

**CENTRAL FALLS HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Minutes

April 25, 2007

Call to Order

Chairperson, Mr. Robert Salisbury called the meeting to order at 4:00 p.m.

Present were: Robert Salisbury, Chairperson

Sister Mary Gibson, Commissioner

Albert Laroche, Commissioner

Gladys Burns, Commissioner

Charles Coelho, Commissioner

Also present: Robert Girouard, Executive Director

Domenic Butler, Director of Housing Operations

Susan Levasseur, Administrative Assistant

Raymond Marcaccio, Attorney

Approval of Minutes

Sister Gibson motioned to accept the minutes of the March 28, 2007 meeting collectively, Charles Coelho seconded and so it was voted 5-0.

Approval of Expenditures

Gladys Burns motioned to accept the Expenditures for March 2007, Albert Laroche seconded, and so it was voted 5-0.

Administrative Report

Robert Girouard, Executive Director, briefs the board on the hot water issue at Wilfrid Manor has been resolved. There has been new hot water tanks installed that hold a much greater capacity therefore resolving the issue of not having enough hot water. The New England NAHRO conference will be held in June in Rockport, Maine. If anyone is interested in attending please let Sue Levasseur know so

that we can submit the registration forms. The annual audit is scheduled to begin soon. This audit is due by June 1, 2007. The auditor will be here to begin that process tomorrow April 26, 2007.

At the last meeting, the scores of the physical inspection of both buildings were discussed. The Housing Authority appealed those scores and we were successful at attaining a new score with the 17 points added. Domenic Butler, Director of Operations, presents to the board two (2) tenant write-offs. Therefore, a board resolution is necessary for these write off's to be passed.

BOARD RESOLUTION

A resolution is hereby made by the Board of Commissioners to accept the write off of two previous debts that are uncollectible. Motion made by Albert Laroche, seconded by Sister Mary Gibson, and so it was voted 5-0.

Old Business

None at this time

New Business

At this time Ray Marcaccio, Attorney, begins to discuss whether or not the Central Falls Housing Authority needs to implement a medical waiver form for all current and future employees who choose to waive their medical and dental benefits.

Executive Session

None at this time

Adjourn

Motion to adjourn made by Sister Mary Gibson, seconded by Albert Laroche at 4:32 p.m.

Meeting adjourned to The Villa Restaurant for Annual Dinner.