

**CENTRAL FALLS HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Minutes

September 19, 2006

Call to Order

Chairperson, Mr. Robert Salisbury called the meeting to order at 4:03 p.m.

Present were: Robert Salisbury, Chairperson

Sister Mary Gibson, Commissioner

Albert Laroche, Commissioner

Gladys Burns, Commissioner

Charles Coelho, Commissioner

Also present: Robert Girouard, Executive Director

Domenic Butler, Director of Housing Operations

Raymond Marcaccio, Attorney

Susan Levasseur, Administrative Assistant

Approval of Minutes

Gladys Burns motioned to accept the minutes of the August 23, 2006

meeting collectively, Charles Coelho seconded and so it was voted 5-0.

Approval of Expenditures

Sister Mary Gibson motioned to accept the Expenditures for August 2006, Al Laroche seconded, and so it was voted 5-0.

Colonel Joseph P. Moran

Colonel Moran addresses the Board of Commissioners regarding Safety & Security at Forand and Wilfrid Manors. As previously discussed, it has been proposed that the Central Falls Housing Authority would be interested in placing a uniformed police officer at the manor for security purposes. All of the details will be worked out at future meetings; however, this particular endeavor would be looking for approval from the Board of Commissioners. Therefore, a vote will need to take place.

AWARD

Sister Mary Gibson motions to accept the proposal from the Central Falls Police Department, to place a uniformed police officer at both manors, Gladys Burns seconded, and so it was voted 5-0.

Administrative Report

Mr. Robert Girouard, Executive Director, briefs the board in regards to the new software that has been installed. Mr. Domenic Butler, Director of Housing Operations, explains to the procedure regarding training

on the software, and that everything seems to be running smoothly with the transition up to this point. Mr. Girouard goes over the accounts receivable that need to be closed out. These accounts need to be closed out, and these funds will be extremely difficult to collect. Security contract has begun, and within 3-4 weeks they will begin at Wilfrid. All work should be complete by December.

During our fire inspection, it was detected that the sprinkler heads at Wilfrid Manor were on a recall. The fire company is going to replace all of those sprinkler heads for us. The Annual Operating Budget will be available at the next meeting due to the fact that Dan Robillard was in a car accident and has been unable to come in to discuss finances with the Executive Director. Carl Rodrigues has officially retired on September 15, 2006. We will be planning a small gathering for his dedicated service to the Central Falls Housing Authority. The Collective Bargaining agreement has been handed out to the commissioners for their review.

RESOLUTION

Al Laroche makes a motion to accept the recommendation to write off Accounts Receivable that are no longer available to collect, seconded by Sister Gibson, and so it was voted 5-0

Old Business

None at this time

New Business

Mr. Girouard briefs the board on conferences that he and Mr. Domenic Butler will be traveling to, in order to receive the latest information in the Housing industry.

Executive Session

Motion to move to Executive Session made by Sister Gibson, seconded by Gladys Burns at 4:37 pm.

Reconvene to Public Meeting

Motion to seal executive session minutes made by Charles Coelho, seconded by Al Laroche, so it was voted 5-0. Motion to reconvene to public meeting made by Sister Mary Gibson, seconded by Charles Coelho at 5:20 p.m.

Adjourn

Motion to adjourn made by Sister Mary Gibson, seconded by Charles Coelho at 5:35 p.m.