as soon as we receive any information regarding these grant applications. The CFHA has received a rebate check from Housing Authority Insurance is the amount of \$14, 217.00.

That was good news! We are still working with a consultant regarding the Unit Allocation Plan, and again, we will inform the board at the December meeting on the progress of this matter. Domenic Butler, Director of Operations, briefs the board regarding some of the properties that we have been looking at. The property located at 14 Washington Street was priced a little high for what the Hosuing Authority was looking to spend so we will wait to see if there is a reduction in price before we move forward.

BOARD APPROVAL: To accept and approve the RFP bid for Legal

Services from Oliverio & Marcaccio, motion by Albert Laroche and seconded by Sister Mary Gibson to approve, so it was voted 5-0.

BOARD APPROVAL: To accept and approve the hiring of Daisy Machuca as Leasing & Occupancy Specialist effective November 26, 2007. So it was voted 5-0.

Old Business

None at this time

New Business

Robert Girouard informs the board that there will be an Annual Dinner for Directors and Commissioners at Twin Oaks if anyone is interested. This dinner will be sponsored by the Director's Association.

Executive Session

None at this time

Adjourn

Motion to adjourn made by Albert Laroche, seconded by Charles Coelho at 5:02 p.m.

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