

**CENTRAL FALLS HOUSING AUTHORITY  
BOARD OF COMMISSIONERS**

**Minutes**

**September 26, 2007**

**Call to Order**

**Chairperson, Mr. Robert Salisbury called the meeting to order at 4:04 p.m.**

**Present were: Robert Salisbury, Chairperson**

**Sister Mary Gibson, Commissioner**

**Albert Laroche, Commissioner**

**Gladys Burns, Commissioner**

**Charles Coelho, Commissioner**

**Also present: Robert Girouard, Executive Director**

**Susan Levasseur, Administrative Assistant**

**Excused: Domenic Butler, Director of Operations**

**Raymond Marcaccio, Attorney**

### **Approval of Minutes**

**Gladys Burns motioned to accept the minutes of the August 2007 meeting collectively, Sister Mary Gibson seconded and so it was voted 5-0.**

### **Approval of Expenditures**

**Sister Mary Gibson motioned to accept the Expenditures for August 2007, seconded by Albert Laroche, and so it was voted 5-0.**

### **Administrative Report**

**Robert Girouard, Executive Director, introduces to the board Dan Robillard, our fee accountant. At this time Dan briefs the board regarding the 2008 Annual Budget as well as Asset Based management. Dan briefs the board on the financial status of the Central Falls Housing Authority.**

**At this time, Mr. Girouard goes over some of the development plans regarding property located on School Street that is currently owed by**

**Affordable Housing Corporation. At this time the Central Falls Housing Authority would like to purchase from Affordable Housing, 10 (ten) feet of vacant lot to transform into parking spaces for Wilfrid Manor tenants. The next piece of property to discuss is 14 Washington Street. This particular property is located directly next door to Forand Manor. We are currently interested in this building for office space as well as rental space. We are currently in the process of speaking with the realtor and will keep the board posted on any new developments regarding this property.**

**BOARD RESOLUTION: Sister Gibson motions to accept and approve the 2008 Annual Budget seconded by Gladys Burns, and so it was voted 5-0.**

**BOARD APPROVAL: To purchase 10 (ten) feet of vacant lot from Affordable Housing to transform and provide parking spaces for Wilfrid Manor. Motion by Albert Laroche, seconded by Charles Coelho.**

## **Old Business**

**None at this time**

## **New Business**

**Gladys Burns talks a little about handicap key access to those residents that are unaware that this feature exists. Some residents that are in need of these particular key passes should be notified that this is a feature that may be helpful to them. Domenic Butler, Director of Housing Operations will pass this on to Ron Bachand, Property Manager for Forand Manor so that handicap residents can be notified.**

## **Executive Session**

**None at this time**

## **Adjourn**

**Motion to adjourn made by Albert Laroche, seconded by Sister Mary Gibson at 5:27 p.m.**

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