

**CENTRAL FALLS HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Minutes

June 20, 2007

Call to Order

Chairperson, Mr. Robert Salisbury called the meeting to order at 4:00 p.m.

Present were: Robert Salisbury, Chairperson

Sister Mary Gibson, Commissioner

Albert Laroche, Commissioner

Gladys Burns, Commissioner

Also present: Robert Girouard, Executive Director

Domenic Butler, Director of Housing Operations

Susan Levasseur, Administrative Assistant

Raymond Marcaccio, Attorney

Excused: Charles Coelho, Commissioner

Approval of Minutes

Sister Mary Gibson motioned to accept the minutes of the May, 2007 meeting collectively, Albert Laroche seconded and so it was voted 4-0.

Approval of Expenditures

Gladys Burns motioned to accept the Expenditures for May 2007, seconded by Sister Mary Gibson, and so it was voted 4-0.

Administrative Report

Robert Girouard, Executive Director, requests a change of date for the July meeting due to the fact that the Annual Plan needs to be approved by July 15, 2007. The RFP'S have been advertised and we are waiting for bids to begin coming in. They are due in the office by July 18, 2007. We will be presenting these proposals at the August

meeting. As previously discussed, Asset based management will take effect October 1, 2007. We will keep the board up to date on this progress. Domenic Butler, Director of Operations, presents to the board a request from Max Gonzales, to begin an administrative schedule which will be Monday –Friday 4-12pm. The weekends will be covered by the security company. Some of the issues regarding the Police Officer on duty regarding early dismissal and late arrival were discussed with Colonel Moran and it has been determined that Max's hours will be 4 pm – 12 pm. The office relocation and building redevelopment that Mr. Girouard spoke of in the past has begun to take place. Mr. Girouard and Mr. Butler have been actively searching for properties located throughout the city for office space and possibly some affordable housing. We will keep the board posted on the progress of the search.

BOARD APPROVAL: Change of June meeting date from June 21, 2007 to June 11, 2007.

BOARD APPROVAL: Request from maintenance to purchase a new Ford Ranger pick up truck. Motion by Sister Mary Gibson, seconded

by Albert Laroche, and so it was voted 4-0.

CONTRACT AWARDS:

Eagle Elevator – Motion by Sister Mary Gibson, seconded by Albert Laroche, so it was voted 4-0

Allied Waste - Motion by Sister Mary Gibson, seconded by Albert Laroche, so it was voted 4-0

FSSG - Motion by Sister Mary Gibson, seconded by Albert Laroche, so it was voted 4-0

CONTRACT RENEWAL

Robert Girouard – Executive Director

Contract renewal through 6/20/2008. Motion by Sister Gibson, seconded by Albert Laroche, and so it was voted 4-0.

Old Business

None at this time

New Business

None at this time

Executive Session

Motion to move to Executive session by Sister Mary Gibson, seconded by Albert Laroche at 5:03, so it was voted 4-0.

Reconvene back to public session and seal of Executive minutes

Motion made by Sister Gibson, seconded by Gladys Burns to reconvene to public session and seal minutes, so it was voted 4-0.

Adjourn

Motion to adjourn made by Gladys Burns, seconded by Sister Gibson at 5:10 p.m.

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